

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
April 15, 2019 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on April 12, 2019.)

1. CALL TO ORDER AT 6:00 P.M. BY MAYOR BRIAN LINLEY
2. ROLL CALL

In Attendance: Council Members Pam Finch, Michael Dean and Mayor Linley.

City Employees: City Manager Mark Edwards, City Clerk Melissa Jones and City Attorneys Jack Fried and Beverly Palmer.

3. INVOCATION – Given by Council Member Floyd Eason.

PLEDGE OF ALLEGIANCE – Led by City Attorney Jack Fried.

4. PUBLIC AND COUNCIL INPUT

A. Public:

- District 94, Congressman Andy Fugate added that the House of Representative are working hard and almost complete with this session.

B. Council:

- Finch: Reminder that bulk trash pickup begins on April 29, 2019.
- Beautification Committee is having a seed share April 27, 2019 from 10am until 2pm at the Del City Church of the Nazarene.

5. CITY MANAGER’S REPORT:

- Two large trees at Scott’s street and Reno are down.
- Rehab of the first-floor office space is moving along well.
- Concrete walk at Townsend Park is complete.
- Sidewalk down 44th street has been flagged and trees identified that need to be removed.
- Estimates in for a walking trail at High Spirits Park for next years budget.
- Specs for two new sanitation trucks are in the works.
- Roof at Fire Station is complete.
- Have begun crack sealing around town.
- Had meeting with Verizon to finalize agreements for line work.

- All of the work that we do on the board for Lake Thunderbird to stabilize and improve the water quality of the lake have begun to improved the testing that OU does.
- Have been notified by ACOG 9-1-1 that funding for dispatch can be utilized for other things and equipment.
- Have finalized footprints for new library and orientation of the building and library committee is meeting Thursday for the hiring of an interior architectural for remodeling.
- Sewer plant if about 99% complete and have been notified that we are ready to begin closing it out.

CITY CLERK'S REPORT: 2019 March Tax Report

- Net sales tax is up <\$121,082> <15.09%>
- Use tax is up <\$31,366> <114.71%>
- Tobacco tax is down <\$1,907> <.17.80%>
- Hotel/Motel tax is down <\$6,864> <34.72%>

6. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

- A. Approve budget amendment for FY 2018-2019, as shown in Exhibit A to the Council agenda.
- B. Approve minutes of regular meeting of the Council of April 1, 2019.

MOTION: TO APPROVE CONSENT DOCKET

MOVED BY: DEAN SECOND: FINCH
 AYES: FINCH, DEAN AND MAYOR LINLEY
 NAYS: NONE

7. DISCUSSION ONLY – GENERAL FUND BUDGET FOR FY 2019-2020

Discussion, consideration, possible action to hold a discussion concerning General Fund budget process, including estimated revenues and expenditures for fiscal year 2019-2020.

MOTION: TO HOLD A DISCUSSION CONCERNING GENERAL FUND BUDGET PROCESS, INCLUDING ESTIMATED REVENUES AND EXPENDITURES FOR FISCAL YEAR 2019-2020.

MOVED BY: FINCH SECOND: DEAN
 AYES: FINCH, DEAN AND MAYOR LINLEY
 NAYS: NONE

City Manager Mark Edwards discussed funds and answered questions.

8. DISCUSSION ONLY – 03 CAPITAL IMPROVEMENT PROJECTS FOR FY 2019-2020

Discussion, consideration, possible action to approve holding a discussion concerning 03 Capital Improvement projects for FY 2019-2020.

MOTION: TO APPROVE HOLDING A DISCUSSION CONCERNING 03 CAPITAL IMPROVEMENT PROJECTS FOR FY 2019-2020.

MOVED BY: FINCH SECOND: DEAN
AYES: FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

City Manager Mark Edwards discussed capital improvements and answered questions.

Regional Transit Authority Representative Ken Bartlett discussed plans in reference to tracks.

9. TEMPORARY SEASONAL EMPLOYEES

Discussion, consideration, possible action to approve/deny entering into contract with LaborMax Staffing to provide temporary seasonal employees to be utilized by the Public Works Department; authorize Mayor to endorse same; authorize/deny initiation of blanket purchase order and issuance of warrants from account 01-515-111 Seasonal Labor, not to exceed \$20,000.00, upon receipt and validation of invoices.

MOTION: TO APPROVE ENTERING INTO CONTRACT WITH LABORMAX STAFFING TO PROVIDE TEMPORARY SEASONAL EMPLOYEES TO BE UTILIZED BY THE PUBLIC WORKS DEPARTMENT; AUTHORIZE MAYOR TO ENDORSE SAME; AUTHORIZE INITIATION OF BLANKET PURCHASE ORDER AND ISSUANCE OF WARRANTS FROM ACCOUNT 01-515-111 SEASONAL LABOR, NOT TO EXCEED \$20,000.00.

MOVED BY: FINCH SECOND: DEAN
AYES: FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

City Manager Mark Edwards explained use for temporary employees and answered questions.

10. REPAIRS TO DEL CITY POST OFFICE

Discussion, consideration, possible action to award/deny bid under State Contract #R19026 to point up and weather seal the exterior of the Del City Post Office by Oklahoma Roofing and Sheet Metal, LLC, in the amount of \$21,271.00.

MOTION: TO AWARD BID UNDER STATE CONTRACT #R19026 TO POINT UP AND WEATHER SEAL THE EXTERIOR OF THE DEL CITY POST OFFICE BY OKLAHOMA ROOFING AND SHEET METAL, LLC, IN THE AMOUNT OF \$21,271.00.

MOVED BY: FINCH SECOND: DEAN
AYES: FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

City Manager Mark Edwards discussed repairs and answered questions.

11. REPAIR OF ENTRY WALL AT DENTWOOD TERRACE AND BRYANT AVENUE

Discussion, consideration, possible action to award/deny bid to Guy Marshall, the lowest responsible bidder, in the amount of \$4,430.00 for repair of the entry wall at Dentwood Terrace and Bryant Avenue that was damaged in a traffic accident. Guy Marshall was the only bidder following requests sent out in December 2018.

MOTION: TO AWARD BID TO GUY MARSHALL, THE LOWEST RESPONSIBLE BIDDER, IN THE AMOUNT OF \$4,430.00 FOR REPAIR OF THE ENTRY WALL AT DENTWOOD TERRACE AND BRYANT AVENUE THAT WAS DAMAGED IN A TRAFFIC ACCIDENT.

MOVED BY: DEAN SECOND: FINCH
AYES: FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

City Manager Mark Edwards explained repair of entry wall.

Council Member Dean thanked City Manager for having entry wall repaired.

MOTION: TO RECESS TO DCMSA @ 6:51PM

MOVED BY: FINCH SECOND: DEAN
AYES: FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

MOTION: TO RECONVENE TO @ 6:55PM

MOVED BY: DEAN SECOND: FINCH
AYES: FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

Mayor Brian Linley gave final remarks.

BREAK: @7:05

12. INDUCTION OF MAYOR AND COUNCIL MEMBERS AT 7:30 PM

Installation by swearing in by Mayor Linley of new Mayor, Floyd A. Eason, and Council Members Michael Dean (Ward 1) and J.D. Hock (Ward 3).

Mayor Linley swore in Ward 1, Michael Dean and Ward 3, J.D. Hock.

City Commissioner Brian Maughan swore in Floyd A. Eason as Mayor.

RECONVENE @ 7:44PM

13. EXECUTIVE SESSION

Discussion, consideration, possible action to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq. for the purpose of the following:

- A. Discussion concerning pending investigations, claims, and actions pursuant to 25 O.S. § 307(B)(4).
- B. Discussion concerning the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to 25 O.S. § 307(B)(1).

City Attorney Beverly Palmer stated that in her opinion these matters qualify for Executive Session.

MOTION: TO RECESS TO EXECUTIVE SESSION AT 7:48PM

MOVED BY: DEAN SECOND: FINCH
AYES: HOCK, FINCH, DEAN AND MAYOR EASON
NAYS: NONE

RECONVENE FROM EXECUTIVE SESSION AT 8:50PM

14. ACTION FROM EXECUTIVE SESSION

- A. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning pending investigations, claims, and actions.

MOTION: TO SETTLE OFFER AS DISCUSSED IN EXECUTIVE SESSION PROCEED AS DISCUSSED.

MOVED BY: FINCH SECOND: DEAN
AYES: HOCK, FINCH, DEAN AND MAYOR EASON
NAYS: NONE

- B. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.

MOTION: TO TAKE NO ACTION

MOVED BY: FINCH SECOND: DEAN
AYES: HOCK, FINCH, DEAN AND MAYOR EASON
NAYS: NONE

15. COUNCIL INPUT: None

16. ADJOURNMENT

MOTION: TO ADJOURN AT 8:52PM

MOVED BY: DEAN SECOND: FINCH
AYES: HOCK, FINCH, DEAN AND MAYOR EASON
NAYS: NONE

Approved this 6th day of May, 2019.

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
April 15, 2019 – 6:00 P.M
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on April 12, 2019.)

1. CALL TO ORDER AT 6:51 P.M. BY CHAIRMAN LINLEY.

2. ROLL CALL

In Attendance: Trustees Pam Finch, Michael Dean and Chairman Linley.

City Employees: Trust Manager Mark Edwards, City Clerk Melissa Jones, City Attorneys Jack Fried and Beverly Palmer.

3. PUBLIC AND TRUSTEE INPUT

A. Public: None

B. Trustees: None

4. MANAGER'S REPORT:

- COMCD - waterline replacement.

5. MINUTES

Discussion, consideration, possible action to approve minutes of regular meeting of the DCMSA of April 1, 2019.

MOTION: TO APPROVE MINUTES

MOVED BY: DEAN SECOND: FINCH
AYES: FINCH, DEAN AND CHAIRMAN LINLEY
NAYS: NONE

6. TRUST INPUT: None

7. ADJOURNMENT

MOTION: TO ADJOURN AT 6:54PM

MOVED BY: DEAN SECOND: FINCH
AYES: FINCH, DEAN AND CHAIRMAN LINLEY
NAYS: NONE

Approved this 6th day of May, 2019.

04-15-19

MINUTES
DEL CITY ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
April 15, 2019 – 6:00 P.M
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on April 12, 2019.)

1. CALL TO ORDER AT 6:54 P.M. BY VICE CHAIRMAN LINLEY
2. ROLL CALL

In Attendance: Trustees Pam Finch, Michael Dean, and Vice Chairman Brian Linley.

City Employees: Trust Manager Mark Edwards, City Clerk Melissa Jones, City Attorneys Jack Fried and Beverly Palmer.

3. PUBLIC AND TRUSTEE INPUT

A. Public: None

B. Trustees: None

4. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

A. Approve budget amendment for FY 2018-2019, as shown in Exhibit A to the DCEDA agenda.

B. Approve minutes of regular meeting of the DCEDA of April 1, 2019.

MOTION: TO APPROVE CONSENT DOCKET

MOVED BY: DEAN SECOND: FINCH
AYES: FINCH, DEAN AND VICE CHAIRMAN LINLEY
NAYS: NONE

5. TRUST INPUT: None

6. ADJOURNMENT: None

MOTION: TO ADJOURN AT 6:55PM

MOVED BY: DEAN SECOND: FINCH

04-15-19

AYES: FINCH, DEAN, AND VICE CHAIRMAN LINLEY
NAYS: NONE

Approved this 6th day of May, 2019.