

DEL CITY POLICE DEPARTMENT
REQUEST TO RIDE AS AN OBSERVER

I request permission to ride as a voluntary observer in a police patrol vehicle of the City of Del City.

I have not ridden as an observer.

I last rode as an observer on: _____
Approximate Date

I understand that if approval is granted by the Chief of Police, I must sign a Waiver of Liability. It is understood that my riding privileges can be terminated by the Shift Supervisor on duty if it is in the best interest of the Del City Police Department or for my safety.

My reason for requesting this ride along is: _____

Request should be submitted at least one week prior to the date you wish to ride.

I wish to ride on _____ from: _____ am/pm to: _____ am/pm
Date

I prefer to ride with Officer: _____

OBSERVER:

Observer's Name Observer's Address

DOB: _____ DL#: _____ Phone: _____

Observer's Signature

APPROVAL:

Shift Commander: _____ Approve _____ Deny _____
Signature

Division Commander: _____ Approve _____ Deny _____
Signature

Chief of Police: _____ Approve _____ Deny _____
Signature

Reason for Disapproval: _____

INSTRUCTIONS

In order to participate in the Del City Police Department Ride-Along program, the observer must complete: 1) Request To Ride As an Observer form and 2) Waiver of Liability form.

The following steps are provided to assist you in participation in the Del City Police Ride-Along program.

STEPS

1. Obtain Ride-Along packet from the police department administrative office.
2. The observer should decide the time of day he/she wishes to ride as an observer. Observers shall be allowed a maximum of four (4) hours per ride.
 - Shift 1 0600 - 1500 hours
 - Shift 2 1500 - 2400 hours
 - Shift 3 2100 - 0600 hours
3. The observer should contact the shift supervisor of the shift on which he/she wishes to ride. Contact may be by telephone (677-2443) or in person.
4. The shift supervisor will check his shift Ride-Along calendar and assist the observer in completing the date and time portion of the Request to Ride as an Observer form. The observer may request a specific officer or one will be assigned by the shift supervisor.
5. The observer will complete the Request to Ride as an Observer form.
6. Only the Chief of Police can complete the approved/disapproved portion of the request form. However, the shift supervisor may deny a Request to Ride as an Observer form for cause, and should indicate the reason(s) and advise the prospective observer to contact the Chief of Police if he/she has any questions. Should a shift supervisor disapprove a Request to Ride as an Observer form, the packet will be forwarded immediately to the administrative office.
7. The observer (in the presence of the shift supervisor) shall print and sign his/her name in the blank provided on the Waiver of Liability form. (ex.; That I, the undersigned; printed - John Doe ; signature - John Doe)
8. The shift supervisor shall ensure one (1) witness print and sign their name to the Waiver of Liability. (ex. Witness; print - John Jones; signature - John Jones)

9. At the completion of the Ride-Along, the shift supervisor shall forward the Request to Ride as an Observer form and Waiver of Liability form to the Administrative office. The Administration office will maintain a log verification.
10. No one under the age of 18 may ride as an observer, with the exception of Police Explorers engaged in legitimate Explorer functions.
11. The observer shall not carry any type of offensive/defensive weapon including but not limited to; pistols or firearms, mace, pepper spray, knives, etc.
12. The observer shall not exit the police vehicle except at the direction of the officer.
13. The observer shall not, go into any crime scene or call with the officer.
14. Calls of a serious nature will require the observer to be dropped off at a local place of business until the serious call is completed.