



The City of Del City

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Del City Council

Floyd A. Eason

Mayor

(405) 670-7350

feason@cityofdelcity.org

Michael Dean

Ward 1 Councilman

(405) 639-9343

delcityward1@gmail.com

Pam Finch

Ward 2 Councilwoman

(405) 850-5704

delcityward2@gmail.com

J.D. Hock

Ward 3 Councilman

(405) 996-8054

electjameshock@icloud.com

Ward 4 Councilperson

Mark Edwards

City Manager

(405) 671-2800 or (405) 670-7300

medwards@cityofdelcity.org

The City of Del City encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at 5:00 p.m. on May 31, 2019.

Signed: _____

City Clerk/Deputy City Clerk

PUBLIC NOTICE OF MEETING

Regular Meeting

City Council

3701 SE 15th Street – City Hall
Del City, Oklahoma

June 3, 2019 – 6:00 p.m.

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. INVOCATION

PLEDGE OF ALLEGIANCE

4. PUBLIC AND COUNCIL INPUT

(A maximum of thirty (30) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Personal character assassination and attacks on City personnel will not be heard or tolerated.)

- A. Public
- B. Council

5. CITY MANAGER'S REPORT
CITY CLERK'S REPORT

6. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Council, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Council members, the item will be heard in regular order.)

- A. Approve budget amendment for FY 2018-2019, as shown in Exhibit A to the Council agenda. Requested by City Clerk Melissa Jones
- B. Approve minutes of regular meeting of the Council of May 20, 2019. Requested by City Clerk Melissa Jones
- C. Approve blanket purchase order for Fleet Maintenance Division for FY 2019-2020 under account 01-518-218. Requested by Public Works Director Mike Cantrell

01-0033	A&H Auto, Inc.	\$500.00
01-0561	ATC Freightliner	500.00
01-0316	Advance	1,500.00
01-0750	AutoZone	500.00
01-0295	Central Power Equip	500.00
01-0213	Cummins So. Plains	500.00
01-0050	FleetPride	1,000.00
01-2285	Goodyear	1,500.00
01-0190	Howard Parts	750.00
01-0081	Hudiburg	750.00
01-0578	Midwest Hose	500.00
01-0634	NAPA Auto Parts	1,500.00
01-3056	O'Connors Lawn	500.00
01-0118	OCT Equipment	500.00
01-0354	O'Reilly Auto Parts	1,500.00
01-1079	P&K Equipment	1,000.00
01-0443	Perfection	500.00
01-1765	Pro Power	1,000.00
01-2992	Southern Tire Mart	1,000.00
01-1015	XL Parts	<u>500.00</u>
	Total	\$16,500.00

- D. Approve blanket purchase order for Steven K. Wesnidge (Steve's Contractor Service) in the amount of \$10,000.00 from Account No. 35-510-

363 for Code Enforcement abatements for FY 2018-2019. Requested by City Planner Monica Cardin

7. SELECTION AND APPOINTMENT

Discussion, consideration, possible action to approve/deny the selection and appointment of a person (to be named) to fill the vacant position of councilperson in Ward 4. Requested by Mayor Floyd Eason

8. NOMINATIONS – APPOINTMENTS

A. Discussion, consideration, possible action to accept the resignation of Betsy Evans from her position on the Del City Beautification Committee; approve Mayor’s nomination (name to be submitted) to the Beautification Committee position, said term not to exceed October 1, 2019; or declare/deny said position vacant. Requested by Mayor Floyd Eason

B. Discussion, consideration, possible action to accept the resignation of Kay Bibens from the Mayor’s Appointment position on the Park and Recreational Commission; approve Mayor’s nomination to the Mayor’s Appointment position (Richard G. Hutchinson) on the Park and Recreational Commission, said term not to exceed October 1, 2019; or declare/deny said position vacant. Requested by Mayor Floyd Eason

9. RENEWAL OF AGREEMENTS FOR FY 2019-2020

Discussion, consideration, possible action to approve renewal of agreements for FY 2019-2020 as listed in Exhibit B to the Council agenda. Requested by City Clerk Melissa Jones

10. ASSESS ABATEMENT COSTS TO PROPERTY OWNERS

Discussion, consideration, possible action to approve and ratify assessment costs in the total amount of \$7,720.86 to property owners for cleanup of property previously abated, in accordance with Del City Code Sections 13-106 through 13-114. Requested by City Planner Monica Cardin

(1) 3401 Delta Pl

Owner: Teresa M Casselman (Oklahoma City, OK)

Contractor Fee	\$500.00
Administrative Expenses	\$353.54
Mailings, photos, processing, copying, etc.	<u>\$16.00</u>
Total Expenses	\$869.54

- (2) 300 S Matthews Pl
 Owner: West Coast Dev (Oklahoma City, OK)
 Contractor Fee\$425.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.\$16.00
 Total Expenses\$794.54
- (3) 300 S Matthews Pl
 Owner: Midas Investments LLC (Oklahoma City, OK)
 Contractor Fee\$575.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.\$16.00
 Total Expenses\$944.54
- (4) 3328 SE 18th St
 Owner: Alan & Kimberly Smith (Oklahoma City, OK)
 Contractor Fee\$625.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.\$16.00
 Total Expenses\$994.54
- (5) 3345 SE 22nd St
 Owner: Michelle Gaenzle Colbaugh (Del City, OK)
 Contractor Fee\$200.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.\$16.00
 Total Expenses\$569.54
- (6) 4220 SE 25th St
 Owner: Rane Christine McBride (Del City, OK)
 Contractor Fee\$400.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.\$16.00
 Total Expenses\$769.54
- (7) 4301 SE 38th St
 Owner: Henryetta/Sterling/Reginald Guyton (Del City, OK)
 Contractor Fee\$575.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.\$16.00
 Total Expenses\$944.54

(8) 4128 SE 42nd St
Owner: Darla Mae Stewart (Del City, OK)
Contractor Fee\$425.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.\$16.00
Total Expenses\$794.54

(9) 3924 E Thomas Dr
Owner: 3924 E Thomas Dr Trust (Edmond, OK)
Contractor Fee\$700.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.\$16.00
Total Expenses\$1,069.54

11. DISCUSSION ONLY – SPECIAL SALES TAX REVENUE FUND BUDGET FOR FY 2019-2020

Discussion, consideration, possible action to approve holding a discussion concerning Special Sales Tax Revenue Fund budget process, including estimated revenues and expenditures for fiscal year 2019-20. Requested by City Clerk Melissa Jones

12. COUNCIL INPUT

13. ADJOURNMENT



PUBLIC NOTICE OF MEETING

Regular Meeting

Del City Municipal Services Authority

June 3, 2019 – 6:00 p.m.

3701 SE 15th Street – City Hall
Del City, Oklahoma

The DCMSA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. DCMSA may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at **5:00 p.m.** on **May 31, 2019.**

Signed: _____
City Clerk/Deputy City Clerk

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC AND TRUSTEE INPUT
 - A. Public
 - B. Trustees
4. MANAGER'S REPORT
5. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Trust, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Trust members, the item will be heard in regular order.)

- A. Approve minutes of regular meeting of the DCMSA of May 20, 2019.
Requested by City Clerk Melissa Jones

- B. Approve blanket purchase order for Fleet Maintenance Division for FY 2019-2020 under account 20-530-218. Requested by Public Works Director Mike Cantrell

01-0561	ATC Freightliner	\$1,000.00
01-0213	Cummins So. Plains	1,000.00
01-0050	FleetPride	1,000.00
01-0005	Hoidale	750.00
01-0578	Midwest Hose	1,500.00
01-0634	NAPA Auto Parts	1,000.00
01-0354	O'Reilly Auto Parts	1,000.00
01-0443	Perfection	500.00
01-0907	Rush Truck	1,500.00
01-2992	Southern Tire Mart	1,000.00
01-0288	United Engine	<u>1,500.00</u>
	Total	\$11,750.00

- C. Approve blanket purchase order for Fleet Maintenance Division for FY 2019-2020 under account 20-534-218. Requested by Public Works Director Mike Cantrell

01-0033	A&H Auto, Inc.	\$500.00
01-0316	Advance	1,000.00
01-0750	AutoZone	1,000.00
01-0295	Central Power Equip	500.00
01-0050	FleetPride	1,000.00
01-2285	Goodyear	1,000.00
01-0190	Howard Parts	1,000.00
01-0081	Hudiburg	1,000.00
01-0281	J&E Supply & Fasteners	750.00
01-1224	J&R Equipment	750.00
01-0578	Midwest Hose	750.00
01-0634	NAPA Auto Parts	1,000.00
01-0118	OCT Equipment	500.00
01-3056	O'Connors Lawn	750.00
01-0354	O'Reilly Auto Parts	1,500.00
01-0179	P&K Equipment	750.00
01-1765	Pro Power	750.00
01-2992	Southern Tire Mart	1,000.00
01-1225	Tiffco Industries	<u>750.00</u>
	Total	\$16,250.00

6. PRESENTATION – DEL CITY WWTP IMPROVEMENTS,
CHANGE ORDER # 2

Discussion, consideration, possible action to approve/deny receiving a presentation by Garver Engineering concerning the Del City WWTP; approve/deny Change Order #2, revising the contract with Walters-Morgan Construction, Inc., increasing the contract time from 757 days to 832 days, with a new completion date of June 30 2019, decreasing the contract amount by \$1,162,111.87, for a final contract price of \$16,834,823.13; and authorize Trust Chair to endorse same. Adjustments in contract time and price reconcile approved changes in scope of work and satisfy terms of the SRF OWRB loan. Requested by Public Works Director Mike Cantrell

7. REQUEST FOR PROPOSAL (RFP) NO. 2001 – CHEMICALS AND
POLYMERS

Discussion, consideration, possible action to award/deny RFP No. 2001 – Chemicals and Polymers to be used at the WWTP during the upcoming fiscal year on an as-needed basis to the lowest responsible bidder, Polydyne, according to the products each vender supplies. Requested by Public Works Director Mike Cantrell

8. REQUEST FOR PROPOSAL (RFP) NO. 2003 – STANDBY MAINTENANCE
CONTRACT FOR REPAIR OF WATER WELLS

Discussion, consideration, possible action to award/deny RFP No. 2003 – Standby Maintenance Contract for repair of water wells to the lowest responsible bidder, Frontier Logging Corporation. Services will be provided on an as-needed basis. Requested by Public Works Director Mike Cantrell

9. EXPENDITURES FOR BULK TRASH PICKUP EVENT

Discussion, consideration, possible action to approve/deny ratifying the expenditure of additional funds amounting to \$17,341.50 to pay for bulk trash collected in the spring 2019 bulk trash pickup. Requested by Public Works Director Mike Cantrell

10. RENEWAL OF AGREEMENTS FOR FY 2019-2020

Discussion, consideration, possible action to approve renewal of agreements for FY 2019-2020 as listed in Exhibit A the DCMSA agenda. Requested by City Clerk Melissa Jones

11. PURCHASE OF SANITARY SEWER CAMERA SYSTEM

Discussion, consideration, possible action to approve/deny purchase from State Contract SW193 of one Flexitrax P550c portable video inspection system from J&R Equipment LLC in the amount of \$41,957.10. Requested by Public Works Director Mike Cantrell

12. TRUST INPUT

13. ADJOURNMENT



PUBLIC NOTICE OF MEETING

Regular Meeting

Oklahoma Municipal Retirement Fund Committee

June 3, 2019 – 6:00 p.m.

3701 SE 15th Street – City Hall
Del City, Oklahoma

The OMRF Committee encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. OMRF may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at **5:00 p.m. on May 31, 2019.**

Signed: _____
City Clerk/Deputy City Clerk

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC AND COMMITTEE INPUT
 - A. Public
 - B. Committee
4. MINUTES

Discussion, consideration, possible action to approve minutes of regular meeting of the OMRF Committee of May 6, 2019. Requested by City Clerk Melissa Jones

5. DISABILITY RETIREMENT APPLICATION

Discussion, consideration, possible action to approve City employee Cynthia Harwell to receive a disability retirement from the Oklahoma Municipal Retirement Fund. Requested by Human Resource Director John Smith

6. COMMITTEE INPUT
7. ADJOURNMENT