



The City of Del City

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Del City Council

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Michael Dean
Ward 1 Councilman
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Pam Finch
Ward 2 Councilwoman
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Ken Bartlett
Ward 3 Councilman
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Floyd A. Eason
Ward 4 Councilman
(405) 677-6431
Floyd@easonokc.com

Mark Edwards
City Manager
(405) 671-2800 or (405) 670-7300
medwards@cityofdelcity.org

The City of Del City encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at **5:00 p.m.** on **June 2, 2017.**

Signed: _____
City Clerk/Deputy City Clerk

PUBLIC NOTICE OF MEETING

Regular Meeting

City Council

3701 SE 15th Street – City Hall
Del City, Oklahoma

June 5, 2017 – 6:00 p.m.

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. INVOCATION

PLEDGE OF ALLEGIANCE

4. PUBLIC AND COUNCIL INPUT

(A maximum of thirty (30) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Personal character assassination and attacks on City personnel will not be heard or tolerated.)

- A. Public
- B. Council

5. CITY MANAGER'S REPORT
CITY CLERK'S REPORT

6. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Council, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Council members, the item will be heard in regular order.)

- A. Approve minutes of regular meeting of the Council of May 15, 2017. Requested by City Clerk Carol Noble
- B. Approve blanket purchase order for Fleet Maintenance Division for FY 2017-2018 under account 01-518-218. Requested by Public Works Director Bill Graham

01-0033	A&H Auto, Inc	\$500.00
01-0561	ATC Freightliner	500.00
01-1034	Accutrac	500.00
01-0316	Advance	1,000.00
01-0750	AutoZone	750.00
01-0605	Central New Holland	500.00
01-0213	Cummins SO Plains	500.00
01-0050	FleetPride	1,000.00
01-0190	Howard Parts	750.00
01-0081	Hudiburg	750.00
01-0578	Midwest Hose	750.00
01-0634	NAPA Auto Parts	1,000.00
01-3056	O'Connors Lawn	750.00
01-0118	OCT Equipment	750.00
01-0354	O'Reilly Auto Parts	1,500.00
01-1079	P&K Equipment	750.00
01-0443	Perfection	500.00
01-1765	Pro Power	500.00
01-2992	Southern Tire Mart	750.00
01-0344	T & W Tires	<u>750.00</u>
	Total	\$14,750.00

- C. Approve using Alliance Personnel Services to provide temporary labor to be utilized in Park Maintenance Division; authorize/deny initiation of blanket purchase order and issuance of warrants from account 01-515-111 Seasonal Labor, not to exceed \$20,000.00, upon receipt and validation of invoices. Requested by Street/Parks Supervisor David Ellis

D. Approve using AmeriWorks Occupational Health Center for pre-employment physical/drug screens and fit-for-duty physicals; authorize/deny initiation of blanket purchase order and issuance of warrants from account 01-505-316 Medical Services, not to exceed \$7,000.00, upon receipt and validation of invoices. Requested by HR Comp/Benefit Supervisor Jan Clayton

E. Approve using McAfee & Taft for labor relations, consulting and representation as required in matters relating to labor relations with FOP and/or IAFF; authorize/deny initiation of blanket purchase order and issuance of warrants from account 01-505-376 Professional Services, not to exceed \$10,000.00, upon receipt and validation of invoices. Requested by HR Comp/Benefit Supervisor Jan Clayton

7. RESIGNATION OF DEL CITY HOUSING AUTHORITY COMMISSIONER

Discussion, consideration, possible action to accept the resignation of Rick Horn as a Commissioner of the Del City Housing Authority; declare/deny said position vacant. Requested by Mayor Brian Linley

8. RESOLUTION – BUDGET FY 2017-2018

A. Public Hearing

Discussion, consideration, possible action to approve holding a public hearing regarding the budget for the fiscal year ending June 30, 2018. Requested by City Clerk Carol Noble

B. Resolution

Discussion, consideration, possible action to adopt Resolution No. ____, adopting budget for fiscal year 2017-2018 for the City of Del City; authorize Mayor to endorse resolution. Requested by City Clerk Carol Noble

9. GIRL SCOUTS OF AMERICA 2017 ANNUAL TWILIGHT CAMP

Discussion, consideration, possible action to approve/deny allowing the Girl Scouts of America, Community Service Team #638 to have their 4th Annual Twilight Camp at the Del City Community Center vacant area north of Eagle Harbor Aquatic Center; declare/deny a public purpose. The Twilight Camp will be held Monday, June 19 through Friday, June 23, 2017 from 6:30 p.m. to 8:30 p.m. Requested by Recreation Supervisor Bryan Beard

10. SURPLUS CITY PROPERTY

Discussion, consideration, possible action to declare/deny the structure located at 3900 S.E. 22nd Street as surplus to the City’s needs; authorize it be processed for final disposition as approved by the City Manager. Requested by City Planner Monica Cardin

11. ASSESS ABATEMENT COSTS TO PROPERTY OWNERS

Discussion, consideration, possible action to approve and ratify assessment costs in the total amount of \$1,589.08 to property owners for cleanup of property previously abated, in accordance with Del City Code Sections 13-106 through 13-114. Requested by City Planner Monica Cardin

- (1) 1400 Mallard Drive
 Owner: Allyson R. Lee Jr. (Del City, OK)
 Contractor Fee\$500.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.\$16.00
 Total Expenses\$869.54

- (2) 3924 Thomas Drive
 Owner: 3924 East Thomas Dr Trust (Edmond, OK)
 Contractor Fee\$350.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.\$16.00
 Total Expenses\$719.54

12. DONATION - ACCEPTANCE OF CONVEYANCE

Discussion, consideration, possible action to accept/deny conveyance of the tract of real property located at 1115 Hampton Drive, Del City, Oklahoma. This property is vacant, and is being donated by the owners to the City. Requested by City Manager Mark Edwards

13. EXECUTIVE SESSION

Discussion, consideration, possible action to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq. for the purpose of the following:

- A. Discussion concerning matters pertaining to economic development, including the transfer of property, financing or the creation of proposal to entice a business to locate within the City of Del City as

provided in 25 O.S. § 307(C)(10). Requested by City Manager Mark Edwards

- B. Discussion concerning the purchase or appraisal of real property pursuant to 25 O.S. § 307(B)(3). Requested by City Manager Mark Edwards
- C. Discussion concerning pending investigations, claims, and actions pursuant to 25 O.S. § 307(B)(4). Requested by City Attorney Jack Fried

14. ACTION FROM EXECUTIVE SESSION

- A. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to locate within the City of Del City. Requested by City Manager Mark Edwards
- B. Discussion, consideration, possible action, if any, deemed appropriate arising from discussions held in executive session concerning matters pertaining to the purchase or appraisal of real property. Requested by City Manager Mark Edwards
- C. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning pending investigations, claims, and actions. Requested by City Attorney Jack Fried

15. COUNCIL INPUT

16. ADJOURNMENT



PUBLIC NOTICE OF MEETING

Regular Meeting

Del City Municipal Services Authority

June 5, 2017 – 6:00 p.m.

3701 SE 15th Street – City Hall
Del City, Oklahoma

The DCMSA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. DCMSA may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at **5:00 p.m. on June 2, 2017.**

Signed: _____
City Clerk/Deputy City Clerk

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC AND TRUSTEE INPUT
 - A. Public
 - B. Trustees
4. MANAGER'S REPORT
5. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Trust, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Trust members, the item will be heard in regular order.)

A. Approve minutes of regular meeting of the DCMSA of May 15, 2017.
Requested by City Clerk Carol Noble

B. Approve blanket purchase order for Fleet Maintenance Division for
FY 2017-2018 under account 20-530-218. Requested by Public Works
Director Bill Graham

01-0561	ATC Freightliner	\$500.00
01-0213	Cummins So. Plains	750.00
01-0050	FleetPride	1,000.00
01-0005	Hoidale	750.00
01-0578	Midwest Hose	1,000.00
01-0634	NAPA Auto Parts	1,000.00
01-0354	O'Reilly Auto Parts	1,000.00
01-0443	Perfection	750.00
01-0907	Rush Truck	1,500.00
01-2992	Southern Tire Mart	750.00
01-0288	United Engine	<u>1,500.00</u>
	Total	\$10,500.00

C. Approve blanket purchase order for Fleet Maintenance Division for
FY 2017-2018 under account 20-534-218. Requested by Public Works
Director Bill Graham

01-0033	A&H Auto, Inc	\$500.00
01-0561	ATC Freightliner	500.00
01-1034	Accutrac	500.00
01-0316	Advance	1,000.00
01-0750	AutoZone	750.00
01-0050	FleetPride	500.00
01-0190	Howard Parts	750.00
01-0081	Hudiburg	750.00
01-1224	J&R Equipment	500.00
01-0578	Midwest Hose	1,000.00
01-0634	NAPA Auto Parts	750.00
01-0118	OCT Equipment	750.00
01-3056	O'Connors Lawn	750.00
01-0354	O'Reilly Auto Parts	1,500.00
01-0179	P&K Equipment	750.00
01-0443	Perfection	500.00
01-1765	Pro Power	500.00
01-2992	Southern Tire Mart	750.00
01-0344	T & W Tires	<u>500.00</u>
	Total	\$13,500.00

6. RESOLUTION – BUDGET FY 2017-2018

Discussion, consideration, possible action to adopt Resolution No. _____, adopting budget for fiscal year 2017-2018 for the Del City Municipal Services Authority; authorize Chairman to endorse resolution. Requested by City Clerk Carol Noble

7. REQUEST FOR PROPOSAL (RFP) NO. 1804 – WATER METERS, FIRE HYDRANTS, VALVES, METER BOXES, LIDS

Discussion, consideration, possible action to award/deny (RFP) No. 1804 – Water Meters, Fire Hydrants, Valves, Meter Boxes, Lids, to the lowest responsible bidder, HD Supply, for various items used by the Water Line Maintenance Division. This bid allows the WLM Division to purchase items as needed at a set price throughout FY 2017-2018. Requested by Public Works Director Bill Graham

8. TRUST INPUT

9. ADJOURNMENT



PUBLIC NOTICE OF MEETING

Regular Meeting

Del City Economic Development Authority

June 5, 2017 – 6:00 p.m.

3701 SE 15th Street – City Hall
Del City, Oklahoma

The DCEDA Trust encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. DCEDA Trust may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at **5:00 p.m. on June 2, 2017.**

Signed: _____
City Clerk/Deputy City Clerk

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC AND TRUSTEE INPUT
 - A. Public
 - B. Trustees

4. MINUTES

Discussion, consideration, possible action to approve minutes of regular meeting of the DCEDA of August 1, 2016. Requested by City Clerk Carol Noble

5. RESOLUTION – BUDGET FY 2017-2018

Discussion, consideration, possible action to adopt Resolution No. _____, adopting budget for fiscal year 2017-2018 for the Del City Economic Development Authority; authorize Chairman to endorse resolution. Requested by City Clerk Carol Noble

6. PROFESSIONAL SERVICES AGREEMENT – ECONOMIC DEVELOPMENT CONSULTING SERVICES

Discussion, consideration, possible action to approve/deny Professional Services Agreement to Renew Consulting Services with Retail Strategies, LLC; authorize EDA Chairman to endorse same. Requested by Community Services Director Tom Leatherbee

7. AMENDMENT TO REAL ESTATE PURCHASE AND SALE AGREEMENT

Discussion, consideration, possible action to approve/deny First Amendment to Real Estate Purchase and Sale Agreement, between the Del City Economic Development Authority and Hunt Properties, Inc.; authorize Trust Chairman to endorse same. This Amendment updates certain provisions of the original Real Estate Purchase and Sale Agreement, to facilitate closing. Requested by Trust Manager Mark Edwards

8. TRUST INPUT

9. ADJOURNMENT