

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
June 19, 2017 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on June 16, 2017.)

1. CALL TO ORDER AT 6:00 P.M. BY MAYOR BRIAN LINLEY
2. ROLL CALL

In Attendance: Council Members Floyd Eason, Ken Bartlett, Pam Finch, Michael Dean and Mayor Linley.

City Employees: City Manager Mark Edwards, City Clerk Carol Noble, and City Attorney Jack Fried.

3. INVOCATION – Given by Council Member Ken Bartlett.

PLEDGE OF ALLEGIANCE – Led by Public Works Director Bill Graham.

4. PUBLIC AND COUNCIL INPUT

A. Public: None

B. Council:

- Eason: Thank you to Code Enforcement for rounding up hogs.
- Bartlett: Thanks for clearing up Oakbrook Channel.
- Finch: 29th & Sooner needs street cleaner.

5. CITY MANAGER’S REPORT:

- WWTP domes on SBR’s removed.
- COMCD is interviewing engineers.

CITY CLERK’S REPORT:

- Net sales tax is up <\$1,093,011> <12.68%>
- Use tax is up <\$65,511> <26.93%>
- Tobacco tax is up <\$11,780> <10.59%>
- Hotel/Motel tax is up <\$8,581> <8.20%>

6. PRESENTATION – CITY-WIDE EAGLE PRIDE AWARD WINNERS

Discussion, consideration, possible action to present awards to the 2017 winners of the City-wide Eagle Pride Contest.

06-19-17

Ward 1

Shelley Rucker
3113 Dentwood Terrace

Joe & Pat Satterwhite
4212 Lamar Drive

R.F. LeCroy
4008 Terry Way

Ward 2

Francis Tanner
3320 S.E. 24th Street

Paul Buser
3612 Mallard Drive

Pam Finch
2323 Trospen Place

Ward 3

Jimmy Brooks
3400 S. Holliday Avenue

Bruce Teabeault
4817 Del View Drive

W.M. & Patricia Kulesa
3904 Bismarc Drive

Ward 4

A.W. McGinnas
5012 Judy Drive

Dennis Lewis
3148 Longridge Drive

Lenorda & David Douglas
1104 Hampton Drive

Businesses

MTM Recognition
3201 S.E. 29th Street

Candlewood Suites
5300 Main Street

MOTION: TO PRESENT AWARDS TO THE 2017 WINNERS OF THE CITY-WIDE EAGLE PRIDE CONTEST.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

Mayor Linley and Council Members presented awards.

7. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

- A. Approve minutes of regular meeting of the Council of June 5, 2017.

- B. Approve blanket purchase order for Britton Feed & Seed in the amount of \$600.00 for dog food and supplies for the Police Department K9 for FY 2017-2018, from Account No. 01-517-225.

MOTION: TO APPROVE CONSENT DOCKET

MOVED BY: FINCH SECOND: DEAN
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

8. **NOMINATION/APPOINTMENT TO DEL CITY HOUSING AUTHORITY**

Discussion, consideration, possible action to approve appointment of Mayor's nomination (Sharon Karlovich) for Del City Housing Authority Resident Commissioner position, said term not to exceed March 8, 2020.

MOTION: TO APPROVE APPOINTMENT OF MAYOR'S NOMINATION (SHARON KARLOVICH) FOR DEL CITY HOUSING AUTHORITY RESIDENT COMMISSIONER POSITION.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

9. **CHECK FROM AMERICAN FARMERS AND RANCHERS INSURANCE**

Discussion, consideration, possible action to accept a check for \$1,500.00 from American Farmers and Ranchers Insurance for responding to and assisting with fires in Northwest Oklahoma.

MOTION: TO ACCEPT A CHECK FOR \$1,500.00 FROM AMERICAN FARMERS AND RANCHERS INSURANCE FOR RESPONDING TO AND ASSISTING WITH FIRES IN NORTHWEST OKLAHOMA.

MOVED BY: FINCH SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

Fire Major Brandon Purcell explained donation.

10. **ANNUAL FIRE EQUIPMENT AGREEMENT RENEWAL WITH OKLAHOMA COUNTY**

Discussion, consideration, possible action to approve/deny annual fire equipment agreement renewal with Oklahoma County Board of County Commissioners and the City of Del City for the 1991 Boston Whaler Boat, motor, 13-foot boat trailer and 22 Kenwood VHF radios; authorize Mayor to endorse same.

MOTION: TO APPROVE ANNUAL FIRE EQUIPMENT AGREEMENT RENEWAL WITH OKLAHOMA COUNTY BOARD OF COUNTY COMMISSIONERS AND THE CITY OF DEL CITY FOR THE 1991 BOSTON WHALER BOAT, MOTOR, 13-FOOT BOAT TRAILER AND 22 KENWOOD VHF RADIOS; AUTHORIZE MAYOR TO ENDORSE SAME.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

11. REQUEST FOR APPROVAL (RFP) NO. 1803

Discussion, consideration, possible action to award/deny RFP No. 1803, relocation and installation of communication equipment and tower project for central fire station, to the only bidder, Total Radio, for an amount not to exceed \$39,845.00.

MOTION: TO AWARD RFP NO. 1803, RELOCATION AND INSTALLATION OF COMMUNICATION EQUIPMENT AND TOWER PROJECT FOR CENTRAL FIRE STATION, TO THE ONLY BIDDER, TOTAL RADIO, FOR AN AMOUNT NOT TO EXCEED \$39,845.00.

MOVED BY: FINCH SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

Fire Major Brandon Purcell explained project and answered questions.

12. REZONING – PC/RZ 486-17 (401 N. VICKIE DRIVE)

SPECIAL USE PERMIT – PC/UR 490-17 (2821 EPPERLY DRIVE)

A. Public Hearing

Discussion, consideration, possible action to approve/deny holding a public hearing with regard to the above-referenced application for Special Use Permit.

MOTION: TO HOLD PUBLIC HEARING.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

Community Service Director Tom Leatherbee explained application.

Jodie Thorogood 2821 Epperly explained application and business.

MOTION: TO CLOSE PUBLIC HEARING.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

B. Council Action

Discussion, consideration, possible action to approve or approve with modifications or conditions or not approve the above-referenced application for Special Use to permit the use of Body Piercing and Tattoo Facilities, a use permitted on review within the A-C (Arterial Commercial) zoning district, for the purpose of operating a tattoo studio at 2821 Epperly Drive, subject to the conditions imposed related to signage pursuant to Section A-462 of the Planning and Zoning Ordinance.

MOTION: TO APPROVE APPLICATION FOR SPECIAL USE TO PERMIT THE USE OF BODY PIERCING AND TATTOO FACILITIES FOR THE PURPOSE OF OPERATING A TATTOO STUDIO AT 2821 EPPERLY DRIVE, SUBJECT TO THE CONDITIONS IMPOSED RELATED TO SIGNAGE PURSUANT TO SECTION A-462 OF THE PLANNING AND ZONING ORDINANCE.

MOVED BY: EASON SECOND: FINCH
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: BARTLETT

13. RETENTION OF ENGINEERING SERVICE TO BEGIN DESIGN OF PROPOSED DEL CITY LIBRARY

Discussion, consideration, possible action to accept/deny engineering proposal from the city engineer, JGVEngineering, a firm currently contracted with City of Del City, to provide for initial engineering design work to begin on the proposed new Del City Library, located at the site of the old bowling alley, for an approximate construction amount of \$4 million, with proposed engineering design at a cost of \$370,000.00, at a percentage rate of 9.25% with a timeframe as designated in the enabling documents; authorize Mayor to endorse same; and direct staff accordingly.

MOTION: TO ACCEPT ENGINEERING PROPOSAL FROM THE CITY ENGINEER, JGVENGINEERING, A FIRM CURRENTLY CONTRACTED WITH CITY OF DEL CITY, TO PROVIDE FOR INITIAL ENGINEERING DESIGN WORK TO BEGIN ON THE PROPOSED NEW DEL CITY LIBRARY, LOCATED AT THE SITE OF THE OLD BOWLING ALLEY, FOR AN APPROXIMATE CONSTRUCTION AMOUNT OF \$4 MILLION, WITH PROPOSED ENGINEERING DESIGN AT A COST OF \$370,000.00, AT A PERCENTAGE RATE OF 9.25%; AUTHORIZE MAYOR TO ENDORSE SAME.

MOVED BY: EASON SECOND: FINCH
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

City Manager Mark Edwards answered questions.

Councilmen Bartlett asked about estimated construction cost.

14. ODOT REQUIREMENT AGREEMENT FOR INTERSTATE 40 CONSTRUCTION PROJECT AT SOONER ROAD

Discussion, consideration, possible action to approve/deny ODOT project # J2-8854(004) for the complete replacement of the Sooner Road Bridge at I40, and enter into agreement with ODOT for a proportional share of public utilities relocation as specified in said agreement for an amount of \$14,154.78 from account # 03-514-448; authorize Mayor to endorse same; and direct staff accordingly.

MOTION: TO APPROVE ODOT PROJECT # J2-8854(004) FOR THE COMPLETE REPLACEMENT OF THE SOONER ROAD BRIDGE AT I40, AND ENTER INTO AGREEMENT WITH ODOT FOR A PROPORTIONAL SHARE OF PUBLIC UTILITIES RELOCATION AS SPECIFIED IN SAID AGREEMENT FOR AN AMOUNT OF \$14,154.78; AUTHORIZE MAYOR TO ENDORSE SAME.

MOVED BY: FINCH SECOND: EASON
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

15. ODOT REQUIREMENT AGREEMENT FOR INTERSTATE 40 CONSTRUCTION PROJECT AT SE 15TH AND AT CRUTCHO CREEK

Discussion, consideration, possible action to approve/deny ODOT project # JP-23310(04) NHPPIY-0040-5(394) for the complete replacement of the SE 15th Bridge at I40, and the Crutcho Creek Bridge at I40, and enter into agreement with ODOT for a proportional share of public utilities relocation as specified in said agreement and for an amount of \$264,111.24, to be paid in two installments between FY 2017-2018 and FY 2018-2019 from account #03-514-448; authorize Mayor to endorse same; and direct staff accordingly.

MOTION: TO TABLE

MOVED BY: EASON SECOND: DEAN
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

16. AMERICAN YOUTH SOCCER ORGANIZATION (AYSO) AGREEMENT

Discussion, consideration, possible action to approve the agreement between the City of Del City and the AYSO for FY 2017-2018; and accept a payment of \$400.00 from the AYSO for that use.

MOTION: TO APPROVE THE AGREEMENT BETWEEN THE CITY OF DEL CITY AND THE AYSO FOR FY 2017-2018; AND ACCEPT A PAYMENT OF \$400.00 FROM THE AYSO FOR THAT USE.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

AYSO representative Brad Edgar explained agreement.

17. RENEWAL OF AGREEMENTS FOR FY 2017-2018

Discussion, consideration, possible action to approve renewal of agreements for FY 2017-2018 as listed in Exhibit A to the Council agenda.

MOTION: TO APPROVE RENEWAL OF AGREEMENTS FOR FY 2017-2018 AS LISTED IN EXHIBIT A TO THE COUNCIL AGENDA.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

18. AGREEMENT WITH MID-DEL YOUTH AND FAMILY CENTER

Discussion, consideration, possible action to approve/deny renewal of agreement with Mid-Del Youth and Family Center, Inc., for FY 2017-2018 for services relating to youth counseling, emergency youth shelter, etc. to City residents in the amount of \$35,000.00 per year; authorize Mayor to endorse same.

MOTION: TO APPROVE RENEWAL OF AGREEMENT WITH MID-DEL YOUTH AND FAMILY CENTER, INC., FOR FY 2017-2018 IN THE AMOUNT OF \$35,000.00 PER YEAR; AUTHORIZE MAYOR TO ENDORSE SAME.

MOVED BY: EASON SECOND: FINCH
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

19. ORDINANCE – EAGLE HARBOR (SWIMMING POOL)

Discussion, consideration, possible action to approve Ordinance No.1388, amending Sec. 14-71 (Rental rates and fees) of the Del City Code of Ordinances; adding language modifying and establishing rental rates and fees for admission to Eagle Harbor (swimming pool); authorize Mayor to endorse same; declare/deny an emergency.

MOTION: TO APPROVE ORDINANCE NO. 1388, EFFECTIVE 2018 SWIM SEASON; AUTHORIZE MAYOR TO ENDORSE SAME.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, AND MAYOR LINLEY
NAYS: DEAN

MOTION: TO DECLARE AN EMERGENCY

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, AND MAYOR LINLEY
NAYS: DEAN

20. AT&T TELEPHONE SERVICES FY 2017-2018

Discussion, consideration, possible action to approve telephone services with AT&T for FY 2017-2018 using State Contract 8432931 for a monthly fee of \$778.00.

MOTION: TO APPROVE TELEPHONE SERVICES WITH AT&T FOR FY 2017-2018 USING STATE CONTRACT 8432931 FOR A MONTHLY FEE OF \$778.00.

MOVED BY: FINCH SECOND: EASON
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

21. REQUEST FOR PROPOSAL (RFP) NO. 1802 – GASOLINE AND DIESEL

Discussion, consideration, possible action to award/deny RFP No. 1802 – Gasoline and Diesel to the lowest responsible bidder, Red Rock Distributing Co., for the amount of \$0.0194 per gallon of fuel for the pick up at the terminal and delivery to Fleet Maintenance. The total price per gallon includes the cost of the product, mandated fees, plus the delivery cost.

MOTION: TO AWARD RFP NO. 1802 – GASOLINE AND DIESEL TO THE LOWEST RESPONSIBLE BIDDER, RED ROCK DISTRIBUTING CO., FOR THE AMOUNT OF \$0.0194 PER GALLON OF FUEL.

MOVED BY: EASON SECOND: DEAN
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

22. EXECUTIVE SESSION

Discussion, consideration, possible action to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq. for the purpose of the following:

- A. Discussion concerning matters pertaining to economic development, including the transfer of property, financing or the creation of proposal to entice a business to locate within the City of Del City as provided in 25 O.S. § 307(C)(10).

- B. Discussion concerning the purchase or appraisal of real property pursuant to 25 O.S. § 307(B)(3).
- C. Discussion concerning pending investigations, claims, and actions pursuant to 25 O.S. § 307(B)(4).

City Attorney Jack Fried stated that in his opinion these matters qualify for Executive Session.

MOTION: TO RECESS TO EXECUTIVE SESSION AT 7:43PM

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND LINLEY
NAYS: NONE

RECONVENE FROM EXECUTIVE SESSION AT 9:18PM

23. ACTION FROM EXECUTIVE SESSION

- A. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to locate within the City of Del City.

MOTION: TO PROCEED AS DISCUSSED

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND LINLEY
NAYS: NONE

- B. Discussion, consideration, possible action, if any, deemed appropriate arising from discussions held in executive session concerning matters pertaining to the purchase or appraisal of real property.

MOTION: TO PROCEED AS DISCUSSED

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND LINLEY
NAYS: NONE

- C. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning pending investigations, claims, and actions.

MOTION: TO TAKE NO ACTION

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND LINLEY
NAYS: NONE

24. COUNCIL INPUT: None

25. ADJOURNMENT

MOTION: TO ADJOURN AT 9:20PM

MOVED BY: DEAN SECOND: BARTLETT

AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY

NAYS: NONE

Approved this 3rd day of July, 2017.

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
June 19, 2017 – 6:00 P.M
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on June 16, 2017.)

1. CALL TO ORDER AT 9:20 P.M. BY MAYOR BRIAN LINLEY.
2. ROLL CALL

In Attendance: Trustee Floyd Eason, Ken Bartlett, Pam Finch, Michael Dean and Chairman Linley.

City Employees: City Manager Mark Edwards, City Clerk Carol Noble, and City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT

A. Public: None

B. Trustees: None

4. MANAGER'S REPORT: None
5. MINUTES

Discussion, consideration, possible action to approve minutes of regular meeting of the DCMSA of June 5, 2017.

MOTION: TO APPROVE MINUTES OF REGULAR MEETING OF THE DCMSA OF JUNE 5, 2017.

MOVED BY: FINCH SECOND: DEAN

AYES: EASON, BARTLETT, FINCH, DEAN AND CHAIRMAN LINLEY.

NAYS: NONE

6. RENEWAL OF AGREEMENTS FOR FY 2017-2018

Discussion, consideration, possible action to approve renewal of agreements for FY 2017-2018 as listed in Exhibit A to the DCMSA agenda.

MOTION: TO APPROVE RENEWAL OF AGREEMENTS FOR FY 2017-2018 AS LISTED IN EXHIBIT A TO THE DCMSA AGENDA.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND CHAIRMAN LINLEY.
NAYS: NONE

7. REQUEST FOR PROPOSAL (RFP) NO. 1802 – GASOLINE AND DIESEL

Discussion, consideration, possible action to award/deny RFP No. 1802 – Gasoline and Diesel to the lowest responsible bidder, Red Rock Distributing Co., for the amount of \$0.0194 per gallon of fuel for the pick up at the terminal and delivery to Fleet Maintenance. The total price per gallon includes the cost of the product, mandated fees, plus the delivery cost.

MOTION: TO AWARD RFP NO. 1802 – GASOLINE AND DIESEL TO THE LOWEST RESPONSIBLE BIDDER, RED ROCK DISTRIBUTING CO., FOR THE AMOUNT OF \$0.0194 PER GALLON OF FUEL.

MOVED BY: DEAN SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND CHAIRMAN LINLEY.
NAYS: NONE

8. EXPENDITURES FOR BULK TRASH PICKUP EVENTS

Discussion, consideration, possible action to approve/deny ratifying the additional funds expenditure of \$32,900.00 that was required to pay for trash collected through the bulk waste collection program.

MOTION: TO APPROVE RATIFYING THE ADDITIONAL FUNDS EXPENDITURE OF \$32,900.00 THAT WAS REQUIRED TO PAY FOR TRASH COLLECTED THROUGH THE BULK WASTE COLLECTION PROGRAM.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND CHAIRMAN LINLEY.
NAYS: NONE

9. TRUST INPUT: None

10. ADJOURNMENT

MOTION: TO ADJOURN AT 9:31 P.M.

MOVED BY: BARTLETT SECOND: FINCH
AYES: EASON, BARTLETT, FINCH, DEAN AND CHAIRMAN LINLEY
NAYS: NONE

Approved this 3rd day of July, 2017.