



# The City of Del City

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## Del City Council

Brian E. Linley  
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Michael Dean  
Ward 1 Councilman  
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Ward 2 Councilwoman  
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Ken Bartlett  
Ward 3 Councilman  
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Floyd A. Eason  
Ward 4 Councilman  
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Mark Edwards  
City Manager  
(405) 671-2800 or (405) 670-7300  
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The City of Del City encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at 5:00 p.m. on October 13, 2017.

Signed: \_\_\_\_\_  
City Clerk/Deputy City Clerk

## **PUBLIC NOTICE OF MEETING**

Regular Meeting

City Council

3701 SE 15th Street – City Hall  
Del City, Oklahoma

**October 16, 2017 – 6:00 p.m.**

## AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. INVOCATION

PLEDGE OF ALLEGIANCE

PROCLAMATION:

- Halloween Recognition

4. PUBLIC AND COUNCIL INPUT

(A maximum of thirty (30) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Personal character assassination and attacks on City personnel will not be heard or tolerated.)

- A. Public
- B. Council

5. CITY MANAGER'S REPORT  
CITY CLERK'S REPORT

6. MINUTES

Discussion, consideration, possible action to approve minutes of regular meeting of the Council of October 2, 2017. Requested by City Clerk Carol Noble

7. RENEWAL OF LIABILITY, FLEET, AND PROPERTY INSURANCE

Discussion, consideration, possible action to:

- A. Approve renewal of property insurance with Chubb Insurance, agent Glenn Harris & Associates, in the total amount of \$136,100, city share \$68,050, DCMSA share \$68,050 for the period of November 1, 2017 through October 31, 2018. Requested by City Clerk Carol Noble
- B. Approve renewal of Liability/Fleet insurance with Hudson Insurance, agent Glenn Harris & Associates Insurance, in the total amount of \$172,321, city share \$86,160.50, DCMSA share \$86,160.50 for the period November 1, 2017 through October 31, 2018. Requested by City Clerk Carol Noble
- C. Approve renewal of Liability insurance for law enforcement, public officials, and employment practices with Hudson Insurance, agent Glenn Harris & Associates Insurance, in the total amount of \$111,734.60, city share \$90,232.50, DCMSA share \$21,502.10 for the period November 1, 2017 through October 31, 2018. Requested by City Clerk Carol Noble

8. INVITATION TO BID (ITB) NO. 1806 – CONCRETE AND ASPHALT REPAIRS

Discussion, consideration, possible action to award/deny ITB No. 1806 – Concrete and Asphalt Repairs to the lowest responsible bidder, EMC Services LLC, for an amount not to exceed \$80,949.70. The work is required to accomplish concrete and asphalt repairs at various locations throughout the City. Requested by Public Works Director Bill Graham

9. SPECIAL USE PERMIT – PC/UR 480-17 (4809 SE 20TH STREET)

A. Public Hearing

Discussion, consideration, possible action to approve/deny holding a public hearing with regard to the above-referenced application for a Special Use Permit. Requested by City Planner Monica Cardin

B. Council Action

Discussion, consideration, possible action to approve or approve with modifications or not approve the above-referenced application for a Special Use Permit to permit the use of Child Care Center, a use permitted on review within the Single Family Residential Detached (R-1-D) zoning district, for the purpose of authorizing the operation of a home-based day care in accordance with all supplemental zoning regulations. Requested by City Planner Monica Cardin

10. REQUEST FOR PROPOSAL (RFP) NO. 1807 – ELECTRONIC ACCESS CONTROL AND INTRUSION DETECTION SYSTEM FOR NEW FIRE STATION

Discussion, consideration, possible action to award/deny RFP No. 1807 – Electronic Access Control and Intrusion Detection System to the only bidder, Stampsco, for an amount not to exceed \$51,000.00, for an out-of-scope project for the construction of the new Central Fire Station and Fire Administration Building. The project includes surveillance cameras, monitors and door access controls. Stampsco has done previous projects for the City, and has a reputable work history with us. Requested by Deputy Chief Z Williams and Major Brandon Pursell

11. REQUEST FOR PROPOSAL (RFP) NO. 1808 – AUDIO VISUAL EQUIPMENT FOR NEW FIRE STATION

Discussion, consideration, possible action to award/deny RFP No. 1808 – Audio Visual Equipment to the only bidder, Stampsco, for an amount not to exceed \$19,460.00, for an out-of-scope project for the construction of the new Central Fire Station and Fire Administration Building. The project includes an in-ceiling projection screen, projector, amplifier/receiver, speakers, and A/V rack. Requested by Deputy Chief Z Williams and Major Brandon Pursell

12. REQUEST FOR PROPOSAL (RFP) NO. 1809 – PUBLIC ADDRESS SYSTEM FOR NEW FIRE STATION

Discussion, consideration, possible action to award/deny RFP No. 1809 – Public Address System to the only bidder, Stampsco, for an amount not to exceed \$18,500.00, for an out-of-scope project for the construction of the new Central Fire Station and Fire Administration Building. This project includes speakers in the building and apparatus area, an amplifier, microphones and assorted cabling. Requested by Deputy Chief Z Williams and Major Brandon Pursell

13. SURPLUS AND DONATION OF 2008 POLICE VEHICLE

Discussion, consideration, possible action to declare/deny one 2008 Police car (VIN#2FAFP71V88X109222) including attached emergency equipment, as surplus to the City's needs, and donate it to the Cimarron County Sheriff Department; authorize the final disposition as approved by the City Manager. Requested by Interim Police Chief Steven Robinson

14. AGREEMENT FOR GIS SERVICES

Discussion, consideration, possible action to approve/deny Professional Services Agreement with Meshek & Associates, LLC for GIS Web Viewer Hosting and Maintenance and Miscellaneous GIS Services, authorize Mayor to endorse same. Requested by Community Services Director Tom Leatherbee

15. RESOLUTION – TEMPORARY DEVELOPMENT MORATORIUM

Discussion, consideration, possible action to approve/deny Resolution No. \_\_\_\_, a resolution establishing the Scott Street North Reno Redevelopment Study Area; declaring a temporary development moratorium within the Study Area; directing the commencement of studies related to development and redevelopment of this area; authorizing an administrative delay on the processing of any applications related to development and redevelopment in this area; providing for exceptions to this moratorium; setting forth a procedure for administrative review; and providing for appeals; authorize Mayor to endorse resolution. Requested by Community Services Director Tom Leatherbee

16. EXECUTIVE SESSION

Discussion, consideration, possible action to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq. for the purpose of the following:

Discussion concerning pending investigations, claims, and actions pursuant to 25 O.S. § 307(B)(4). Requested by City Manager Mark Edwards

17. ACTION FROM EXECUTIVE SESSION

Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning pending investigations, claims, and actions. Requested by City Manager Mark Edwards

18. COUNCIL INPUT

19. ADJOURNMENT



## PUBLIC NOTICE OF MEETING

Regular Meeting

### Del City Municipal Services Authority

**October 16, 2017 – 6:00 p.m.**

3701 SE 15th Street – City Hall  
Del City, Oklahoma

The DCMSA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. DCMSA may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at **5:00 p.m. on October 13, 2017.**

Signed: \_\_\_\_\_  
City Clerk/Deputy City Clerk

### AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC AND TRUSTEE INPUT
  - A. Public
  - B. Trustees

4. MANAGER'S REPORT
5. MINUTES

Discussion, consideration, possible action to approve minutes of regular meeting of the DCMSA of October 2, 2017. Requested by City Clerk Carol Noble

6. RENEWAL OF LIABILITY, FLEET, AND PROPERTY INSURANCE

Discussion, consideration, possible action to:

- A. Approve renewal of property insurance with Chubb Insurance, agent Glenn Harris & Associates, in the total amount of \$136,100, city share

\$68,050, DCMSA share \$68,050 for the period of November 1, 2017 through October 31, 2018. Requested by City Clerk Carol Noble

- B. Approve renewal of Liability/Fleet insurance with Hudson Insurance, agent Glenn Harris & Associates Insurance, in the total amount of \$172,321, city share \$86,160.50, DCMSA share \$86,160.50 for the period November 1, 2017 through October 31, 2018. Requested by City Clerk Carol Noble
- C. Approve renewal of Liability insurance for law enforcement, public officials, and employment practices with Hudson Insurance, agent Glenn Harris & Associates Insurance, in the total amount of \$111,734.60, city share \$90,232.50, DCMSA share \$21,502.10 for the period November 1, 2017 through October 31, 2018. Requested by City Clerk Carol Noble

7. AGREEMENT FOR GIS SERVICES

Discussion, consideration, possible action to approve/deny Professional Services Agreement with Meshek & Associates, LLC for GIS Infrastructure Mapping Updates; authorize Trust Chairman to endorse same. Requested by Community Services Director Tom Leatherbee

8. TRUST INPUT

9. ADJOURNMENT



## PUBLIC NOTICE OF MEETING

Regular Meeting

Del City Economic Development Authority

**October 16, 2017 – 6:00 p.m.**

3701 SE 15th Street – City Hall  
Del City, Oklahoma

The DCEDA Trust encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. DCEDA Trust may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at **5:00 p.m. on October 13, 2017.**

Signed: \_\_\_\_\_  
City Clerk/Deputy City Clerk

### AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC AND TRUSTEE INPUT
  - A. Public
  - B. Trustees
4. MINUTES

Discussion, consideration, possible action to approve minutes of regular meeting of the DCEDA of September 18, 2017. Requested by City Clerk Carol Noble

5. FNB-MIDWEST CITY LINE OF CREDIT EXTENSION

Discussion, consideration, possible action to approve Line of Credit Extension at FNB-Midwest City; authorize Trust Chairman to approve. Requested by City Clerk Carol Noble

6. TRUST INPUT
7. ADJOURNMENT