

MINUTES  
CITY COUNCIL OF DEL CITY  
REGULAR MEETING  
July 16, 2018 – 6:00 P.M.  
3701 SE 15<sup>th</sup> Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on July 13, 2018.)

1. CALL TO ORDER AT 6:00 P.M. BY MAYOR BRIAN LINLEY
2. ROLL CALL

In Attendance: Council Members Floyd Eason, Ken Bartlett, Pam Finch, Michael Dean and Mayor Linley.

City Employees: City Manager Mark Edwards, Deputy Clerk Melissa Jones, and City Attorney Jack Fried.

3. INVOCATION – Given by Council Member Ken Bartlett.

PLEDGE OF ALLEGIANCE – Led by Major Brandon Purcell.

4. PUBLIC AND COUNCIL INPUT

A. Public: None

B. Council:

- Bartlett: Questioned detour signs on 27<sup>th</sup>, 28<sup>th</sup> & Vicky.
- Mayor: Field needs mowed west of the homes on Vicky.

5. CITY MANAGER’S REPORT:

- Two units at Trinity Apartments caught fire, but no one was affected.
- Construction at the WWTP continues at a good pace.
- COMCD looking at replacing the Del City pipeline. Project is in the range of 11 million dollars shared by the Del City, Midwest City and Norman.
- Received concerns about the intersection of Del Rd and Sunnyslane.

CITY CLERK’S REPORT:

- Net sales tax is up <\$138,171> <17.08%>
- Use tax is up <\$11,495> <46.07%>
- Tobacco tax is up <\$1,161> <9.41%>
- Hotel/Motel tax is down <\$1,308> <6.91%>

6. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

- A. Approve budget amendment for FY 2017-2018, as shown in Exhibit A to the Council agenda.
- B. Approve budget amendment for FY 2018-2019, as shown in Exhibit B to the Council agenda.
- C. Approve minutes of regular meeting of the Council of July 2, 2018.

**MOTION: TO APPROVE CONSENT DOCKET**

MOVED BY: EASON            SECOND: BARTLETT  
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY  
NAYS: NONE

7. PRESENTATION – ROSE STATE COLLEGE

Discussion, consideration, possible action to approve receiving a presentation from Stan Greil, Vice President of Government & Military Relations at Rose State College, concerning creating a community partnership to better serve the City’s residents.

**MOTION: TO APPROVE RECEIVING A PRESENTATION FROM STAN GREIL, VICE PRESIDENT OF GOVERNMENT & MILITARY RELATIONS AT ROSE STATE COLLEGE, CONCERNING CREATING A COMMUNITY PARTNERSHIP TO BETTER SERVE THE CITY’S RESIDENTS.**

MOVED BY: FINCH            SECOND: EASON  
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY  
NAYS: NONE

Vice President Stan Greil gave presentation and answered questions.

8. RESOLUTION – 911 EMERGENCY PHONE FEE RATE

Discussion, consideration, possible action to approve Resolution No. 07-16-18A, establishing the rate for Nine-One-One Emergency Telephone Service fee for calendar year 2019 at 3% of the recurring charges as designated by the tariff; authorize Mayor to endorse same. (This reflects no change in current rates.)

**MOTION: TO APPROVE RESOLUTION NO. 07-16-18A, ESTABLISHING THE RATE FOR NINE-ONE-ONE EMERGENCY TELEPHONE SERVICE FEE FOR CALENDAR YEAR 2019 AT 3% OF THE RECURRING CHARGES AS DESIGNATED BY THE TARIFF; AUTHORIZE MAYOR TO ENDORSE SAME.**

MOVED BY: BARTLETT            SECOND: DEAN  
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY  
NAYS: NONE

9. FIRE EQUIPMENT AGREEMENT

Discussion, consideration, possible action to approve annual Fire Equipment Agreement between the City of Del City and the Oklahoma County Board of County Commissioners; authorize Mayor to endorse same. The agreement is for county equipment assigned to the Del City Fire Department and includes a 13' rescue boat with trailer, 14 handheld VHF radios and 8 mobile VHF radios. This agreement is effective July 1, 2018 through June 30, 2019.

**MOTION: TO APPROVE ANNUAL FIRE EQUIPMENT AGREEMENT BETWEEN THE CITY OF DEL CITY AND THE OKLAHOMA COUNTY BOARD OF COUNTY COMMISSIONERS; AUTHORIZE MAYOR TO ENDORSE SAME.**

MOVED BY: EASON            SECOND: BARTLETT  
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY  
NAYS: NONE

10. REZONING – PC/RZ 523-18 (1419, 1425, 1501 AND 1507 S. SOONER ROAD)

A.        Public Hearing

Discussion, consideration, possible action to approve/deny holding a public hearing for rezoning 1419, 1425, 1501 and 1507 S. Sooner Road from R-1-D (Single Family Detached Residential) to A-C (Arterial Commercial).

**MOTION: TO APPROVE HOLDING A PUBLIC HEARING FOR REZONING 1419, 1425, 1501 AND 1507 S. SOONER ROAD FROM R-1-D (SINGLE FAMILY DETACHED RESIDENTIAL) TO A-C (ARTERIAL COMMERCIAL).**

MOVED BY: EASON            SECOND: BARTLETT  
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY  
NAYS: NONE

City Planner Monica Cardin discussed rezoning and answered questions.

Applicant, Louis Almyros 204 N. Robinson OKC spoke about property for rezoning.

Erin Wilcox 1420 Hisel Rd spoke against rezoning.

Steve King spoke in favor of the rezoning.

**MOTION: TO CLOSE PUBLIC HEARING.**

MOVED BY: EASON            SECOND: FINCH  
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY  
NAYS: NONE

B.        Council Action

Discussion, consideration, possible action to approve or approve with modifications or not approve the above-referenced application for rezoning 1419, 1425, 1501 and 1507 S. Sooner Road from R-1-D

(Single Family Detached Residential) to A-C (Arterial Commercial) zoning district, authorize/deny revision to the Official Zoning Map; and direct staff accordingly.

**MOTION: TO APPROVE THE ABOVE-REFERENCED APPLICATION FOR REZONING 1419, 1425, 1501 AND 1507 S. SOONER ROAD FROM R-1-D (SINGLE FAMILY DETACHED RESIDENTIAL) TO A-C (ARTERIAL COMMERCIAL) ZONING DISTRICT, AUTHORIZE REVISION TO THE OFFICIAL ZONING MAP; AND DIRECT STAFF ACCORDINGLY.**

MOVED BY: EASON          SECOND: FINCH  
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY  
NAYS: NONE

11. SPECIAL USE PERMIT– PC/UR 524-18 (4828 E. RENO AVENUE)

A.          Public Hearing

Discussion, consideration, possible action to approve/deny holding a public hearing with regard to the above-referenced application for a Special Use Permit.

**MOTION: TO APPROVE HOLDING A PUBLIC HEARING WITH REGARD TO THE ABOVE-REFERENCED APPLICATION FOR A SPECIAL USE PERMIT.**

MOVED BY: EASON          SECOND: DEAN  
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY  
NAYS: NONE

City Planner Monica Cardin spoke about use permit, adding additional antennas to exiting tower and answered questions.

Mark Kessner 1900 NW Expressway OKC spoke about adding antennas to tower.

**MOTION: TO CLOSE PUBLIC HEARING.**

MOVED BY: EASON          SECOND: BARTLETT  
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY  
NAYS: NONE

B.          Council Action

Discussion, consideration, possible action to approve or approve with modifications or not approve the above-referenced application for a Special Use Permit to permit the unit use classification of a Communication Services: Towers, a use permitted on review within the Arterial Commercial (A-C) zoning district, for the purpose of authorizing the addition of three (3) antennas to the existing wireless communications tower.

**MOTION: TO APPROVE SPECIAL USE PERMIT TO PERMIT THE UNIT USE CLASSIFICATION OF A COMMUNICATION SERVICES: TOWERS, A USE PERMITTED ON REVIEW WITHIN THE ARTERIAL COMMERCIAL (A-C) ZONING DISTRICT, FOR**

**THE PURPOSE OF AUTHORIZING THE ADDITION OF THREE (3) ANTENNAS TO THE EXISTING WIRELESS COMMUNICATIONS TOWER.**

MOVED BY: EASON      SECOND: FINCH  
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY  
NAYS: NONE

12. EXECUTIVE SESSION

Discussion, consideration, possible action to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq. for the purpose of the following:

- A. Discussion concerning matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to locate within the City of Del City as provided in 25 O.S. § 307(C)(10).
- B. Discussion concerning the purchase or appraisal of real property pursuant to 25 O.S. § 307(B)(3).
- C. Discussion concerning pending investigations, claims, and actions pursuant to 25 O.S. § 307(B)(4).
- D. Discussion concerning the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to 25 O.S. § 307(B)(1).

City Attorney Jack Fried stated that in his opinion these matters qualify for Executive Session.

**MOTION: TO RECESS TO EXECUTIVE SESSION AT 7:05PM**

MOVED BY: EASON      SECOND: BARTLETT  
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY  
NAYS: NONE

**RECONVENE FROM EXECUTIVE SESSION AT 8:50PM**

13. ACTION FROM EXECUTIVE SESSION

- A. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to locate within the City of Del City.

**MOTION: TO PROCEED AS DISCUSSED**

MOVED BY: EASON      SECOND: BARTLETT  
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY  
NAYS: NONE

- B. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to the purchase or appraisal of real property.

**MOTION: TO PROCEED AS DISCUSSED**

MOVED BY: EASON          SECOND: BARTLETT  
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY  
NAYS: NONE

- C. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning pending investigations, claims, and actions.

**MOTION: TO PROCEED AS DISCUSSED**

MOVED BY: EASON          SECOND: BARTLETT  
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY  
NAYS: NONE

- D. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.

**MOTION: TO PROCEED AS DISCUSSED**

MOVED BY: EASON          SECOND: BARTLETT  
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY  
NAYS: NONE

14. COUNCIL INPUT: None

15. ADJOURNMENT

**MOTION: TO ADJOURN AT 8:54PM**

MOVED BY: BARTLETT      SECOND: FINCH  
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY  
NAYS: NONE

Approved this 6<sup>th</sup> day of August, 2018.

MINUTES  
DEL CITY MUNICIPAL SERVICES AUTHORITY  
REGULAR MEETING  
July 16, 2018 – 6:00 P.M  
3701 SE 15<sup>th</sup> Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on July 13, 2018.)

1. CALL TO ORDER AT 8:54 P.M. BY CHAIRMAN BRIAN LINLEY.
2. ROLL CALL

In Attendance: Trustee Floyd Eason, Ken Bartlett, Pam Finch, Michael Dean and Chairman Linley.

City Employees: City Manager Mark Edwards, Deputy City Clerk Melissa Jones, and City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT

A. Public: None

B. Trustees: None

4. MANAGER'S REPORT: None

5. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

A. Approve budget amendment for FY 2018-2019, as shown in Exhibit A to the DCMSA agenda.

B. Approve minutes of regular meeting of the DCMSA of July 2, 2018.

**MOTION: TO APPROVE CONSENT DOCKET**

MOVED BY: EASON      SECOND: BARTLETT

AYES: EASON, BARTLETT, FINCH, DEAN AND CHAIRMAN LINLEY

NAYS: NONE

6. TRUST INPUT: None

7. ADJOURNMENT

**MOTION: TO ADJOURN AT 8:55PM**

MOVED BY: DEAN            SECOND: BARTLETT

AYES: EASON, BARTLETT, FINCH, DEAN AND CHAIRMAN LINLEY

NAYS: NONE

Approved this 6<sup>th</sup> day of August, 2018.



MINUTES  
DEL CITY ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING  
July 16, 2018 – 6:00 P.M  
3701 SE 15<sup>th</sup> Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on July 13, 2018.)

1. CALL TO ORDER AT 8:55 P.M. BY CHAIRMAN BARTLETT
2. ROLL CALL

In Attendance: Trustees Floyd Eason, Pam Finch, Michael Dean, Brian Linley and Chairman Bartlett.

City Employees: City Manager Mark Edwards, Deputy City Clerk Melissa Jones, City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT

- A. Public: None
- B. Trustees: None

4. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

- A. Approve budget amendment for FY 2018-2019, as shown in Exhibit A to the DCEDA agenda.
- B. Approve minutes of regular meeting of the DCEDA of June 18, 2018.

**MOTION: TO APPROVE CONSENT DOCKET**

MOVED BY: FINCH           SECOND: DEAN  
AYES: EASON, FINCH, DEAN, LINLEY AND CHAIRMAN BARTLETT  
NAYS: NONE

5. REMITTANCE TO RETAIL STRATEGIES, LLC

Discussion, consideration, possible action to approve payment to Retail Strategies, LLC in the amount of \$25,000.00 for the second year of a three-year contract for professional consulting and related services.

**MOTION: TO APPROVE PAYMENT TO RETAIL STRATEGIES, LLC IN THE AMOUNT OF \$25,000.00 FOR THE SECOND YEAR OF A THREE-YEAR CONTRACT FOR PROFESSIONAL CONSULTING AND RELATED SERVICES.**

MOVED BY: LINLEY      SECOND: FINCH

AYES: EASON, FINCH, DEAN, LINLEY AND CHAIRMAN BARTLETT

NAYS: NONE

6.      TRUST INPUT: None

7.      ADJOURNMENT: None

**MOTION: TO ADJOURN AT 8:57PM**

MOVED BY: BARTLETT      SECOND: DEAN

AYES: EASON, FINCH, DEAN, LINLEY AND CHAIRMAN BARTLETT

NAYS: NONE

Approved this 6<sup>th</sup> day of August, 2018