

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
March 18, 2019 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on March 15, 2019.)

1. CALL TO ORDER AT 6:00 P.M. BY MAYOR BRIAN LINLEY
2. ROLL CALL

In Attendance: Council Members Floyd Eason, Pam Finch, Michael Dean and Mayor Linley.

City Employees: City Manager Mark Edwards, City Clerk Melissa Jones and City Attorney Jack Fried.

3. INVOCATION – Given by Council Member Floyd Eason.

PLEDGE OF ALLEGIANCE – Led by Mr. Toy.

4. PUBLIC AND COUNCIL INPUT

- A. Public: Tony Goodman – 5400 SE 4th St. Del City asked what is going to happen to the abandon church across the street & north of him? If there was plans to build something else there?

Mayor Linley informed him that it needs to completely be torn down, but Del City Planning Department is working to have owners get the building into compliance. There are no permits to build anything else there at this time.

- B. Council: None

5. CITY MANAGER’S REPORT:

- Met with city engineers to discuss repositioning the AWACS lighting.
- Met neighborhood watch groups at the round table to discuss to see if any of them would be interested to have volunteers come forward to work with us for the design of the Adult Center located at the Community Center.
- Spoke with Jon Wolff in reference to Capital Project and documents were provided for Bid. Anticipate good responses and should be able to award the bid at first meeting in April.
- Lake Thunderbird, began process for Note for the new construction of the Pipeline from Anderson & I-240 up to the Del City water plant.
- Good turnout at grand opening for hospital.

- Library meeting went well. Should be in a position to bid engineering and architect by the end of April and bid approval by first or second meeting in May.
- Roof at Fire station #2 damaged.

Ron Kruger with Garver Engineering explained the STEM award.

CITY CLERK’S REPORT: 2019 March Tax Report

- Net sales tax is up <\$123,774> <16.82%>
- Use tax is up <\$21,416> <88.58%>
- Tobacco tax is down <\$41> <.53%>
- Hotel/Motel tax is down <\$3,029> <20.22%>

6. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

- A. Approve budget amendment for FY 2018-2019, as shown in Exhibit A to the Council agenda.
- B. Approve minutes of regular meeting of the Council of March 4, 2019.

MOTION: TO APPROVE CONSENT DOCKET

MOVED BY: FINCH SECOND: DEAN
 AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
 NAYS: NONE

7. NOMINATIONS – APPOINTMENTS

- A. Discussion, consideration, possible action to accept the resignation of Tony Ellis from the Planning Commission; approve appointment of Mayor’s nomination (name to be submitted) to the Ward 4 Planning Commission position, said term not to exceed September 1, 2021; or declare/deny said position vacant.

MOTION: TO ACCEPT THE RESIGNATION OF TONY ELLIS FROM THE PLANNING COMMISSION; DECLARE SAID POSITION VACANT.

MOVED BY: EASON SECOND: FINCH
 AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
 NAYS: NONE

Mayor Linley read resignation letter from Tony Ellis.

- B. Discussion, consideration, possible action to accept the resignation of Tony Ellis from the Board of Adjustment; approve appointment of Mayor's nomination (Joe Satterwhite) to the Board of Adjustment position, said term not to exceed September 16, 2019; or declare/ deny said position vacant.

MOTION: TO ACCEPT THE RESIGNATION OF TONY ELLIS FROM THE BOARD OF ADJUSTMENT; APPROVE APPOINTMENT OF MAYOR'S NOMINATION (JOE SATTERWHITE TO THE BOARD OF ADJUSTMENT POSITION, SAID TERM NOT TO EXCEED SEPTEMBER 16, 2019.

MOVED BY: EASON SECOND: FINCH
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

Mayor Linley swore in Joe Satterwhite to the position of Board of Adjustment.

8. PRESENTATION – STREET LIGHT REPAIRS

Discussion, consideration, possible action to approve receiving a presentation by Kimberlee Adams from OG&E concerning street light repairs within the City.

MOTION: TO APPROVE RECEIVING A PRESENTATION BY KIMBERLEE ADAMS FROM OG&E CONCERNING STREET LIGHT REPAIRS WITHIN THE CITY.

MOVED BY: FINCH SECOND: DEAN
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

Kimberlee Adams gave presentation and answered questions.

9. BUDGET TRANSFER FOR TRANSFORMATION OF VACANT OFFICE INTO USABLE SPACE

Discussion, consideration, possible action to approve transforming the vacant office on the east side of the first floor of City Hall into usable office space; approve moving budgeted funds from 01-502-201 (Supplies) in the amount of \$2,000, 01-502-306 (Communications) in the amount of \$2,000, 01-503-350 (Refunds) in the amount of \$2,000, 01-518-707 (Transfer) in the amount of \$2,000, and 01-518-303 (Elections) in the amount of \$2,000 to account 01-518-358 (Council); and direct staff accordingly.

MOTION: TO APPROVE TRANSFORMING THE VACANT OFFICE ON THE EAST SIDE OF THE FIRST FLOOR OF CITY HALL INTO USABLE OFFICE SPACE; APPROVE MOVING BUDGETED FUNDS FROM 01-502-201 (SUPPLIES) IN THE AMOUNT OF \$2,000, 01-502-306 (COMMUNICATIONS) IN THE AMOUNT OF \$2,000, 01-503-350 (REFUNDS) IN THE AMOUNT OF \$2,000, 01-518-707 (TRANSFER) IN THE AMOUNT OF \$2,000, AND 01-518-303 (ELECTIONS) IN THE AMOUNT OF \$2,000 TO ACCOUNT 01-518-358 (COUNCIL); AND DIRECT STAFF ACCORDINGLY.

MOVED BY: EASON SECOND: FINCH
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

10. APPOINTMENT OF STAFF LIAISON TO THE REGIONAL TRANSIT AUTHORITY (RTA) BOARD

Discussion, consideration, possible action to approve the Mayor's appointment of City Manager Mark Edwards as Del City staff liaison to the RTA Board; direct staff accordingly.

MOTION: TO APPROVE THE MAYOR'S APPOINTMENT OF CITY MANAGER MARK EDWARDS AS DEL CITY STAFF LIAISON TO THE RTA BOARD; DIRECT STAFF ACCORDINGLY.

MOVED BY: FINCH SECOND: DEAN
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

City Manager Mark Edwards discussed RTA project and accepted appointment to board.

11. RE-ROOF OF FIRE STATION 2

Discussion, consideration, possible action to approve/deny Oklahoma Roofing & Sheet Metal, LLC to replace the roof at the Del City Fire Station 2 at a cost of \$149,606.88 under State Contract #R19026; authorize Mayor to endorse contract with Oklahoma Roofing & Sheet Metal, LLC.

MOTION: TO APPROVE OKLAHOMA ROOFING & SHEET METAL, LLC TO REPLACE THE ROOF AT THE DEL CITY FIRE STATION 2 AT A COST OF \$149,606.88 UNDER STATE CONTRACT #R19026; AUTHORIZE MAYOR TO ENDORSE CONTRACT WITH OKLAHOMA ROOFING & SHEET METAL, LLC.

MOVED BY: FINCH SECOND: DEAN
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

City Manager Mark Edwards discussed quote for roof and windstorm causing damages.

Public Works Director Mike Cantrell answered questions.

12. SPECIAL USE PERMIT– PC/UR 538-19 (3900 SE 27TH STREET – DESTINY CHRISTIAN CENTER INTERNATIONAL, INC.)

A. Public Hearing

Discussion, consideration, possible action to approve/deny holding a public hearing on the above-referenced application for a Special Use Permit.

MOTION: TO APPROVE HOLDING A PUBLIC HEARING ON THE ABOVE-REFERENCED APPLICATION FOR A SPECIAL USE PERMIT.

MOVED BY: EASON SECOND: FINCH
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

City Planner Monica Cardin discussed special use permit PC/UR 538-19 and answered questions.

MOTION: TO CLOSE PUBLIC HEARING

MOVED BY: EASON SECOND: DEAN
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

B. Council Action

Discussion, consideration, possible action to approve or approve with modifications or conditions or not approve the above-referenced application for a Special Use Permit to permit the use of Moderate Impact Institutional, a use permitted on review within the Single Family Detached Residential (R-1-D) zoning district, for the purpose of authorizing the installation of additional parking on this lot for the existing church and school.

MOTION: TO APPROVE WITH CONDITIONS FOR SPECIAL USE PERMIT TO PERMIT THE USE OF MODERATE IMPACT INSTITUTIONAL, FOR THE PURPOSE OF AUTHORIZING THE INSTALLATION OF ADDITIONAL PARKING ON THIS LOT FOR THE EXISTING CHURCH AND SCHOOL.

MOVED BY: EASON SECOND: FINCH
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

13. REZONING – PC/RZ 540-19 (450 N. SUNNYLANE ROAD)

A. Public Hearing

Discussion, consideration, possible action to approve/deny holding a public hearing for rezoning 450 N. Sunnyslane Road (portion as depicted on notice) from Urban Reserve (U-R) to Heavy Industrial (I-2).

MOTION: TO APPROVE HOLDING A PUBLIC HEARING FOR REZONING 450 N. SUNNYLANE ROAD FROM URBAN RESERVE (U-R) TO HEAVY INDUSTRIAL (I-2).

MOVED BY: EASON SECOND: FINCH

AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

Community Services Director Tom Leatherbee discussed rezoning of 450 N. Sunnyslane Rd and answered questions.

MOTION: TO CLOSE PUBLIC HEARING

MOVED BY: DEAN SECOND: EASON
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

B. Council Action

Discussion, consideration, possible action to approve or not approve the above-referenced application to rezone 450 N. Sunnyslane Road (portion as depicted on notice) from Urban Reserve (U-R) to Heavy Industrial (I-2).

MOTION: TO APPROVE OR NOT APPROVE THE ABOVE-REFERENCED APPLICATION TO REZONE 450 N. SUNNYSLANE ROAD FROM URBAN RESERVE (U-R) TO HEAVY INDUSTRIAL (I-2).

MOVED BY: EASON SECOND: DEAN
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

14. REZONING – PC/PW 541-19 (HAWKINS STREET FROM SE 27TH STREET TO SE 26TH STREET)

A. Public Hearing

Discussion, consideration, possible action to approve/deny holding a public hearing on application for closure of a public way.

MOTION: TO APPROVE HOLDING A PUBLIC HEARING ON APPLICATION FOR CLOSURE OF A PUBLIC WAY.

MOVED BY: FINCH SECOND: DEAN
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

City Manager Mark Edwards discussed the application for closure.

City Planner Monica Cardin answered questions.

MOTION: TO CLOSE PUBLIC HEARING

MOVED BY: EASON SECOND: FINCH
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

B. Council Action

Discussion, consideration, possible action to approve or approve with modifications or conditions or deny application for closure of public way (Hawkins Street from SE 27th Street to SE 26th Street).

MOTION: TO APPROVE OR APPROVE WITH APPLICATION FOR CLOSURE OF PUBLIC WAY (HAWKINS STREET FROM SE 27TH STREET TO SE 26TH STREET).

MOVED BY: EASON SECOND: FINCH
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

MOTION: TO RECESS TO DCMSA @ 7:03PM

MOVED BY: DEAN SECOND: FINCH
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

MOTION: TO RECONVENE @7:27PM

MOVED BY: EASON SECOND: DEAN
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

15. EXECUTIVE SESSION

Discussion, consideration, possible action to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq. for the purpose of the following:

Discussion concerning pending investigations, claims, and actions pursuant to 25 O.S. § 307(B)(4).

City Attorney Jack Fried stated that in his opinion these matters qualify for Executive Session.

MOTION: TO RECESS TO EXECUTIVE SESSION AT 7:29PM

MOVED BY: DEAN SECOND: FINCH
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

BACK @ 8:14PM

16. ACTION FROM EXECUTIVE SESSION

Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning pending investigations, claims, and actions.

MOTION: TO PROCEED AS DISCUSSED

MOVED BY: EASON SECOND: FINCH
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

17. COUNCIL INPUT: None

18. ADJOURNMENT

MOTION: TO ADJOURN AT 8:15PM

MOVED BY: DEAN SECOND: FINCH
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

Approved this 1st day of April, 2019.

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
March 18, 2019 – 6:00 P.M
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on March 15, 2019.)

1. CALL TO ORDER AT 7:03 P.M. BY CHAIRMAN LINLEY.

2. ROLL CALL

In Attendance: Trustees Floyd Eason, Pam Finch, Michael Dean and Chairman Linley.

City Employees: Trust Manager Mark Edwards, City Clerk Melissa Jones and City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT

A. Public: None

B. Trustees: None

4. MANAGER'S REPORT: None

5. MINUTES

Discussion, consideration, possible action to approve minutes of regular meeting of the DCMSA of March 4, 2019.

MOTION: TO APPROVE MINUTES

MOVED BY: FINCH SECOND: DEAN

AYES: EASON, FINCH, DEAN AND CHAIRMAN LINLEY

NAYS: NONE

6. PRESENTATION – DEL CITY WWTP IMPROVEMENT, AND CHANGE ORDER NO. 1

Discussion, consideration, possible action to approve receiving a presentation by Garver Engineering concerning the WWTP; approve Change Order No. 1 from Garver Engineering, extending the completion date of the original contract with Walters-Morgan Construction, Inc., from 730 days to 757 days, with a new completion date of April 16, 2019; and authorize Trust Chairman to endorse same. The extension of time for completion contained in this change order is required to satisfy the terms of the SRF OWRB loan.

MOTION: TO APPROVE RECEIVING A PRESENTATION BY GARVER ENGINEERING CONCERNING THE WWTP; APPROVE CHANGE ORDER NO. 1 FROM GARVER

03-18-19

ENGINEERING, EXTENDING THE COMPLETION DATE OF THE ORIGINAL CONTRACT WITH WALTERS-MORGAN CONSTRUCTION, INC., FROM 730 DAYS TO 757 DAYS, WITH A NEW COMPLETION DATE OF APRIL 16, 2019; AND AUTHORIZE TRUST CHAIRMAN TO ENDORSE SAME.

Ron Kruger with Garver Engineering gave presentation discussing progress of the WWTP and answered questions.

MOVED BY: EASON SECOND: DEAN
AYES: EASON, FINCH, DEAN AND CHAIRMAN LINLEY
NAYS: NONE

7. TRUST INPUT: None

8. ADJOURNMENT

MOTION: TO ADJOURN AT 7:27PM

MOVED BY: DEAN SECOND: FINCH
AYES: EASON, FINCH, DEAN AND CHAIRMAN LINLEY
NAYS: NONE

Approved this 1st day of April, 2019.