

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
August 6, 2018 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on August 3, 2018.)

1. CALL TO ORDER AT 6:00 P.M. BY MAYOR BRIAN LINLEY

2. ROLL CALL

In Attendance: Council Members Floyd Eason, Pam Finch, Michael Dean and Mayor Linley.

Absent: Council Member Ken Bartlett.

City Employees: City Manager Mark Edwards, Deputy Clerk Melissa Jones, and City Attorney Jack Fried.

3. INVOCATION – Given by Pastor Mike Smith of Del Baptist Temple.

PLEDGE OF ALLEGIANCE – Led by Mayor Linley.

4. PUBLIC AND COUNCIL INPUT

A. Public:

- Angel Sirstead: Spoke about progress for the summer reading program and gave update on the new library.
- Kirk Norman: Mid-Del swim thanked everyone for a wonderful swim year and letting them use the pool.

B. Council:

- Eason: Thanked Mark for taking time out to look at flooding situation at Birkway.
- Dean: Asked if the police officers could look into the areas with no parking signs, in particular Vicky Drive.
- Mayor: Thanks everyone for thoughts and prayers for the loss of his mother.

5. CITY MANAGER'S REPORT:

- Received request from the Mayor and citizens about people speeding and running stop signs on Vicky around 37th and Minch. Facebook postings perceive the culprit to be driving a grey Dodge Charger.
- Had several meetings with City of MWC and Norman in reference to forming a committee concerning allowing wastewater to be dumped back into Lake Thunderbird.
- Working with the Chamber of Commerce to hire a new Executive Director.
- Replacement of the waterline at I-240 and Anderson Rd.

08-06-18

- Met with Tom Leatherbee and Monica Cardin in reference to the drainage ditch issue off of Birkway.

CITY CLERK'S REPORT: None

6. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

- A. Approve budget amendment for FY 2017-2018, as shown in Exhibit A to the Council agenda.
- B. Approve minutes of regular meeting of the Council of July 16, 2018.
- C. Approve blanket purchase order for Steven K. Wesnidge (Steve's Contractor Service) in the amount of \$10,000.00 from Account No. 35-510-363 for Code Enforcement abatements for FY 2018-2019.
- D. Approve blanket purchase order for Zack Messner in the amount of \$10,000.00 from Account No. 35-510-363 for Code Enforcement abatements for FY 2018-2019.

MOTION: TO APPROVE CONSENT DOCKET.

MOVED BY: EASON SECOND: DEAN
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

7. NOMINATIONS – APPOINTMENTS

- A. Discussion, consideration, possible action to approve reappointment of Mayor's nomination for Ward 4 (Tony Ellis) to Planning Commission position, said term not to exceed September 1, 2021; or declare/deny said position vacant.

MOTION: TO APPROVE REAPPOINTMENT OF MAYOR'S NOMINATION FOR WARD 4 (TONY ELLIS) TO PLANNING COMMISSION POSITION, SAID TERM NOT TO EXCEED SEPTEMBER 1, 2021.

MOVED BY: MAYOR SECOND: EASON
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

- B. Discussion, consideration, possible action to approve reappointment of Mayor's nomination of Linda Cooper to Board of Adjustment position, said term not to exceed August 6, 2021; or declare/deny said position vacant.

MOTION: TO APPROVE REAPPOINTMENT OF MAYOR'S NOMINATION OF LINDA COOPER TO BOARD OF ADJUSTMENT POSITION, SAID TERM NOT TO EXCEED AUGUST 6, 2021.

MOVED BY: MAYOR SECOND: FINCH
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

- C. Discussion, consideration, possible action to accept the resignation of Carol Goodwin from the Mayor's Appointment position on the Del City Planning Commission; approve Mayor's nomination (name to be submitted) to the Planning Commission position, said term not to exceed September 1, 2020; or declare/deny said position vacant.

MOTION: TO ACCEPT THE RESIGNATION OF CAROL GOODWIN FROM THE MAYOR'S APPOINTMENT POSITION ON THE DEL CITY PLANNING COMMISSION; AND DECLARE SAID POSITION VACANT.

MOVED BY: MAYOR SECOND: DEAN
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

- D. Discussion, consideration, possible action to accept the resignation of Carol Goodwin from her position on the Del City Beautification Committee; approve Mayor's nomination (name to be submitted) to the Beautification Committee position, said term not to exceed October 1, 2018; or declare/deny said position vacant.

MOTION: TO ACCEPT THE RESIGNATION OF CAROL GOODWIN FROM HER POSITION ON THE DEL CITY BEAUTIFICATION COMMITTEE AND DECLARE SAID POSITION VACANT.

MOVED BY: FINCH SECOND: DEAN
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

8. TIF ANNUAL REPORTS FOR FY 2017-2018

Discussion, consideration, possible action to approve preparation of TIF annual reports by the Center for Economic Development Law. Section 867 of the Local Development Act requires that the City prepare annual reports, providing an accounting for Increment Districts No. 1 Del City Crutcho Creek Floodplain Remediation Project Plan and Increment District No. 3 Scott Street South Redevelopment Project Plan during the fiscal year 2017-2018.

MOTION: TO APPROVE PREPARATION OF TIF ANNUAL REPORTS BY THE CENTER FOR ECONOMIC DEVELOPMENT LAW.

MOVED BY: EASON SECOND: FINCH
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

Council Member Dean asked if the council would get a copy of the TIF report.

Deputy City Clerk Melissa Jones responded yes to his question and added that it will also be published in the Journal Record.

9. CITY-WIDE GARAGE SALE

Discussion, consideration, possible action to approve holding a city-wide garage sale on Friday, Saturday and Sunday, September 14, 15 and 16, and to waive garage sale permit fees for said weekend; declare/deny public purpose.

MOTION: TO APPROVE HOLDING A CITY-WIDE GARAGE SALE ON FRIDAY, SATURDAY AND SUNDAY, SEPTEMBER 14, 15 AND 16, AND TO WAIVE GARAGE SALE PERMIT FEES FOR SAID WEEKEND; DECLARE PUBLIC PURPOSE.

MOVED BY: EASON SECOND: FINCH
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

Mayor Linley explained process and program for garage sale.

10. ASSESS ABATEMENT COSTS TO PROPERTY OWNERS

Discussion, consideration, possible action to approve and ratify assessment costs in the total amount of \$9,739.25 to property owners for cleanup of property previously abated, in accordance with Del City Code Sections 13-106 through 13-114.

(1) 3225 Chetwood Drive

Owner: Shawn & Amy Wright (Oklahoma City, OK)
Contractor Fee\$400.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$769.54

(2) 3513 Del View Drive

Owner: Anita L Birnbaum (Ft Lauderdale, FL)
Contractor Fee\$895.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$1,264.54

(3) 1829 Elm Drive

Owner: Hamid Ahmadi (Oklahoma City, OK)
Contractor Fee\$150.00
Administrative Expenses\$176.77

Mailings, photos, processing, copying, etc.....\$8.00
Total Expenses.....\$334.77

(4) 3513 Frostwood Terrace

Owner: Charles L Shumpert (Saint Louis, MO)

Contractor Fee\$500.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$869.54

(5) 3804 Larkwood Drive

Owner: Christopher A Lafler (Del City, OK)

Contractor Fee\$450.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$819.54

(6) 3901 Mallard Drive

Owner: Beneficial Oklahoma Inc (Midwest City, OK)

Contractor Fee\$200.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$569.54

(7) 4921 Michael Place

Owner: Rhonda K Johnson (Del City, OK)

Contractor Fee\$200.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$569.54

(8) 405 S Sunnyslane Road

Owner: Cedric Petties (Oklahoma City, OK)

Contractor Fee\$400.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$769.54

- (9) 4301 S Sunnyslane Road
 Owner: BTO Investments LLC (Edmond, OK)
 Contractor Fee\$625.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$994.54

- (10) 4840 Trina Drive
 Owner: Sonja D Pritchard (Del City, OK)
 Contractor Fee\$25.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$394.54

- (11) 4712 SE 24th Street
 Owner: Carmelita F Walters & Cora M Criess (Burien, WA)
 Contractor Fee\$250.00
 Administrative Expenses\$176.77
 Mailings, photos, processing, copying, etc.....\$8.00
 Total Expenses.....\$434.77

- (12) 4740 SE 24th Street
 Owner: Donald G Venable (Yukon, OK)
 Contractor Fee\$25.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$394.54

- (13) 4301 SE 38th Street
 Owner: Henryetta & Sterling Guyton (Del City, OK)
 Contractor Fee\$575.00
 Administrative Expenses\$176.77
 Mailings, photos, processing, copying, etc.....\$8.00
 Total Expenses.....\$759.77

- (14) 4128 SE 42nd Street
 Owner: Darla Mae Stewart (Del City, OK)
 Contractor Fee\$425.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$794.54

MOTION: TO APPROVE AND RATIFY ASSESSMENT COSTS IN THE TOTAL AMOUNT OF \$9,739.25 TO PROPERTY OWNERS AT:

- (1) 3225 Chetwood Drive
Total Expenses.....\$769.54
- (2) 3513 Del View Drive
Total Expenses.....\$1,264.54
- (3) 1829 Elm Drive
Total Expenses.....\$334.77
- (4) 3513 Frostwood Terrace
Total Expenses.....\$869.54
- (5) 3804 Larkwood Drive
Total Expenses.....\$819.54
- (6) 3901 Mallard Drive
Total Expenses.....\$569.54
- (7) 4921 Michael Place
Total Expenses.....\$569.54
- (8) 405 S Sunnyslane Road
Total Expenses.....\$769.54
- (9) 4301 S Sunnyslane Road
Total Expenses.....\$994.54
- (10) 4840 Trina Drive
Total Expenses.....\$394.54
- (11) 4712 SE 24th Street
Total Expenses.....\$434.77
- (12) 4740 SE 24th Street
Total Expenses.....\$394.54
- (13) 4301 SE 38th Street
Total Expenses.....\$759.77
- (14) 4128 SE 42nd Street
Total Expenses.....\$794.54

MOVED BY: EASON

SECOND: MAYOR

08-06-18

AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

City Manager Mark Edwards answered questions in reference to repeated abatement offenders.

City Planner Monica Cardin answered questions.

City Attorney Jack Fried answered questions.

11. EXECUTIVE SESSION

Discussion, consideration, possible action to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq. for the purpose of the following:

- A. Discussion concerning matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to locate within the City of Del City as provided in 25 O.S. § 307(C)(10).
- B. Discussion concerning the purchase or appraisal of real property pursuant to 25 O.S. § 307(B)(3).
- C. Discussion concerning pending investigations, claims, and actions pursuant to 25 O.S. § 307(B)(4).

City Attorney Jack Fried stated that in his opinion these matters qualify for Executive Session.

MOTION: TO RECESS TO EXECUTIVE SESSION AT 7:00PM

MOVED BY: EASON SECOND: DEAN
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

RECONVENE FROM EXECUTIVE SESSION AT 7:59PM

12. ACTION FROM EXECUTIVE SESSION

- A. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to locate within the City of Del City.

MOTION: TO PROCEED AS DISCUSSED

MOVED BY: EASON SECOND: FINCH
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

- B. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to the purchase or appraisal of real property.

MOTION: TO PROCEED AS DISCUSSED

MOVED BY: EASON SECOND: FINCH
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

- C. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning pending investigations, claims, and actions.

MOTION: TO TAKE NO ACTION

MOVED BY: EASON SECOND: FINCH
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

13. COUNCIL INPUT: None

14. ADJOURNMENT

MOTION: TO ADJOURN AT 8:00PM

MOVED BY: DEAN SECOND: FINCH
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

Approved this 20th day of August, 2018.

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
August 6, 2018 – 6:00 P.M
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on August 3, 2018.)

1. CALL TO ORDER AT 8:00 P.M. BY CHAIRMAN BRIAN LINLEY.

2. ROLL CALL

In Attendance: Trustee Floyd Eason, Pam Finch, Michael Dean and Chairman Linley.

Absent: Trustee Ken Bartlett

City Employees: City Manager Mark Edwards, Deputy City Clerk Melissa Jones, and City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT

A. Public: None

B. Trustees: None

4. MANAGER'S REPORT: None

5. MINUTES

Discussion, consideration, possible action to approve minutes of regular meeting of the DCMSA of July 16, 2018.

MOTION: TO APPROVE MINUTES AS READ.

MOVED BY: FINCH SECOND: DEAN
AYES: EASON, FINCH, DEAN AND CHAIRMAN LINLEY
NAYS: NONE

6. REQUEST FOR PROPOSAL (RFP) NO. 1911 – VFD CABINET

Discussion, consideration, and possible action to award/deny RFP No. 1911 – VFD Cabinet to the lowest responsible bidder, Tri-State Industrial, for an amount not to exceed \$16,405.00, for a variable frequency cabinet to be installed at the headworks pump station. The lowest bidder did not meet the specifications or provide an onsite startup.

08-06-18

MOTION: TO AWARD RFP NO. 1911 – VFD CABINET TO THE LOWEST RESPONSIBLE BIDDER, TRI-STATE INDUSTRIAL, FOR AN AMOUNT NOT TO EXCEED \$16,405.00, FOR A VARIABLE FREQUENCY CABINET TO BE INSTALLED AT THE HEADWORKS PUMP STATION.

MOVED BY: EASON SECOND: DEAN
AYES: EASON, FINCH, DEAN AND CHAIRMAN LINLEY
NAYS: NONE

7. DISCUSSION ONLY – NEED FOR REPLACEMENT OF DEL CITY WATERLINE FROM LAKE THUNDERBIRD

Discussion, consideration, possible action to hold a discussion concerning need to replace the Del City pipeline from Lake Thunderbird to the Del City water plant at a cost to be determined by the COMCD board, financing for same project, and necessity for consideration of rate increase; direct staff accordingly.

MOTION: TO HOLD A DISCUSSION CONCERNING NEED TO REPLACE THE DEL CITY PIPELINE FROM LAKE THUNDERBIRD TO THE DEL CITY WATER PLANT.

MOVED BY: EASON SECOND: FINCH
AYES: EASON, FINCH, DEAN AND CHAIRMAN LINLEY
NAYS: NONE

City Manager Mark Edwards discussed the need for replacement to water pipeline and its cost estimates and answered questions.

8. TRUST INPUT: None

9. ADJOURNMENT

MOTION: TO ADJOURN AT 8:30 PM.

MOVED BY: DEAN SECOND: FINCH
AYES: EASON, FINCH, DEAN AND CHAIRMAN LINLEY
NAYS: NONE

Approved this 20th day of August, 2018.