



The City of Del City

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Del City Council

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Ward 2 Councilwoman
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Ken Bartlett
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Floyd A. Eason
Ward 4 Councilman
(405) 677-6431
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Mark Edwards
City Manager
(405) 671-2800 or (405) 670-7300
medwards@cityofdelcity.org

The City of Del City encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at 5:00 p.m. on August 31, 2018.

Signed: _____
City Clerk/Deputy City Clerk

PUBLIC NOTICE OF MEETING

Regular Meeting

City Council

3701 SE 15th Street – City Hall
Del City, Oklahoma

September 4, 2018 – 6:00 p.m.

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. INVOCATION

PLEDGE OF ALLEGIANCE

SPECIAL RECOGNITION TO:

- Steven Robinson
- Brandon Pursell

4. PUBLIC AND COUNCIL INPUT

(A maximum of thirty (30) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Personal character assassination and attacks on City personnel will not be heard or tolerated.)

- A. Public
- B. Council

5. CITY MANAGER'S REPORT
CITY CLERK'S REPORT

6. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Council, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Council members, the item will be heard in regular order.)

- A. Approve budget amendment for FY 2017-2018, as shown in Exhibit A to the Council agenda. Requested by Deputy City Clerk Melissa Jones
- B. Approve budget amendment for FY 2018-2019, as shown in Exhibit B to the Council agenda. Requested by Deputy City Clerk Melissa Jones
- C. Approve minutes of regular meeting of the Council of August 20, 2018. Requested by Deputy City Clerk Melissa Jones
- D. Approve blanket purchase order for Zack Messner in the amount of \$10,000.00 from Account No. 35-510-363 for Code Enforcement abatements for FY 2018-2019. Requested by City Planner Monica Cardin

7. CDBG 2016 GRANT CLOSEOUT

Discussion, consideration, possible action to:

- A. Hold a public hearing regarding the completion of the 2016 CDBG Grant. Requested by Deputy City Clerk Melissa Jones
- B. Accept completed project; authorize Mayor to endorse closeout documents. Requested by Deputy City Clerk Melissa Jones

8. SURPLUS ITEMS

Discussion, consideration, possible action to declare/deny items listed in Exhibit C to the Council agenda as surplus to the City's needs; authorize final disposition of items as approved by the City Manager. Requested by Deputy Public Works Director Mike Cantrell

9. CHERRY CREEK BRIDGE ON NE 4TH REHABILITATION

Discussion, consideration, possible action to approve/deny an increase in funding the city share of Federal Aid Project Number STPG-255D(442)AG,

State Job Number 31527(04) by and between the City Of Del City and the Oklahoma Department of Transportation. This project will rehabilitate the Cheery Creek Bridge on NE 4th Street. The total estimated construction cost is \$1,083,457.02. The Federal Share is \$766,000.00. The City Council approved \$180,000.00 on June 18, 2018. Requested by Deputy Public Works Director Mike Cantrell

10. AGREEMENT WITH COWAN GROUP ENGINEERING, LLC

Discussion, consideration, possible action to approve/deny entering into an agreement with Cowan Group Engineering, LLC, for the purpose of engineering services; authorize Mayor to endorse same. The agreement will run for the remainder of the fiscal year. Requested by Deputy Public Works Director Mike Cantrell

11. ASSESS ABATEMENT COSTS TO PROPERTY OWNERS

Discussion, consideration, possible action to approve and ratify assessment costs in the total amount of \$17,943.10 to property owners for cleanup of property previously abated, in accordance with Del City Code Sections 13-106 through 13-114. Requested by City Planner Monica Cardin

- (1) 320 Bryant Place
Owner: W E C LLC (Oklahoma City, OK)
Contractor Fee\$2,250.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.\$16.00
Total Expenses\$2,619.54

- (2) 1841 Cherry Lane (2018 Reabatement)
Owner: Sunrise Homes LLC (Edmond, OK)
Contractor Fee\$700.00
Administrative Expenses\$176.77
Mailings, photos, processing, copying, etc.\$8.00
Total Expenses\$884.77

- (3) 4005 Del Road
Owner: David Frasier Living Trust (Spencer, OK)
Mobilization Fee.....\$75.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.\$16.00
Total Expenses\$444.54

- (4) 2501 Knox Drive (2018 Reabatement)
 Owner: Ruby O White (Del City, OK)
 Contractor Fee\$350.00
 Administrative Expenses\$176.77
 Mailings, photos, processing, copying, etc.\$8.00
 Total Expenses\$534.77
- (5) 3316 Lazy Lane
 Owner: Kenneth & Christina Jones (Del City, OK)
 Contractor Fee\$450.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.\$16.00
 Total Expenses\$819.54
- (6) 1321 Mallard Drive
 Owner: Lawrence Wilson & Lisa Carbajal (Del City, OK)
 Contractor Fee\$800.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.\$16.00
 Total Expenses\$1,169.54
- (7) 217 S Matthews Place (2018 Reabatement)
 Owner: West Coast Dev (Oklahoma City, OK)
 Contractor Fee\$425.00
 Administrative Expenses\$176.77
 Mailings, photos, processing, copying, etc.\$8.00
 Total Expenses\$609.77
- (8) 300 S Matthews Place
 Owner: Midas Investment Rentals LLC (Oklahoma City, OK)
 Contractor Fee\$650.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.\$16.00
 Total Expenses\$1,019.54
- (9) 4800 Tate Drive
 Owner: Michael Bean Joel (Del City, OK)
 Contractor Fee\$2,500.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.\$16.00
 Total Expenses\$2,869.54

- (10) 3229 SE 16th Street
 Owner: Glenn Smith (Del City, OK)
 Contractor Fee\$250.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.\$16.00
 Total Expenses\$619.54
- (11) 4528 SE 19th Street
 Owner: US National Bank Association Trs (West Palm Beach, FL)
 Contractor Fee\$500.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.\$16.00
 Total Expenses\$869.54
- (12) 4612 SE 21st Street
 Owner: Ronald Alexander (Del City, OK)
 Contractor Fee\$850.00
 Administrative Expenses\$353.54
 Additional Administrative Expenses (Inspector) \$200.00
 Mailings, photos, processing, copying, etc.\$16.00
 Total Expenses\$1,419.54
- (13) 4020 SE 23rd Street (2018 Reabatement)
 Owner: Frank Lamb Jr (Del City, OK)
 Contractor Fee\$350.00
 Administrative Expenses\$176.77
 Mailings, photos, processing, copying, etc.\$8.00
 Total Expenses\$534.77
- (14) 4716 SE 24th Street
 Owner: Kenny W Jenkins (Oklahoma City, OK)
 Contractor Fee\$950.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.\$16.00
 Total Expenses\$1,319.54
- (15) 4117 SE 26th Street
 Owner: Alfred H Lamica (Del City, OK)
 Mobilization Fee.....\$525.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.\$16.00
 Total Expenses\$894.54

(16) 3917 SE 27th Street

Owner: DPR Investment LLC & Omni Investment Properties LLC
(Oklahoma City, OK)

Contractor Fee	\$325.00
Administrative Expenses	\$353.54
Mailings, photos, processing, copying, etc.	<u>\$16.00</u>
Total Expenses	\$694.54

(17) 4421 SE 39th Street

Owner: Millie Rue Boyd (Checotah, OK)

Contractor Fee	\$250.00
Administrative Expenses	\$353.54
Mailings, photos, processing, copying, etc.	<u>\$16.00</u>
Total Expenses	\$619.54

12. COUNCIL INPUT

13. ADJOURNMENT



PUBLIC NOTICE OF MEETING

Regular Meeting

Del City Municipal Services Authority

September 4, 2018 – 6:00 p.m.

3701 SE 15th Street – City Hall
Del City, Oklahoma

The DCMSA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. DCMSA may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at **5:00 p.m. on August 31, 2018.**

Signed: _____
City Clerk/Deputy City Clerk

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC AND TRUSTEE INPUT
 - A. Public
 - B. Trustees

4. MANAGER'S REPORT
5. MINUTES

Discussion, consideration, possible action to approve minutes of regular meeting of the DCMSA of August 20, 2018. Requested by Deputy City Clerk Melissa Jones

6. AGREEMENT WITH COWAN GROUP ENGINEERING, LLC

Discussion, consideration, possible action to approve/deny entering into an agreement with Cowan Group Engineering, LLC, for the purpose of engineering services; authorize Trust Chairman to endorse same. The

agreement will run for the remainder of the fiscal year. Requested by Deputy Public Works Director Mike Cantrell

7. SURPLUS ITEMS

Discussion, consideration, possible action to declare/deny items listed in Exhibit A to the DCMSA agenda as surplus to the City's needs; authorize final disposition of items as approved by the Trust Manager. Requested by Deputy Public Works Director Mike Cantrell

8. TRUST INPUT

9. ADJOURNMENT