

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
May 6, 2019 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on May 3, 2019.)

1. CALL TO ORDER AT 6:00 P.M. BY MAYOR FLOYD EASON

2. ROLL CALL

In Attendance: Council Members Michael Dean, Pam Finch, J.D. Hock and Mayor Eason.

City Employees: City Manager Mark Edwards, City Clerk Melissa Jones and City Attorney Jack Fried.

3. INVOCATION – Given by Public Works Director Mike Cantrell.

PLEDGE OF ALLEGIANCE – Led by Mayor Eason.

PROCLAMATION:

- Fair Housing Month – April 2019
Read by Mayor Eason

4. PUBLIC AND COUNCIL INPUT

A. Public: None

B. Council:

- Finch: Seed share organized by the Beautification Committee was a success. Gave thanks to Mr. Melvin Thompson for sharing flowers and vegetables to give out.

5. CITY MANAGER'S REPORT:

- Inclement over the weekend had no detrimental effect on Public Works.
- COMCD meeting last week with presentation from engineer who is designing new waterline from lift station at Anderson & I-240 to the water treatment plant.

CITY CLERK'S REPORT: None

6. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

05-06-19

(This item is placed on the agenda so the Council, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Council members, the item will be heard in regular order.)

- A. Approve budget amendment for FY 2018-2019, as shown in Exhibit A to the Council agenda.
- B. Approve minutes of special meeting of the Council of April 9, 2019.
- C. Approve minutes of regular meeting of the Council of April 15, 2019.

MOTION: TO APPROVE FOLLOWING ITEMS WITH ONE MOTION.

MOVED BY: DEAN SECOND: FINCH
AYES: DEAN, FINCH, HOCK AND MAYOR EASON
NAYS: NONE

7. WARD 4 COUNCIL POSITION VACANCY

Action to accept the resignation of Floyd A. Eason from the Ward 4 Councilman position; declare said position vacant.

MOTION: TO ACCEPT THE RESIGNATION OF FLOYD A. EASON FROM THE WARD 4 COUNCILMAN POSITION; DECLARE SAID POSITION VACANT.

MOVED BY: FINCH SECOND: HOCK
AYES: FINCH, HOCK, DEAN AND MAYOR EASON
NAYS: NONE

8. NOMINATION AND ELECTION OF OFFICER

Discussion, consideration, possible action to approve/deny nomination and election of Pam Finch as Vice Mayor.

MOTION: TO APPROVE NOMINATION AND ELECTION OF PAM FINCH AS VICE MAYOR.

MOVED BY: DEAN SECOND: HOCK
AYES: DEAN, HOCK, FINCH AND MAYOR EASON
NAYS: NONE

9. NOMINATIONS – APPOINTMENTS

- A. Discussion, consideration, possible action to accept the resignation of Greg Childers from the Urban Renewal Authority; declare said position vacant.

MOTION: TO ACCEPT THE RESIGNATION OF GREG CHILDERS FROM THE URBAN RENEWAL AUTHORITY; DECLARE SAID POSITION VACANT.

MOVED BY: DEAN SECOND: FINCH
AYES: DEAN, FINCH, HOCK AND MAYOR EASON
NAYS: NONE

- B. Discussion, consideration, possible action to approve Mayor's nomination (Adam Bush) for Board of Adjustment position, said term not to exceed May 6, 2022.

MOTION: TO APPROVE MAYOR'S NOMINATION (ADAM BUSH) FOR BOARD OF ADJUSTMENT POSITION, SAID TERM NOT TO EXCEED MAY 6, 2022.

MOVED BY: DEAN SECOND: FINCH
AYES: DEAN, FINCH, HOCK AND MAYOR EASON
NAYS: NONE

- C. Discussion, consideration, possible action to approve Mayor's nominations for Mayor's Appointment (Sam Turk) and Ward 2 (Michelle Caruso) Planning Commission positions, said terms not to exceed September 1, 2021; or declare said positions vacant.

MOTION: TO APPROVE MAYOR'S NOMINATIONS FOR MAYOR'S APPOINTMENT (SAM TURK) AND WARD 2 (MICHELLE CARUSO) PLANNING COMMISSION POSITIONS, SAID TERMS NOT TO EXCEED SEPTEMBER 1, 2021.

MOVED BY: FINCH SECOND: HOCK
AYES: FINCH, HOCK, DEAN AND MAYOR EASON
NAYS: NONE

Mayor Eason swore in members.

10. SELECTION OF ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG) REPRESENTATIVES

Discussion, consideration, possible action to approve Mayor's appointments of Pam Finch as alternate ACOG Representative and Michael Dean as 2nd alternate ACOG Representative.

MOTION: TO APPROVE MAYOR'S APPOINTMENTS OF PAM FINCH AS ALTERNATE ACOG REPRESENTATIVE AND MICHAEL DEAN AS 2ND ALTERNATE ACOG REPRESENTATIVE.

MOVED BY: HOCK SECOND: DEAN
AYES: HOCK, DEAN, FINCH AND MAYOR EASON
NAYS: NONE

11. PRESENTATION – SPECIAL RECOGNITION OF CITY EMPLOYEE CALON BURNETT

Discussion, consideration, possible action to approve receiving a presentation from Mayor Floyd Eason, giving special recognition to Del City employee, Heavy Equipment Operator Calon Burnett for his life-saving deeds on the morning of February 27, 2019.

MOTION: TO APPROVE RECEIVING A PRESENTATION FROM MAYOR FLOYD EASON, GIVING SPECIAL RECOGNITION TO DEL CITY EMPLOYEE, HEAVY EQUIPMENT OPERATOR CALON BURNETT FOR HIS LIFE-SAVING DEEDS ON THE MORNING OF FEBRUARY 27, 2019.

MOVED BY: FINCH SECOND: DEAN
AYES: FINCH, DEAN, HOCK AND MAYOR EASON
NAYS: NONE

Mayor Eason gave recognition and read proclamation.

12. ACCEPTANCE OF DONATION OF \$12,177.00 FROM DON AND BETTY VICK IN THE NAME OF D. DON VICK

Discussion, consideration, possible action to accept/ deny a donation of \$12,177 from Don and Betty Vick in memoriam of D. Don Vick for the purchase of playground equipment for installation at Ray Trent/Patriot Park; and direct staff accordingly.

MOTION: TO ACCEPT A DONATION OF \$12,177 FROM DON AND BETTY VICK IN MEMORIAM OF D. DON VICK FOR THE PURCHASE OF PLAYGROUND EQUIPMENT FOR INSTALLATION AT RAY TRENT/PATRIOT PARK; AND DIRECT STAFF ACCORDINGLY.

MOVED BY: DEAN SECOND: FINCH
AYES: DEAN, FINCH, HOCK AND MAYOR EASON
NAYS: NONE

13. PURCHASE OF PLAYGROUND EQUIPMENT

Discussion, consideration, possible action to approve/deny purchase of Stringers Ridge playground equipment from GameTime, the lowest responsible bidder, for an amount of \$16,107.01, using funds donated, and with a city amount of \$3,972.13 and city staff and equipment to build this at Ray Trent Park/Patriot Park adjacent to the existing swing set and Park Trail.

MOTION: TO APPROVE PURCHASE OF STRINGERS RIDGE PLAYGROUND EQUIPMENT FROM GAMETIME, THE FOR AN AMOUNT OF \$16,107.01, USING FUNDS DONATED, AND WITH A CITY AMOUNT OF \$3,972.13 AND CITY STAFF AND EQUIPMENT TO BUILD THIS AT RAY TRENT PARK/PATRIOT PARK ADJACENT TO THE EXISTING SWING SET AND PARK TRAIL.

MOVED BY: DEAN SECOND: FINCH
AYES: DEAN, FINCH, HOCK AND MAYOR EASON
NAYS: NONE

City Manager Mark Edwards discussed location of the equipment and color options and answered questions.

Council decided the color to be shine.

14. FINAL PAYMENT FOR BRIDGE REPAIR AT CHERRY CREEK AND NE 4TH

Discussion, consideration, possible action to approve/deny payment of \$38,929.55 to ODOT for completion of bridge refurbish over Cherry Creek on NE 4th Street (ODOT Project No. STP-255D(442)AG, Job No. 31527(04)); and direct staff accordingly.

MOTION: TO APPROVE PAYMENT OF \$38,929.55 TO ODOT FOR COMPLETION OF BRIDGE REFURBISH OVER CHERRY CREEK ON NE 4TH STREET; AND DIRECT STAFF ACCORDINGLY.

MOVED BY: FINCH SECOND: HOCK
AYES: FINCH, HOCK, DEAN AND MAYOR EASON
NAYS: NONE

15. AGREEMENT

Discussion, consideration, possible action to approve/deny the Right-of-Way Use Agreement with MCImetro Access Transmission Services Corp., dba Verizon Access Transmission Services; authorize Mayor to endorse same.

MOTION: TO APPROVE THE RIGHT-OF-WAY USE AGREEMENT WITH MCIMETRO ACCESS TRANSMISSION SERVICES CORP., DBA VERIZON ACCESS TRANSMISSION SERVICES; AUTHORIZE MAYOR TO ENDORSE SAME.

MOVED BY: FINCH SECOND: DEAN
AYES: FINCH, DEAN, HOCK AND MAYOR EASON
NAYS: NONE

Blake Wilson with MCImetro discussed Right-of-Way and answered questions.

16. SPONSORSHIP WITH CHAMBER OF COMMERCE AND CASTLE ROW STUDIOS FOR A STREET EVENT

Discussion, consideration, possible action to approve/deny entering into an economic partnership with Del City Chamber and Castle Row Studios for a public event, the Second Annual Street Dance, the evening of May 17, 2019 for an amount of \$3,000; declare/deny a public purpose; and direct staff accordingly.

MOTION: TO APPROVE ENTERING INTO AN ECONOMIC PARTNERSHIP WITH DEL CITY CHAMBER AND CASTLE ROW STUDIOS FOR A PUBLIC EVENT, THE SECOND ANNUAL STREET DANCE, THE EVENING OF MAY 17, 2019 FOR AN AMOUNT OF \$3,000; DECLARE A PUBLIC PURPOSE; AND DIRECT STAFF ACCORDINGLY.

MOVED BY: DEAN SECOND: HOCK
AYES: DEAN, HOCK, FINCH AND MAYOR EASON
NAYS: NONE

Council Member Dean added that this is a wonderful event to please come out and support the community.

17. PURCHASE OF FIRE DEPARTMENT STAFF VEHICLE

Discussion, consideration, possible action to approve/deny purchase of a 2019 or newer ¾ ton crew cab pickup truck for the Fire Department Training Officer from, State Contract SW035 for the amount of \$32,611.00, including additional options. The options are: four-wheel drive, larger alternator, upgrade to XLT package, all-terrain tires, daytime running lights, and an extra key.

MOTION: TO APPROVE PURCHASE OF A 2019 OR NEWER ¾ TON CREW CAB PICKUP TRUCK FOR THE FIRE DEPARTMENT TRAINING OFFICER FROM BILL KNIGHT FORD ON STATE CONTRACT SW035 FOR THE AMOUNT OF \$32,611.00, INCLUDING ADDITIONAL OPTIONS. THE OPTIONS ARE: FOUR-WHEEL DRIVE, LARGER ALTERNATOR, UPGRADE TO XLT PACKAGE, ALL-TERRAIN TIRES, DAYTIME RUNNING LIGHTS, AND AN EXTRA KEY.

MOVED BY: HOCK SECOND: FINCH
AYES: HOCK, FINCH, DEAN AND MAYOR EASON
NAYS: NONE

Fire Chief Purcell displayed photo of pickup truck and answered questions.

18. EMERGENCY LIGHTING PACKAGE AND ACCESSORIES FOR CREW CAB PICKUP

Discussion, consideration, possible action to award/deny bid to Midwest Regional Fleet Maintenance, the lowest responsible bidder, in the amount of \$13,799.44 for the purchase and installation of emergency lighting package and accessories for the crew cab pickup truck assigned to the Training Officer.

MOTION: TO AWARD BID TO MIDWEST REGIONAL FLEET MAINTENANCE, THE LOWEST RESPONSIBLE BIDDER, IN THE AMOUNT OF \$13,799.44 FOR THE PURCHASE AND INSTALLATION OF EMERGENCY LIGHTING PACKAGE AND ACCESSORIES.

MOVED BY: FINCH SECOND: DEAN
AYES: FINCH, DEAN, HOCK AND MAYOR EASON
NAYS: NONE

Fire Chief Purcell discussed lighting and answered questions.

19. GIRL SCOUTS COMMUNITY SERVICE TEAM #638 ANNUAL TWILIGHT CAMP

Discussion, consideration, possible action to approve/deny allowing the Girl Scouts of America, Community Service Team #638, to have their 6th Annual Twilight Camp at the Del City Community Center vacant area north of Eagle Harbor Aquatic Center; declare/deny a public purpose. The Twilight Camp will be held Monday, June 17 through Friday, June 21, 2019 from 6:30 p.m. to 8:30 p.m.

MOTION: TO APPROVE ALLOWING THE GIRL SCOUTS OF AMERICA, COMMUNITY SERVICE TEAM #638, TO HAVE THEIR 6TH ANNUAL TWILIGHT CAMP AT THE DEL CITY COMMUNITY CENTER; DECLARE A PUBLIC PURPOSE.

MOVED BY: DEAN SECOND: FINCH
AYES: DEAN, FINCH, HOCK AND MAYOR EASON
NAYS: NONE

20. BIG TEPEE DISTRICT CUB SCOUT DAY CAMP

Discussion, consideration, possible action to approve/deny allowing the Boy Scouts of America, Last Frontier Council, Big Tepee District, use of the vacant area North of Eagle Harbor Aquatic Center to hold their 2019 Cub Scout Day Camp from 4:00 p.m. to 9:00 p.m., June 3 through June 7, 2019; declare/deny a public purpose.

MOTION: TO APPROVE ALLOWING THE BOY SCOUTS OF AMERICA, LAST FRONTIER COUNCIL, BIG TEPEE DISTRICT, USE OF THE VACANT AREA NORTH OF EAGLE HARBOR AQUATIC CENTER TO HOLD THEIR 2019 CUB SCOUT DAY CAMP FROM 4:00 P.M. TO 9:00 P.M., JUNE 3 THROUGH JUNE 7, 2019; DECLARE A PUBLIC PURPOSE.

MOVED BY: DEAN SECOND: FINCH
AYES: DEAN, FINCH, HOCK AND MAYOR EASON
NAYS: NONE

Camp Director David Atkinson discussed day camp and answered questions.

21. PURCHASE OF A 77-FOOT MVP AERIAL TRUCK AND A COMMERCIAL MEDIUM DUTY RESCUE UNIT

Discussion, consideration, possible action to approve/deny the purchase of one 77' MVP Aerial Truck for the amount of \$1,050,808.00 and one Commercial Medium Duty Rescue Unit for the amount of \$424,731.00 from Ferrara Fire Apparatus/REV Group under Houston-Galveston Area Council (HGAC) Contract #FS12-17, for a total amount of \$1,475,539.00.

MOTION: TO APPROVE THE PURCHASE OF ONE 77' MVP AERIAL TRUCK FOR THE AMOUNT OF \$1,050,808.00 AND ONE COMMERCIAL MEDIUM DUTY RESCUE UNIT FOR THE AMOUNT OF \$424,731.00

MOVED BY: FINCH SECOND: HOCK
AYES: FINCH, HOCK, DEAN AND MAYOR EASON
NAYS: NONE

Fire Chief Purcell discussed truck and rescue unit and answered questions.

22. UPDATES OF COMMITTEE MEMBERS AND DESIGNATIONS OF OMRF CHAIRMAN,
 VICE-CHAIRMAN, AND SECRETARY

Discussion, consideration, possible action to approve the designation of the members of the City Council as Trustees of the Oklahoma Municipal Retirement Fund Committee and appointment of the Committee Chairman (Floyd Eason), Vice-Chairman (Michael Dean), and Secretary (Pam Finch) (local designations are necessary under the Master Defined Benefit Plan between the City of Del City and the Oklahoma Municipal Retirement Fund); authorize the Mayor or Chairman to advance forward with the designations for the purpose of calling to session the OMRF Committee for conducting the agenda business of the Committee.

MOTION: TO APPROVE THE DESIGNATION OF THE MEMBERS OF THE CITY COUNCIL AS TRUSTEES OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND COMMITTEE AND APPOINTMENT OF THE COMMITTEE CHAIRMAN (FLOYD EASON), VICE-CHAIRMAN (MICHAEL DEAN), AND SECRETARY (PAM FINCH) (LOCAL DESIGNATIONS ARE NECESSARY UNDER THE MASTER DEFINED BENEFIT PLAN BETWEEN THE CITY OF DEL CITY AND THE OKLAHOMA MUNICIPAL RETIREMENT FUND); AUTHORIZE THE MAYOR OR CHAIRMAN TO ADVANCE FORWARD WITH THE DESIGNATIONS FOR THE PURPOSE OF CALLING TO SESSION THE OMRF COMMITTEE.

MOVED BY: FINCH SECOND: DEAN
AYES: FINCH, DEAN, HOCK AND MAYOR EASON
NAYS: NONE

23. UPDATES TO LOCAL PLAN ADMINISTRATION AND COORDINATION

Discussion, consideration, possible action to approve the designation of the Human Resource Director (John A. Smith) as the Authorized Agent of the Employer in matters pertaining to the Oklahoma Municipal Retirement Fund Plan in compliance of section 9.1 (b) of Master Defined Benefit Plan of the local Employer and OMRF, thus, centralizing in one staff person the local administration and coordination of Plan activities, including contribution and payroll information, forms and applications for Plan participants and to assist Participants, the Employer and Committee regarding Plan matters; authorize Chairman or Mayor to endorse the designation.

MOTION: TO APPROVE THE DESIGNATION OF THE HUMAN RESOURCE DIRECTOR (JOHN A. SMITH) AS THE AUTHORIZED AGENT OF THE EMPLOYER IN MATTERS PERTAINING TO THE OKLAHOMA MUNICIPAL RETIREMENT FUND PLAN; AUTHORIZE CHAIRMAN OR MAYOR TO ENDORSE THE DESIGNATION.

MOVED BY: DEAN SECOND: FINCH
AYES: DEAN, FINCH, HOCK AND MAYOR EASON
NAYS: NONE

Human Resources Director John Smith discussed Authorized Agent responsibilities.

24. CHANNELIZATION OF CHERRY CREEK

Discussion, consideration, possible action to approve/deny paying securing services for Cowan Group Engineering to begin process of engineering channelization of Cherry Creek adjacent to Lions Park, from Del Road Bridge to Mallard Bridge, replacing the open air drainage culvert with an enclosed structure, providing a vehicular bridge at Eagle Street to SE 21st Place to service two residential structures, and to place a bridge over Cherry Creek at Lions Park, from account 26-519-544 (Cherry Creek Project) for an amount of \$181,740; authorize Mayor to endorse same; and direct staff accordingly.

MOTION: TO TABLE

MOVED BY: FINCH SECOND: DEAN
AYES: FINCH, DEAN, HOCK AND MAYOR EASON
NAYS: NONE

City Manager Mark Edwards discussed channelization of Cherry Creek and answered questions.

25. RESOLUTION

Discussion, consideration, possible action to approve/deny Resolution No. 05-06-19A ratifying and authorizing Joint Petition Settlement of Workers' Compensation Commission Claim No. CM-2015-01284J, Cynthia Harwell v. City of Del City; authorizing Entry of Judgment of the Joint Petition Settlement, and rendition of future joint petition settlements, settlements, awards and orders of the Workers' Compensation Commission to judgment, as authorized by 85 O.S. § 42, 62 O. S. § 365.1, et seq., and Article 10 § 28 of the Oklahoma Constitution; authorize Mayor to endorse same; authorize/deny issuance of checks in the total amounts and from accounts as set forth on Exhibit "B" to the Council agenda; authorize/deny City Attorney to deliver payment to claimant or claimant's attorney upon receipt of appropriate releases and completion of Joint Petition Settlement proceedings.

MOTION: TO APPROVE RESOLUTION NO. 05-06-19A RATIFYING AND AUTHORIZING JOINT PETITION SETTLEMENT OF WORKERS' COMPENSATION COMMISSION CLAIM NO. CM-2015-01284J, CYNTHIA HARWELL V. CITY OF DEL CITY; AUTHORIZING ENTRY OF JUDGMENT OF THE JOINT PETITION SETTLEMENT, AND RENDITION OF FUTURE JOINT PETITION SETTLEMENTS, SETTLEMENTS, AWARDS AND ORDERS OF THE WORKERS' COMPENSATION COMMISSION TO JUDGMENT, AS AUTHORIZED BY 85 O.S. § 42, 62 O. S. § 365.1, ET SEQ., AND ARTICLE 10 § 28 OF THE OKLAHOMA CONSTITUTION; AUTHORIZE MAYOR TO ENDORSE SAME; AUTHORIZE ISSUANCE OF CHECKS IN THE TOTAL AMOUNTS AND FROM ACCOUNTS AS SET FORTH ON EXHIBIT "B" TO THE COUNCIL AGENDA; AUTHORIZE/DENY CITY ATTORNEY TO DELIVER PAYMENT TO CLAIMANT OR CLAIMANT'S ATTORNEY

UPON RECEIPT OF APPROPRIATE RELEASES AND COMPLETION OF JOINT PETITION SETTLEMENT PROCEEDINGS.

MOVED BY: DEAN SECOND: FINCH
AYES: DEAN, FINCH, HOCK AND MAYOR EASON
NAYS: NONE

20. COUNCIL INPUT: None

21. ADJOURNMENT

MOTION: TO ADJOURN AT 7:21PM

MOVED BY: DEAN SECOND: HOCK
AYES: DEAN, HOCK, FINCH AND MAYOR EASON
NAYS: NONE

Approved this 20th day of May, 2019.

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
May 6, 2019 – 6:00 P.M
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on May 3, 2019.)

1. CALL TO ORDER AT 7:28 P.M. BY CHAIRMAN EASON.

2. ROLL CALL

In Attendance: Trustees Michael Dean, Pam Finch, J.D. Hock and Chairman Eason.

City Employees: Trust Manager Mark Edwards, City Clerk Melissa Jones and City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT

A. Public: None

B. Trustees: None

4. MANAGER'S REPORT: None

5. MINUTES

Discussion, consideration, possible action to approve minutes of regular meeting of the DCMSA of April 15, 2019.

MOTION: TO APPROVE MINUTES AS READ.

MOVED BY: FINCH SECOND: DEAN
AYES: FINCH, DEAN, HOCK AND CHAIRMAN EASON
NAYS: NONE

6. NOMINATION AND ELECTION OF OFFICERS

Discussion, consideration, possible action to approve/deny nomination and election of DCMSA Chairman (Floyd Eason) and Vice Chair (Michael Dean).

MOTION: TO APPROVE NOMINATION AND ELECTION OF DCMSA CHAIRMAN (FLOYD EASON) AND VICE CHAIR (MICHAEL DEAN).

MOVED BY: HOCK SECOND: FINCH
AYES: HOCK, FINCH, DEAN AND CHAIRMAN EASON
NAYS: NONE

05-06-19

7. PURCHASE OF CAB AND CHASSIS FOR RESIDENTIAL REFUSE PACKER BODY

Discussion, consideration, possible action to approve/deny purchase from State Contract SW035T one Peterbilt 520 cab and chassis from Rush Truck Center, OKC for an amount not to exceed \$146,950.00.

MOTION: TO APPROVE PURCHASE FROM STATE CONTRACT SW035T ONE PETERBILT 520 CAB AND CHASSIS FROM RUSH TRUCK CENTER, OKC FOR AN AMOUNT NOT TO EXCEED \$146,950.00.

MOVED BY: FINCH SECOND: DEAN
AYES: FINCH, DEAN, HOCK AND CHAIRMAN EASON
NAYS: NONE

Public Works Director Mike Cantrell spoke on the cab and chassis and answered questions.

8. PURCHASE OF CAB AND CHASSIS FOR COMMERCIAL REFUSE PACKER BODY

Discussion, consideration, possible action to approve/deny purchase from State Contract SW035T one Peterbilt 365 cab and chassis from Rush Truck Center, OKC for an amount not to exceed \$140,202.00.

MOTION: TO APPROVE PURCHASE FROM STATE CONTRACT SW035T ONE PETERBILT 365 CAB AND CHASSIS FROM RUSH TRUCK CENTER, OKC FOR AN AMOUNT NOT TO EXCEED \$140,202.00.

MOVED BY: FINCH SECOND: DEAN
AYES: FINCH, DEAN, HOCK AND CHAIRMAN EASON
NAYS: NONE

Public Works Director Mike Cantrell answered questions.

9. TRUST INPUT: None

10. ADJOURNMENT

MOTION: TO ADJOURN AT 7:35PM

MOVED BY: DEAN SECOND: FINCH
AYES: DEAN, FINCH, HOCK AND CHAIRMAN EASON
NAYS: NONE

Approved this 20th day of May, 2019.

MINUTES
DEL CITY ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
May 6, 2019 – 6:00 P.M
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on May 3, 2019.)

1. CALL TO ORDER AT 7:35 P.M. BY CHAIRMAN EASON
2. ROLL CALL

In Attendance: Trustees Pam Finch, Michael Dean, J. D. Hock and Chairman Eason.

City Employees: Trust Manager Mark Edwards, City Clerk Melissa Jones and City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT

A. Public: None

B. Trustees: None

4. MINUTES

Discussion, consideration, possible action to approve minutes of regular meeting of the DCEDA of April 15, 2019.

MOTION: TO APPROVE MINUTES OF REGULAR MEETING OF THE DCEDA OF APRIL 15, 2019.

MOVED BY: FINCH SECOND: DEAN
AYES: FINCH, DEAN, HOCK AND CHAIRMAN EASON
NAYS: NONE

5. REMITTANCE TO RETAIL STRATEGIES, LLC

Discussion, consideration, possible action to approve payment to Retail Strategies, LLC in the amount of \$25,000.00 for the third year of a three-year contract for professional consulting and related services.

MOTION: TO APPROVE PAYMENT TO RETAIL STRATEGIES, LLC IN THE AMOUNT OF \$25,000.00 FOR THE THIRD YEAR OF A THREE-YEAR CONTRACT FOR PROFESSIONAL CONSULTING AND RELATED SERVICES.

MOVED BY: FINCH SECOND: DEAN

05-06-19

AYES: FINCH, DEAN, HOCK AND CHAIRMAN EASON
NAYS: NONE

6. TRUST INPUT: None

7. ADJOURNMENT: None

MOTION: TO ADJOURN AT 7:37PM

MOVED BY: DEAN SECOND: HOCK
AYES: DEAN, HOCK, FINCH AND CHAIRMAN EASON
NAYS: NONE

Approved this 20th day of May, 2019.

MINUTES
OKLAHOMA MUNICIPAL RETIREMENT FUND COMMITTEE
REGULAR MEETING
May 6, 2019 – 6:00 P.M
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on May 3, 2019.)

1. CALL TO ORDER AT 7:37 P.M. BY CHAIRMAN EASON
2. ROLL CALL

In Attendance: Trustees Pam Finch, Michael Dean, J. D. Hock and Chairman Eason.

City Employees: Trust Manager Mark Edwards, City Clerk Melissa Jones and City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT
 - A. Public: None
 - B. Trustees: None

4. MINUTES

Discussion, consideration, possible action to approve minutes of regular meeting of the OMRF Committee of December 3, 2018.

MOTION: TO APPROVE MINUTES OF REGULAR MEETING OF THE OMRF COMMITTEE OF DECEMBER 3, 2018.

MOVED BY: FINCH SECOND: DEAN
AYES: FINCH, DEAN, HOCK AND CHAIRMAN EASON
NAYS: NONE

5. UPDATES OF COMMITTEE MEMBERS AND DESIGNATIONS OF OMRF CHAIRMAN, VICE-CHAIRMAN, AND SECRETARY

Discussion, consideration, possible action to approve the designation of the members of the City Council as Trustees of the Oklahoma Municipal Retirement Fund Committee and appointment of the Committee Chairman (Floyd Eason), Vice-Chairman (Michael Dean), and Secretary (Pam Finch) (local designations are necessary under the Master Defined Benefit Plan between the City of Del City and the Oklahoma Municipal Retirement Fund); authorize the Mayor or Chairman to advance forward with the designations for the purpose of calling to session the OMRF Committee for conducting the agenda business of the Committee.

MOTION: TO APPROVE THE DESIGNATION OF THE MEMBERS OF THE CITY COUNCIL AS TRUSTEES OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND COMMITTEE AND APPOINTMENT OF THE COMMITTEE CHAIRMAN (FLOYD EASON), VICE-CHAIRMAN (MICHAEL DEAN), AND SECRETARY (PAM FINCH); AUTHORIZE THE MAYOR OR CHAIRMAN TO ADVANCE FORWARD WITH THE DESIGNATIONS FOR THE PURPOSE OF CALLING TO SESSION THE OMRF COMMITTEE FOR CONDUCTING THE AGENDA BUSINESS OF THE COMMITTEE.

MOVED BY: FINCH SECOND: HOCK
AYES: FINCH, HOCK, DEAN AND CHAIRMAN EASON
NAYS: NONE

6. **UPDATES TO LOCAL PLAN ADMINISTRATION AND COORDINATION**

Discussion, consideration, possible action to approve the designation of the Human Resource Director (John A. Smith) as the Authorized Agent of the Employer in matters pertaining to the Oklahoma Municipal Retirement Fund Plan in compliance of section 9.1 (b) of Master Defined Benefit Plan of the local Employer and OMRF, thus, centralizing in one staff person the local administration and coordination of Plan activities, including contribution and payroll information, forms and applications for Plan participants and to assist Participants, the Employer and Committee regarding Plan matters; authorize Chairman or Mayor to endorse the designation.

MOTION: TO APPROVE THE DESIGNATION OF THE HUMAN RESOURCE DIRECTOR (JOHN A. SMITH) AS THE AUTHORIZED AGENT OF THE EMPLOYER IN MATTERS PERTAINING TO THE OKLAHOMA MUNICIPAL RETIREMENT FUND PLAN IN COMPLIANCE OF SECTION 9.1 (B) OF MASTER DEFINED BENEFIT PLAN OF THE LOCAL EMPLOYER AND OMRF; AUTHORIZE CHAIRMAN OR MAYOR TO ENDORSE THE DESIGNATION.

MOVED BY: DEAN SECOND: FINCH
AYES: DEAN, FINCH, HOCK AND CHAIRMAN EASON
NAYS: NONE

Human Resource Director John Smith agrees to the updates.

7. **COMMITTEE INPUT: None**

8. **ADJOURNMENT**

MOTION: TO ADJOURN AT 7:43PM

MOVED BY: HOCK SECOND: FINCH
AYES: HOCK, FINCH, DEAN AND CHAIRMAN EASON
NAYS: NONE

Approved this 20th day of May, 2019.