

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
January 17, 2017 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on January 13, 2016.)

1. CALL TO ORDER AT 6:00 P.M. BY MAYOR LINLEY

2. ROLL CALL

In Attendance: Council Members Floyd Eason, Ken Bartlett, Bill Giles, Michael Dean and Mayor Brian Linley.

City Employees: City Manager Mark Edwards, City Clerk Carol Noble, and City Attorney Jack Fried.

3. INVOCATION – Given by local Pastor Mike Smith.

PLEDGE OF ALLEGIANCE – Led by Mayor Linley.

4. PUBLIC AND COUNCIL INPUT

A. Public: None

B. Council:

- Eason: I-40 and Sunnyslane needs repair.
- Giles: Questions about repairs to City sewer mains.
- Dean: Thanks to Police Department for work on vandalism case. Appreciate street work being done.
- Mayor: Work on 29th to Bryant from Sunnyslane.

5. CITY MANAGER'S REPORT:

- No weather problems last weekend.

CITY CLERK'S REPORT:

- Net sales tax is up <\$778,543> <16.02%>
- Use tax is up <\$32,986> <23.99%>
- Tobacco tax is up <\$7,777> <12.09%>
- Hotel/Motel tax is up <\$4,543> <7.88%>

6. CONSENT DOCKET

To approve the following items by unanimous consent, with one motion:

- A. Approve budget amendment for FY 2016-2017, as shown in Exhibit A to the Council agenda.
- B. Approve minutes of regular meeting of the Council of January 3, 2017.

MOTION: MOTION: TO APPROVE CONSENT DOCKET

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

7. EMPLOYEE SERVICE RECOGNITION

Discussion, consideration, possible action to extend recognition to Mike Cantrell, Public Works, Assistant Director and Storm Water Manager - Serving since July 2, 1991 for his long-term service and commitment to the City of Del City. The Oklahoma Municipal League is recognizing Mike Cantrell for accomplishing a quarter of a century (25 years) of service during calendar year 2016; authorize the Mayor to join with a representative from the Oklahoma Municipal League for presentation of awards.

MOTION: TO EXTEND RECOGNITION TO MIKE CANTRELL, AUTHORIZE THE MAYOR TO JOIN WITH A REPRESENTATIVE FROM THE OKLAHOMA MUNICIPAL LEAGUE FOR PRESENTATION OF AWARDS.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

8. PUBLIC NUISANCE –VICIOUS DOGS

A. Public Hearing

Discussion, consideration, possible action to hold a public hearing regarding conditions existing at 4317 E. Fairview, Del City, Oklahoma; receiving information regarding the possible existence of vicious dogs at said address, and the danger said dogs present to the surrounding community.

MOTION: TO HOLD A PUBLIC HEARING.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

City Attorney Jack Fried explained nuisance and possible abatement.

Richard Kedigh- 4313 E. Fairview St. stated details when he was attacked by neighbor's dogs.

Jill Staats- 708 Mark Dr. told of her interaction with dogs.

Christine Holland- 4317 Fairview, dog's owner told her side of incidents.

MOTION: TO CLOSE PUBLIC HEARING.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

B. Council Action

Discussion, consideration, possible action to declare/deny the existence of a public nuisance at 4317 E. Fairview, Del City, Oklahoma; declare/deny the existence of an emergency; authorize/deny City Manager to take necessary action to abate said conditions, in the interest of the health, safety and welfare of the citizens of the City of Del City.

MOTION: TO DECLARE THE EXISTENCE OF A PUBLIC NUISANCE AT 4317 E. FAIRVIEW, DEL CITY, OKLAHOMA; DECLARE THE EXISTENCE OF AN EMERGENCY; AUTHORIZE CITY MANAGER TO TAKE NECESSARY ACTION TO ABATE SAID CONDITIONS, IN THE INTEREST OF THE HEALTH, SAFETY AND WELFARE OF THE CITIZENS OF THE CITY OF DEL CITY; INSTRUCT OWNER TO VACATE DOGS FROM DEL CITY WITHIN 24 HOURS WITHUNDERSTANDING THAT FAILURE TO DO SO WILL RESULT IN CRIMINAL PROSECUTION AND TERMINATION OF UTILITIES AT RESIDENCE.

MOVED BY: BARTLETT SECOND: EASON
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

9. COUNTY AGREEMENT TO ACCOMPLISH ROAD CRACK SEALING IN THE VICINITY OF THE DEL CREEK ADDITION

Discussion, consideration, possible action to approve/deny an Agreement for Specific Assistance between the Board of County Commissioners of Oklahoma County and the City of Del City; authorize Mayor to endorse same. The county will accomplish road crack sealing in the vicinity of the Del Creek addition for an amount not to exceed \$7,982.94. The repairs are required to seal large cracks that have developed and protect the road from further damage.

MOTION: TO APPROVE AN AGREEMENT FOR SPECIFIC ASSISTANCE BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY AND THE CITY OF DEL CITY; AUTHORIZE MAYOR TO ENDORSE SAME.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

10. US POSTAL SERVICE LEASE RENEWAL

Discussion, consideration, possible action to approve renewing the lease with the US Postal Service effective February 1, 2017 for a five-year term; authorize Mayor to endorse lease documents. Amendment 002 to the original lease reflects a 10% increase to the annual rent from \$25,152 to \$27,660. City Attorney Jack Fried stated that in his opinion these matters qualify for Executive Session.

MOTION: TO APPROVE RENEWING THE LEASE WITH THE US POSTAL SERVICE EFFECTIVE FEBRUARY 1, 2017 FOR A FIVE-YEAR TERM; AUTHORIZE MAYOR TO ENDORSE LEASE DOCUMENTS.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

11. OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY (DEQ) PERMIT

Discussion, consideration, possible action, to accept the DEQ Wastewater Plant Constructing Permit number ST000055160914. The permit authorizes construction to accomplish needed maintenance and upgrades to the Del City Wastewater Treatment Plant. The permit is a result of DEQ review of plans and specifications that were prepared by Garver Engineering.

MOTION: TO ACCEPT THE DEQ WASTEWATER PLANT CONSTRUCTING PERMIT NUMBER ST000055160914.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

12. COUNCIL INPUT: None

13. ADJOURNMENT

MOTION: TO ADJOURN AT 7:00PM

MOVED BY: BARTLETT SECOND: DEAN
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

Approved this 6th day of February, 2017.

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
January 17, 2017 – 6:00 P.M
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on January 13, 2016.)

1. CALL TO ORDER AT 7:00 P.M. BY CHAIRMAN LINLEY
2. ROLL CALL

In Attendance: Trustees Floyd Eason, Ken Bartlett, Bill Giles, Michael Dean and Chairman Brian Linley.

City Employees: City Manager Mark Edwards, City Clerk Carol Noble, and City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT

A. Public: None

B. Trustees: None

4. MANAGER'S REPORT: None
5. MINUTES

To approve minutes of regular meeting of the DCMSA of January 3, 2016.

MOTION: TO APPROVE MINUTES

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

6. INVITATION TO BID (ITB) NO. 1714 – PUMP SUBMERSIBLE FOR THE WASTEWATER TREATMENT PLANT

Discussion, consideration, possible action to award/deny ITB No. 1714 – Pump Submersible, to the lowest responsible bidder, Evans Enterprises, for an amount not to exceed \$145,314.00. The project calls for the replacement of a total of 11 pumps at various locations within the Wastewater Treatment Plant. The existing pumps have been in service since 1986 and each has been rewound several times. Increased efficiencies of pump design have allowed smaller horsepower motors to operate pumps that move the same amount of water at less operational cost. An application for the partial reimbursement of

the cost of this project will be submitted to OWRB for implementing energy efficient equipment. Funding for this project is the OWRB loan.

MOTION: TO AWARD ITB NO. 1714 – PUMP SUBMERSIBLE, TO THE LOWEST RESPONSIBLE BIDDER, EVANS ENTERPRISES, FOR AN AMOUNT NOT TO EXCEED \$145,314.00.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

7. INVITATION TO BID (ITB) NO. 1715 – LED LIGHTING

Discussion, consideration, possible action to award/deny ITB No. 1715 – Light Emitting Diodes (LED) Lights to the lowest responsible bidder, Hunzicker Brothers, for an amount not to exceed \$17,275.00. The exterior security lighting throughout the Wastewater Treatment Plant as well as interior building lights of the control building are included in this project. The project will not only improve the lighting but will dramatically reduce the amount of power needed to operate the system. An application for the partial reimbursement of the cost of this project will be submitted to OWRB for implementing energy efficient equipment. Funding for this project is the OWRB loan.

MOTION: TO AWARD ITB NO. 1715 – LIGHT EMITTING DIODES (LED) LIGHTS TO THE LOWEST RESPONSIBLE BIDDER, HUNZICKER BROTHERS, FOR AN AMOUNT NOT TO EXCEED \$17,275.00.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

8. INVITATION TO BID (ITB) NO. 1716 – RADIO MONITORING SYSTEM FOR WASTEWATER LIFT STATIONS

Discussion, consideration, possible action to award/deny ITB No. 1716 – Lift Station Radio Monitoring for Wastewater Lift Stations, to the lowest responsible bidder, Haynes Equipment, for an amount not to exceed \$55,700.00. The radio system will replace a failing system that depends on phone communications. The existing phone system only provides alarms when the lift station is full of water. The new system provides alarms as well as the operational condition of the pumps and condition of the power being provided to the pumps. Funding for this project is the OWRB loan.

MOTION: TO AWARD ITB NO. 1716 – LIFT STATION RADIO MONITORING FOR WASTEWATER LIFT STATIONS, TO THE LOWEST RESPONSIBLE BIDDER, HAYNES EQUIPMENT, FOR AN AMOUNT NOT TO EXCEED \$55,700.00.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

9. TRUST INPUT

- Legislative Forum at 11:00am on January 19, 2017 at the Community Center.

10. ADJOURNMENT

MOTION: TO ADJOURN AT 7:10 P.M.

MOVED BY: BARTLETT SECOND: GILES

AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY

NAYS: NONE

Approved this 6th day of February, 2017.