

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
August 1, 2016 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on July 29, 2016.)

1. CALL TO ORDER AT 6:00 P.M. BY MAYOR LINLEY

2. ROLL CALL

In Attendance: Council Members Floyd Eason, Ken Bartlett, Bill Giles, Michael Dean and Mayor Brian Linley.

City Employees: City Manager Mark Edwards, City Clerk Carol Noble, and City Attorney Jack Fried.

3. INVOCATION – Given by Council Member Ken Bartlett.

PLEDGE OF ALLEGIANCE – Led by Sam Webb.

PROCLMATION:

- Purple Heart Day, August 7, 2016 – Read by Mayor Linley.

4. PUBLIC AND COUNCIL INPUT

A. Public: Ruben Le Croy 4008 Terry Way – needs emergency plan for electric and water outage.

B. Council:

- Giles:
 - Flooding in Leonhardt neighborhood.
 - Trash on OKC side of 44th.
 - Citizens prefer road work to other projects.
 - More trash left out to be picked up.
- Dean:
 - Would like pool to stay open past school opening.
 - Soccer contract for RTP.
 - 43rd & Spiva needs repair.
 - 41st & Spiva has grass in creek area.
- Linley:
 - Sooner Trail needs TLC.

5. CITY MANAGER'S REPORT:

- No COMCD meeting for August.
- Police car hit by DUI over weekend – no injuries.

CITY CLERK'S REPORT: None

6. CONSENT DOCKET

To approve the following items by unanimous consent, with one motion:

- A. Approve budget amendment for FY 2016-2017, as shown in Exhibit A to the Council agenda.
- B. Approve minutes of regular meeting of the Council of July 18, 2016.
- C. Approve a blanket purchase order for Taylor and Messner Property Preservation in the amount of \$5,000.00 for Code Enforcement Abatements for FY 2016-2017 from Account No. 35-510-363.

MOTION: TO APPROVE CONSENT DOCKET

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

7. FINAL INVOICE FROM MIDWEST CITY FOR THE ENGINEERING DESIGN OF SOONER ROAD

Discussion, consideration, possible action, to approve payment of the final invoice of \$21,250.00 from Midwest City for the engineering design of Sooner Road. Del City and Midwest City equally shared in the design of this project. The final invoice completes this phase of the project. Teresa Atkins, President of the Red Dirt Boxer Rescue Organization explained the event.

MOTION: TO APPROVE PAYMENT OF THE FINAL INVOICE OF \$21,250.00 FROM MIDWEST CITY FOR THE ENGINEERING DESIGN OF SOONER ROAD.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

8. ASSESS ABATEMENT COSTS TO PROPERTY OWNERS

Discussion, consideration, possible action to approve and ratify assessment costs in the total amount of \$8,721.40 to property owners for cleanup of property previously abated, in accordance with Del City Code Sections 13-106 through 13-114.

- (1) 2217 Doris Avenue
 Owner: Midas Investments Tax Sales LLC (Edmond, OK)
 Contractor Fee\$175.00
 Administrative Expenses\$176.77
 Mailings, photos, processing, copying, etc.....\$8.00
 Total Expenses.....\$359.77

- (2) 3500 Frostwood Terrace
 Owner: Jason D. & Jessica L. Stottlemeyer (Mascoutah, IL)
 Contractor Fee\$500.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$869.54

- (3) 1416 Hampton Drive
 Owner: Zena Holdings LLC (Nichols Hills, OK)
 Contractor Fee\$25.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$394.54

- (4) 1400 Mallard Drive
 Owner: Shaney Bright (Del City, OK)
 Contractor Fee\$300.00
 Administrative Expenses\$176.77
 Mailings, photos, processing, copying, etc.....\$8.00
 Total Expenses.....\$484.77

- (5) 4717 Newport Drive
 Owner: Harold Lee Seaton TRS (Oklahoma City, OK)
 Contractor Fee\$225.00
 Administrative Expenses\$176.77
 Mailings, photos, processing, copying, etc.....\$8.00
 Total Expenses.....\$409.77

- (6) 4013 Pearlway Street
 Owner: Christopher Carrington (Lawton, OK)
 Contractor Fee\$550.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$919.54

- (7) 3924 E. Thomas Drive
 Owner: 3924 E. Thomas Dr. Trust (Edmond, OK)
 Contractor Fee\$400.00

	Administrative Expenses	\$176.77
	Mailings, photos, processing, copying, etc.....	<u>\$8.00</u>
	Total Expenses.....	\$584.77
(8)	3953 Tinker Diagonal	
	Owner: Five Hot Chillies Hotels LLC (Edmond, OK)	
	Contractor Fee	\$1,000.00
	Administrative Expenses	\$353.54
	Mailings, photos, processing, copying, etc.....	<u>\$16.00</u>
	Total Expenses.....	\$1,369.54
(9)	4016 S.E. 10 th Street	
	Owner: Galend K. & Hanna C. Hover (Del City, OK)	
	Contractor Fee	\$425.00
	Administrative Expenses	\$353.54
	Mailings, photos, processing, copying, etc.....	<u>\$16.00</u>
	Total Expenses.....	\$794.54
(10)	4708 S.E. 23 rd Street	
	Owner: GSLS GA LLC. (Houston, TX)	
	Contractor Fee	\$450.00
	Administrative Expenses	\$353.54
	Mailings, photos, processing, copying, etc.....	<u>\$16.00</u>
	Total Expenses.....	\$819.54
(11)	4021 S.E. 24 th Street	
	Owner: Scott L. Rodgers (Del City, OK)	
	Contractor Fee	\$375.00
	Administrative Expenses	\$353.54
	Mailings, photos, processing, copying, etc.....	<u>\$16.00</u>
	Total Expenses.....	\$744.54
(12)	4712 S.E. 24 th Street	
	Owner: Carmelita F. Walters (Burien, WA)	
	Contractor Fee	\$600.00
	Administrative Expenses	\$353.54
	Mailings, photos, processing, copying, etc.....	<u>\$16.00</u>
	Total Expenses.....	\$969.54

MOTION: TO APPROVE AND RATIFY ASSESSMENT COST IN THE TOTAL AMOUNT OF \$8,721.40 TO PROPERTY OWNERS AT:

(13)	2217 Doris Avenue	
	Total Expenses	\$359.77

(14) 3500 Frostwood Terrace

	Total Expenses	\$869.54
(15)	1416 Hampton Drive	
	Total Expenses	\$394.54
(16)	1400 Mallard Drive	
	Total Expenses	\$484.77
(17)	4717 Newport Drive	
	Total Expenses	\$409.77
(18)	4013 Pearlway Street	
	Total Expenses	\$919.54
(19)	3924 E. Thomas Drive	
	Total Expenses	\$584.77
(20)	3953 Tinker Diagonal	
	Total Expenses	\$1,369.54
(21)	4016 S.E. 10 th Street	
	Total Expenses	\$794.54
(22)	4708 S.E. 23 rd Street	
	Total Expenses	\$819.54
(23)	4021 S.E. 24 th Street	
	Total Expenses	\$744.54
(24)	4712 S.E. 24 th Street	
	Total Expenses	\$969.54

MOVED BY: LINLEY SECOND: EASON
 AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
 NAYS: NONE

9. SURPLUS CITY EQUIPMENT

Discussion, consideration, possible action to declare the items listed in Exhibit B to the Council agenda as surplus to the City's needs and authorize staff to dispose of the items as approved by the City Manager. These items have been removed from service and are no longer usable.

MOTION: TO DECLARE THE ITEMS LISTED IN EXHIBIT B TO THE COUNCIL AGENDA AS SURPLUS TO THE CITY'S NEEDS AND AUTHORIZE STAFF TO DISPOSE OF THE ITEMS AS APPROVED BY THE CITY MANAGER.

MOVED BY: EASON SECOND: BARTLETT
 AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY

NAYS: NONE

10. REQUEST FOR PROPOSAL (RFP) NO. 1702 – DEMOLITION OF PROPERTY – 3220 TINKER DIAGONAL (FANTASY ISLAND)

Discussion, consideration, possible action to award RFP No. 1702 – Demolition of Property – 3220 Tinker Diagonal (Fantasy Island) to the lowest responsible bidder, M&M Wrecking, for an amount not to exceed \$39,390.00, for the purpose of aiding and assisting the Del City Urban Renewal Authority in the carrying out of the Scott Street South Redevelopment Project Plan, pursuant to 11 O.S. §38-109(D).

MOTION: TO AWARD RFP NO. 1702 – DEMOLITION OF PROPERTY – 3220 TINKER DIAGONAL (FANTASY ISLAND) TO THE LOWEST RESPONSIBLE BIDDER, M&M WRECKING, FOR AN AMOUNT NOT TO EXCEED \$39,390.00

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

11. REQUEST FOR PROPOSAL (RFP) NO. 1703 – DEMOLITION OF PROPERTY – 3140 TINKER DIAGONAL (PHILLIPS GAS STATION)

Discussion, consideration, possible action to award RFP No. 1703 – Demolition of Property – 3140 Tinker Diagonal (Phillips Gas Station) to the lowest responsible bidder, Midwest Wrecking, for an amount not to exceed \$47,360.00, for the purpose of aiding and assisting the Del City Urban Renewal Authority in the carrying out of the Scott Street South Redevelopment Project Plan, pursuant to 11 O.S. §38-109(D).

MOTION: TO AWARD RFP NO. 1703 – DEMOLITION OF PROPERTY – 3140 TINKER DIAGONAL (PHILLIPS GAS STATION) TO THE LOWEST RESPONSIBLE BIDDER, MIDWEST WRECKING, FOR AN AMOUNT NOT TO EXCEED \$47,360.00

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

12. COUNCIL INPUT: None

13. ADJOURNMENT

MOTION: TO ADJOURN AT 6:32 PM

MOVED BY: BARTLETT SECOND: DEAN
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

Approved this 15th day of August, 2016.

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
August 1, 2016 – 6:00 P.M
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on July 29, 2016.)

1. CALL TO ORDER AT 6:32 P.M. BY CHAIRMAN LINLEY
2. ROLL CALL

In Attendance: Trustees Floyd Eason, Ken Bartlett, Bill Giles, Michael Dean and Chairman Brian Linley.

City Employees: City Manager Mark Edwards, City Clerk Carol Noble, and City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT

A. Public: None

B. Trustees: None

4. MANAGER'S REPORT: None

5. MINUTES

Discussion, consideration, possible action to approve minutes of regular meeting of the DCMSA of July 18, 2016.

MOTION: TO APPROVE MINUTES OF REGULAR MEETING OF THE DCMSA OF JULY 18, 2016.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES DEAN AND LINLEY
NAYS: NONE

6. REQUEST FOR PROPOSAL (RFP) NO. 1602 – CARBON FILTER MEDIA

Discussion, consideration, possible action to award the second year of a three-year contract under RFP No. 1602 – Carbon Filter Media to the lowest responsible bidder, Cabot Norit Americas Inc., in the amount of \$107,262.21, for the purpose of replacing the carbon filter media at the Del City Water Plant.

MOTION: TO AWARD THE SECOND YEAR OF A THREE-YEAR CONTRACT UNDER RFP NO. 1602 – CARBON FILTER MEDIA TO THE LOWEST RESPONSIBLE BIDDER, CABOT NORIT AMERICAS INC., IN THE AMOUNT OF \$107,262.21

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES DEAN AND LINLEY
NAYS: NONE

7. SURPLUS EQUIPMENT

Discussion, consideration, possible action to declare the items listed in Exhibit A to the DCMSA agenda as surplus to the City’s needs and authorize staff to dispose of the items as approved by the Trust Manager. These items have been removed from service and are no longer usable.

MOTION: TO DECLARE THE ITEMS LISTED IN EXHIBIT A TO THE DCMSA AGENDA AS SURPLUS TO THE CITY’S NEEDS AND AUTHORIZE STAFF TO DISPOSE OF THE ITEMS AS APPROVED BY THE TRUST MANAGER.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES DEAN AND LINLEY
NAYS: NONE

8. TRUST INPUT- None

9. ADJOURNMENT

MOTION: TO ADJOURN AT 6:36 P.M.

MOVED BY: BARTLETT SECOND: DEAN
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

Approved this 15st day of August, 2016.

MINUTES
DEL CITY ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
August 1, 2016 – 6:00 P.M
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on July 29, 2016.)

1. CALL TO ORDER AT 6:38 P.M. BY CHAIRMAN BARTLETT.
2. ROLL CALL

In Attendance: Trustees Floyd Eason, Brian Linley, Bill Giles, Michael Dean and Chairman Ken Bartlett.

City Employees: City Manager Mark Edwards, City Clerk Carol Noble, and City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT

A. Public: -None

B. Trustees: - None

4. MINUTES

To approve minutes of regular meeting of the DCEDA of June 20, 2016.

MOTION: TO APPROVE MINUTES OF REGULAR MEETING OF THE DCEDA OF JUNE 20, 2016.

MOVED BY: EASON SECOND: GILES
AYES: EASON, LINLEY, GILES, DEAN AND BARTLETT
NAYS: NONE

5. EXECUTIVE SESSION

Discussion, consideration, possible action to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq., for the purpose of the following:

- A. Discussion concerning matters pertaining to economic development, including the transfer of property, financing or the creation of proposal to entice a business to locate within the City of Del City as provided in 25 O.S. § 307(C)(10).
- B. Discussion concerning the purchase or appraisal of real property pursuant to 25 O.S. § 307(B)(3).

City Attorney Jack Fried stated that in his opinion these matters qualify for Executive Session.

MOTION: TO RECESS TO EXECUTIVE SESSION AT 6:40

MOVED BY: LINLEY SECOND: EASON
AYES: EASON, LINLEY, GILES, DEAN AND BARTLETT
NAYS: NONE

RECONVENE FROM EXECUTIVE SESSION AT 7:20

Trustee Floyd Eason left at 7:20

6. ACTION FROM EXECUTIVE SESSION

- A. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to locate within the City of Del City.

MOTION: PROCEED AS DISCUSSED IN EXECUTIVE SESSION

MOVED BY: LINLEY SECOND: DEAN
AYES: BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

- B. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to the purchase or appraisal of real property, including, but not limited to, approve/deny Real Estate Purchase and Sale Agreement with Hunt Properties, Inc., for the sale of property involved in the Scott Street South Redevelopment Project Plan; and authorize Trust Chairman to endorse same.

MOTION: TO APPROVE REAL ESTATE PURCHASE AND SALE AGREEMENT WITH HUNT PROPERTIES, INC., FOR THE SALE OF PROPERTY INVOLVED IN THE SCOTT STREET SOUTH REDEVELOPMENT PROJECT PLAN AS DISCUSSED IN EXECUTIVE SESSION; AND AUTHORIZE TRUST CHAIRMAN TO ENDORSE SAME.

MOVED BY: LINLEY SECOND: DEAN
AYES: BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

7. TRUST INPUT: None

8. ADJOURNMENT

MOTION: TO ADJOURN AT 7:23 P.M.

MOVED BY: LINLEY SECOND: DEAN
AYES: LINLEY, GILES, DEAN AND BARTLETT
NAYS: NONE

Approved this 15th day of August, 2016.

08-01-16

MINUTES
OKLAHOMA MUNICIPAL RETIREMENT FUND COMMITTEE
REGULAR MEETING
August 1, 2016 – 6:00 P.M
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on July 29, 2016.)

1. CALL TO ORDER AT 6:36 P.M. BY CHAIRMAN LINLEY
2. ROLL CALL

In Attendance: Trustees Floyd Eason, Ken Bartlett, Bill Giles, Michael Dean and Chairman Brian Linley.

City Employees: City Manager Mark Edwards, City Clerk Carol Noble, and City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT

A. Public: None

B. Trustees: None

4. MINUTES

To approve minutes of regular meeting of the OMRF Committee of April 18, 2016.

MOTION: TO APPROVE THE MINUTES OF THE REGULAR MEETING OF THE OMRF COMMITTEE OF APRIL 18, 2016.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

5. RETIREMENT APPLICATION

Discussion, consideration, possible action to approve former City employee Renae Malloy to receive a normal retirement from the Oklahoma Municipal Retirement Fund, per request from former employee.

MOTION: TO APPROVE FORMER CITY EMPLOYEE RENAE MALLOY TO RECEIVE A NORMAL RETIREMENT FROM THE OKLAHOMA MUNICIPAL RETIREMENT FUND, PER REQUEST FROM FORMER EMPLOYEE.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY

NAYS: NONE

6. COMMITTEE INPUT: None

7. ADJOURNMENT

MOTION: TO ADJOURN AT 6:38 P.M.

MOVED BY: BARTLETT SECOND: DEAN
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

Approved this 15th day of August, 2016.