

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
April 16, 2018 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on April 13, 2018.)

1. CALL TO ORDER AT 6:03 P.M. BY MAYOR LINLEY

2. ROLL CALL

In Attendance: Council Members Floyd Eason, Ken Bartlett, Pam Finch, and Mayor Brian Linley.

Absent: Council Member Michael Dean.

City Employees: City Manager Mark Edwards, Deputy Clerk Melissa Jones, and City Attorney Jack Fried.

3. INVOCATION – Given by Pastor Sam Turk of First Baptist Church.

PLEDGE OF ALLEGIANCE – Led by City Attorney Jack Fried.

4. PUBLIC AND COUNCIL INPUT

A. Public: None

B. Council:

- Eason: Commend the Animal Control officer for doing a good job.

5. CITY MANAGER'S REPORT:

- Budget process is moving along.
- Authorize Police, Fire and Public Works to assist with traffic control for public safety during the teachers march, but do not condemn nor support the march.
- ODOT continuing to work on the relocation of the pipelines for the 15th street bridge project and will meet to talk about various art work designs for the concrete wall.
- Will meet at ORT with Pipeline Company in reference to a short term lease of the Del City Housing Authority property for temporary parking.
- ODOT has been removing trees at Ray Trent Park.
- WWTP is going forward fine. Control valves in SBR tank was leaking air, but getting repaired.
- Repairs at library for busted sewer line were repaired.
- Powering up the new fire station this week.
- Toured libraries this week.

CITY CLERK'S REPORT:

- Net sales tax is up <\$501.90> <.01%>
- Use tax is down <\$50,037> <19.56%>
- Tobacco tax is up <\$1,760> <1.75%>
- Hotel/Motel tax is up <\$69,383> <81.46%>

6. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

- A. Approve budget amendment for FY 2017-2018, as shown in Exhibit A to the Council agenda.
- B. Approve minutes of regular meeting of the Council of April 2, 2018.

MOTION: TO APPROVE CONSENT DOCKET

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH AND MAYOR LINLEY
NAYS: NONE

7. NOMINATION/APPOINTMENT

Discussion, consideration, possible action to approve reappointment of Mayor's nomination for Civil Service Commission position, Bob Amundson; said term not to exceed April 19, 2022.

MOTION: TO REAPPOINTMENT OF MAYOR'S NOMINATION FOR CIVIL SERVICE COMMISSION POSITION, BOB AMUNDSON; SAID TERM NOT TO EXCEED APRIL 19, 2022.

MOVED BY: MAYOR SECOND: FINCH
AYES: EASON, BARTLETT, FINCH AND MAYOR LINLEY
NAYS: NONE

8. BIG TEPEE DISTRICT CUB SCOUT DAY CAMP

Discussion, consideration, possible action to approve/deny allowing the Boy Scouts of America, Last Frontier Council, Big Tepee District, use of Eagle Lake and the Eagle Lake Pavilion to hold their 2018 Cub Scout Day Camp, from 2:00 p.m. to 9:00 p.m. daily, June 4 through June 8, 2018; declare/deny a public purpose.

MOTION: TO APPROVE ALLOWING THE BOY SCOUTS OF AMERICA, LAST FRONTIER COUNCIL, BIG TEPEE DISTRICT, USE OF EAGLE LAKE AND THE EAGLE LAKE PAVILION TO HOLD THEIR 2018 CUB SCOUT DAY CAMP, FROM 2:00 P.M. TO 9:00 P.M. DAILY, JUNE 4 THROUGH JUNE 8, 2018; DECLARE A PUBLIC

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PURPOSE.

MOVED BY: EASON SECOND: FINCH
AYES: EASON, BARTLETT, FINCH AND MAYOR LINLEY
NAYS: NONE

9. GIRL SCOUTS COMMUNITY SERVICE TEAM #638 ANNUAL TWILIGHT CAMP

Discussion, consideration, possible action to approve/deny allowing the Girl Scouts of America, Community Service Team #638, to have their 5th Annual Twilight Camp at the Del City Community Center vacant area north of Eagle Harbor Aquatic Center; declare/deny a public purpose. The Twilight Camp will be held Monday, June 25 through Friday, June 29, 2018 from 6:30 p.m. to 8:30 p.m.

MOTION: TO APPROVE ALLOWING THE GIRL SCOUTS OF AMERICA, COMMUNITY SERVICE TEAM #638, TO HAVE THEIR 5TH ANNUAL TWILIGHT CAMP AT THE DEL CITY COMMUNITY CENTER VACANT AREA NORTH OF EAGLE HARBOR AQUATIC CENTER; DECLARE A PUBLIC PURPOSE. THE TWILIGHT CAMP WILL BE HELD MONDAY, JUNE 25 THROUGH FRIDAY, JUNE 29, 2018 FROM 6:30 P.M. TO 8:30 P.M.

MOVED BY: EASON SECOND: FINCH
AYES: EASON, BARTLETT, FINCH AND MAYOR LINLEY
NAYS: NONE

10. REAUTHORIZATION OF CONTRACT WITH JGVE FOR LIBRARY DESIGN

Discussion, consideration, possible action to reauthorize contract with JGVE, originally approved June 2017, with new authorization date of April 16, 2018, for engineering and design of proposed new library at 4330 SE 15th, for an estimated engineering cost of \$370,000; authorize Mayor to endorse same; and direct staff accordingly.

MOTION: TO REAUTHORIZE CONTRACT WITH JGVE, ORIGINALLY APPROVED JUNE 2017, WITH NEW AUTHORIZATION DATE OF APRIL 16, 2018, FOR ENGINEERING AND DESIGN OF PROPOSED NEW LIBRARY AT 4330 SE 15TH, FOR AN ESTIMATED ENGINEERING COST OF \$370,000; AUTHORIZE MAYOR TO ENDORSE SAME; AND DIRECT STAFF ACCORDINGLY.

MOVED BY: EASON SECOND: FINCH
AYES: EASON, BARTLETT, FINCH AND MAYOR LINLEY
NAYS: NONE

City Manager Mark Edwards explained reauthorization of contract and answered questions.

Library Manager Angel Suhrstedt gave thanks for touring libraries and expressed appreciation for movement with new library.

11. PAVING AND DRAINAGE DESIGN – NORTH SUNNYLANE TO NE 4TH

Discussion, consideration, possible action to approve contract with JGVE, for a phase of design on North Sunnyslane to provide for road construction and drainage design for \$22,600, authorize Mayor to endorse same; and direct staff accordingly.

MOTION: TO APPROVE CONTRACT WITH JGVE, FOR A PHASE OF DESIGN ON NORTH SUNNYLANE TO PROVIDE FOR ROAD CONSTRUCTION AND DRAINAGE DESIGN FOR \$22,600, AUTHORIZE MAYOR TO ENDORSE SAME; AND DIRECT STAFF ACCORDINGLY.

MOVED BY: FINCH SECOND: EASON
AYES: EASON, BARTLETT, FINCH AND MAYOR LINLEY
NAYS: NONE

12. SIDEWALK PAVING DESIGN AT AWACS AIR PARK

Discussion, consideration, possible action to approve contract with Oklahoma County for installation of a walking path at the AWACS Air Park for \$18,385; authorize Mayor to endorse same; and direct staff accordingly.

MOTION: TO APPROVE CONTRACT WITH OKLAHOMA COUNTY FOR INSTALLATION OF A WALKING PATH AT THE AWACS AIR PARK FOR \$18,385; AUTHORIZE MAYOR TO ENDORSE SAME; AND DIRECT STAFF ACCORDINGLY.

MOVED BY: FINCH SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH AND MAYOR LINLEY
NAYS: NONE

Public Works Director Bill Graham explained contract and answered questions about walking path.

City Manager Mark Edwards answered questions.

13. INVITATION TO BID (ITB) NO. 1811 – STREET PAVING MODIFICATIONS TO SERVE THE NEW FIRE DEPARTMENT LOCATION

Discussion, consideration, possible action to award/deny ITB No. 1811- Street Paving Modifications to Serve the New Fire Department Location, to the lowest responsible bidder, RDNJ, LLC dba A-Tech Paving, for an amount not to exceed \$75,774. The street modifications will be accomplished at the intersection of Sunnyslane Road and Del Road and at the intersection of Epperly Drive and SE 27th Street.

MOTION: TO AWARD ITB NO. 1811- STREET PAVING MODIFICATIONS TO SERVE THE NEW FIRE DEPARTMENT LOCATION, TO THE LOWEST RESPONSIBLE BIDDER, RDNJ, LLC DBA A-TECH PAVING, FOR AN AMOUNT NOT TO EXCEED \$75,774.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH AND MAYOR LINLEY
NAYS: NONE

City Manager Mark Edwards answered questions.

14. DISCUSSION ONLY – GENERAL FUND BUDGET FOR FY 2018-2019

Discussion, consideration, possible action to approve holding a discussion concerning General Fund budget process, including estimated revenues and expenditures for FY 2018-2019.

MOTION: TO APPROVE HOLDING A DISCUSSION CONCERNING GENERAL FUND BUDGET PROCESS, INCLUDING ESTIMATED REVENUES AND EXPENDITURES FOR FY 2018-2019.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH AND MAYOR LINLEY
NAYS: NONE

City Manager Mark Edwards discussed general fund budget and answered questions.

15. RESOLUTION DECLARING COMMITMENT TO TERMS OF LOAN DOCUMENTS AND AGREEMENT WITH FNB

Discussion, consideration, possible action to approve Resolution No. _____, a joint resolution of the Del City Economic Development Authority and the City of Del City, declaring their commitment to honoring the terms of loan documents and agreement with FNB Community Bank; authorize Mayor to endorse same.

MOTION: TO TABLE

MOVED BY: EASON SECOND: FINCH
AYES: EASON, BARTLETT, FINCH AND MAYOR LINLEY
NAYS: NONE

16. EXECUTIVE SESSION

To approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq. for the purpose of the following:

- A. Discussion concerning matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to locate within the City of Del City as provided in 25 O.S. § 307(C)(10).
- B. Discussion concerning the purchase or appraisal of real property pursuant to 25 O.S. § 307(B)(3).

- C. Discussion concerning pending investigations, claims, and actions pursuant to 25 O.S. § 307(B)(4).

City Attorney Jack Fried stated that in his opinion these matters qualify for Executive Session

MOTION: TO RECESS TO EXECUTIVE SESSION AT 7:05 P.M.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH AND MAYOR LINLEY
NAYS: NONE

RECONVENE AT 7:43 P.M.

17. ACTION FROM EXECUTIVE SESSION

- A. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to locate within the City of Del City.

MOTION: TO TAKE NO ACTION

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH AND MAYOR LINLEY
NAYS: NONE

- B. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to the purchase or appraisal of real property.

MOTION: TO PROCEED AS DISCUSSED

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH AND MAYOR LINLEY
NAYS: NONE

- C. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning pending investigations, claims, and actions.

MOTION: TO TAKE NO ACTION

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH AND MAYOR LINLEY
NAYS: NONE

18. COUNCIL INPUT: None

19. ADJOURNMENT

MOTION: TO ADJOURN AT 7:45 P.M.

MOVED BY: BARTLETT SECOND: FINCH

AYES: EASON, BARTLETT, FINCH AND MAYOR LINLEY

NAYS: NONE

Approved this 7th day of May, 2018.

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
April 16, 2018 – 6:00 P.M
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on April 13, 2018.)

1. CALL TO ORDER AT 7:45 P.M. BY CHAIRMAN LINLEY.

2. ROLL CALL

In Attendance: Trustee Floyd Eason, Ken Bartlett, Pam Finch, and Chairman Linley.

Absent: Trustee Michael Dean.

City Employees: City Manager Mark Edwards, Deputy City Clerk Melissa Jones, and City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT

A. Public: None

B. Trustees: None

4. MANAGER'S REPORT: None

5. MINUTES

Discussion, consideration, possible action to approve minutes of regular meeting of the DCMSA of April 2, 2018.

MOTION: TO APPROVE MINUTES OF REGULAR MEETING OF THE DCMSA OF APRIL 2, 2018.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, CHAIRMAN LINLEY
NAYS: NONE

6. TRUST INPUT: None

7. ADJOURNMENT

MOTION: TO ADJOURN AT 7:46 P.M.

MOVED BY: FINCH SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, CHAIRMAN LINLEY

NAYS: NONE

Approved this 7th day of May, 2018.

MINUTES
DEL CITY ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
April 16, 2018 – 6:00 P.M
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on April 13, 2018.)

1. CALL TO ORDER AT 7:47 P.M. BY CHAIRMAN BARTLETT
2. ROLL CALL

In Attendance: Trustees Floyd Eason, Brian Linley, Pam Finch, and Chairman Ken Bartlett

Absent: Trustee Michael Dean

City Employees: City Manager Mark Edwards, Deputy City Clerk Melissa Jones, and City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT
 - A. Public: None
 - B. Trustees: None

4. MINUTES

To approve minutes of regular meeting of the DCEDA of February 5, 2018

MOTION: TO APPROVE MINUTES OF REGULAR MEETING OF THE DCEDA OF FEBRUARY 5, 2018.

MOVED BY: LINLEY SECOND: FINCH
AYES: EASON, LINLEY, FINCH, AND CHAIRMAN BARTLETT
NAYS: NONE

5. RESOLUTION DECLARING COMMITMENT TO TERMS OF LOAN DOCUMENTS AND AGREEMENT WITH FNB

Discussion, consideration, possible action to approve Resolution No. _____, a joint resolution of the Del City Economic Development Authority and the City of Del City, declaring their commitment to honoring the terms of loan documents and agreement with FNB Community Bank; authorize Trust Chairman to endorse same.

MOTION: TO TABLE

MOVED BY: LINLEY SECOND: EASON
AYES: EASON, LINLEY, FINCH, AND CHAIRMAN BARTLETT

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NAYS: NONE

6. TRUST INPUT

- Bartlett: Daily Oklahoman published articles recognizing two Del City businesses, MGM Trophies and Council Row.

7. ADJOURNMENT

MOTION: TO ADJOURN AT 7:48 P.M.

MOVED BY: LINLEY SECOND: FINCH

AYES: EASON, LINLEY, FINCH, AND CHAIRMAN BARTLETT

NAYS: NONE

Approved this 7th day of May, 2018