

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
September 4, 2018 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on August 31, 2018.)

1. CALL TO ORDER AT 6:00 P.M. BY MAYOR BRIAN LINLEY
2. ROLL CALL

In Attendance: Council Members Floyd Eason, Ken Bartlett, Pam Finch, Michael Dean and Mayor Linley.

City Employees: City Manager Mark Edwards, Deputy Clerk Melissa Jones, and City Attorney Jack Fried.

3. INVOCATION – Given by Pastor Mike Smith of Del Baptist Temple.

PLEDGE OF ALLEGIANCE – Led by Joshua Gerenuk with Troop 60 Boy Scouts.

SPECIAL RECOGNITION TO:

- Steven Robinson
- Brandon Pursell

Mayor Linley gave presentation.

Chiefs Brandon Pursell and Steve Robinson gave thanks.

4. PUBLIC AND COUNCIL INPUT

A. Public: None

B. Council: None

5. CITY MANAGER’S REPORT:

- Fire department has been approved for a fire personnel grant in the amount of \$361,000 to hire three more firefighters.
- Cost of bridge replacement for 4th street between Vicky & Sunnyslane came in over the engineer estimate by \$136,000 extra.
- Met with representatives from OG&E regarding the lights along I-40 and signed an agreement for them to maintain these lights.
- Spoke with Jon Wolff and he has informed me that the project for COMCD pipeline replacement would not be eligible for ad valorem or property tax increase

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to fund. He stated the two funding sources available would be sales tax or utility rate increase.

- Del City is having a job fair on September 7th at the Community Center.
- Recently hired a new police dispatcher.

CITY CLERK'S REPORT: None

6. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

- A. Approve budget amendment for FY 2017-2018, as shown in Exhibit A to the Council agenda.
- B. Approve budget amendment for FY 2018-2019, as shown in Exhibit B to the Council agenda.
- C. Approve minutes of regular meeting of the Council of August 20, 2018.
- D. Approve blanket purchase order for Zack Messner in the amount of \$10,000.00 from Account No. 35-510-363 for Code Enforcement abatements for FY 2018-2019.

MOTION: TO APPROVE CONSENT DOCKET

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

7. CDBG 2016 GRANT CLOSEOUT

Discussion, consideration, possible action to:

- A. Hold a public hearing regarding the completion of the 2016 CDBG Grant.

MOTION: TO OPEN PUBLIC HEARING

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

Deputy City Clerk Melissa Jones spoke about closeout.

MOTION: TO CLOSE PUBLIC HEARING

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY

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NAYS: NONE

- B. Accept completed project; authorize Mayor to endorse closeout documents.

MOTION: TO ACCEPT COMPLETED PROJECT; AUTHORIZE MAYOR TO ENDORSE CLOSEOUT DOCUMENTS.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

8. SURPLUS ITEMS

Discussion, consideration, possible action to declare/deny items listed in Exhibit C to the Council agenda as surplus to the City's needs; authorize final disposition of items as approved by the City Manager.

MOTION: TO DECLARE ITEMS LISTED IN EXHIBIT C TO THE COUNCIL AGENDA AS SURPLUS TO THE CITY'S NEEDS; AUTHORIZE FINAL DISPOSITION OF ITEMS AS APPROVED BY THE CITY MANAGER.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

9. CHERRY CREEK BRIDGE ON NE 4TH REHABILITATION

Discussion, consideration, possible action to approve/deny an increase in funding the city share of Federal Aid Project Number STPG-255D(442)AG, State Job Number 31527(04) by and between the City Of Del City and the Oklahoma Department of Transportation. This project will rehabilitate the Cheery Creek Bridge on NE 4th Street. The total estimated construction cost is \$1,083,457.02. The Federal Share is \$766,000.00. The City Council approved \$180,000.00 on June 18, 2018.

MOTION: TO APPROVE AN INCREASE IN FUNDING THE CITY SHARE OF FEDERAL AID PROJECT NUMBER STPG-255D(442)AG, STATE JOB NUMBER 31527(04) BY AND BETWEEN THE CITY OF DEL CITY AND THE OKLAHOMA DEPARTMENT OF TRANSPORTATION.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

City Manager Mark Edwards explained the need for replacement of bridge and answered questions.

10. AGREEMENT WITH COWAN GROUP ENGINEERING, LLC

Discussion, consideration, possible action to approve/deny entering into an agreement with Cowan Group Engineering, LLC, for the purpose of engineering services; authorize Mayor to endorse same. The agreement will run for the remainder of the fiscal year.

MOTION: TO APPROVE ENTERING INTO AN AGREEMENT WITH COWAN GROUP ENGINEERING, LLC, FOR THE PURPOSE OF ENGINEERING SERVICES; AUTHORIZE MAYOR TO ENDORSE SAME.

MOVED BY: FINCH SECOND: DEAN
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

City Manager Mark Edwards spoke of changes to the agreement.

11. ASSESS ABATEMENT COSTS TO PROPERTY OWNERS

Discussion, consideration, possible action to approve and ratify assessment costs in the total amount of \$17,943.10 to property owners for cleanup of property previously abated, in accordance with Del City Code Sections 13-106 through 13-114.

- (1) 320 Bryant Place
Owner: W E C LLC (Oklahoma City, OK)
Contractor Fee\$2,250.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$2,619.54

- (2) 1841 Cherry Lane (2018 Rebatement)
Owner: Sunrise Homes LLC (Edmond, OK)
Contractor Fee\$700.00
Administrative Expenses\$176.77
Mailings, photos, processing, copying, etc.....\$8.00
Total Expenses.....\$884.77

- (3) 4005 Del Road
Owner: David Frasier Living Trust (Spencer, OK)
Mobilization Fee\$75.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$444.54

- (4) 2501 Knox Drive (2018 Rebatement)
 Owner: Ruby O White (Del City, OK)
 Contractor Fee\$350.00
 Administrative Expenses\$176.77
 Mailings, photos, processing, copying, etc.....\$8.00
 Total Expenses.....\$534.77
- (5) 3316 Lazy Lane
 Owner: Kenneth & Christina Jones (Del City, OK)
 Contractor Fee\$450.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$819.54
- (6) 1321 Mallard Drive
 Owner: Lawrence Wilson & Lisa Carbajal (Del City, OK)
 Contractor Fee\$800.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$1,169.54
- (7) 217 S Matthews Place (2018 Rebatement)
 Owner: West Coast Dev (Oklahoma City, OK)
 Contractor Fee\$425.00
 Administrative Expenses\$176.77
 Mailings, photos, processing, copying, etc.....\$8.00
 Total Expenses.....\$609.77
- (8) 300 S Matthews Place
 Owner: Midas Investment Rentals LLC (Oklahoma City, OK)
 Contractor Fee\$650.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$1,019.54
- (9) 4800 Tate Drive
 Owner: Michael Bean Joel (Del City, OK)
 Contractor Fee\$2,500.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$2,869.54

- (10) 3229 SE 16th Street
 Owner: Glenn Smith (Del City, OK)
 Contractor Fee\$250.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$619.54
- (11) 4528 SE 19th Street
 Owner: US National Bank Association Trs (West Palm Beach, FL)
 Contractor Fee\$500.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$869.54
- (12) 4612 SE 21st Street
 Owner: Ronald Alexander (Del City, OK)
 Contractor Fee\$850.00
 Administrative Expenses\$353.54
 Additional Administrative Expenses (Inspector).....\$200.00
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$1,419.54
- (13) 4020 SE 23rd Street (2018 Rebatement)
 Owner: Frank Lamb Jr (Del City, OK)
 Contractor Fee\$350.00
 Administrative Expenses\$176.77
 Mailings, photos, processing, copying, etc.....\$8.00
 Total Expenses.....\$534.77
- (14) 4716 SE 24th Street
 Owner: Kenny W Jenkins (Oklahoma City, OK)
 Contractor Fee\$950.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$1,319.54
- (15) 4117 SE 26th Street
 Owner: Alfred H Lamica (Del City, OK)
 Mobilization Fee.....\$525.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$894.54

- (16) 3917 SE 27th Street
 Owner: DPR Investment LLC & Omni Investment Properties LLC
 (Oklahoma City, OK)
 Contractor Fee\$325.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$694.54

- (17) 4421 SE 39th Street
 Owner: Millie Rue Boyd (Checotah, OK)
 Contractor Fee\$250.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$619.54

MOTION: TO APPROVE AND RATIFY ASSESSMENT COSTS IN THE TOTAL AMOUNT OF \$17,943.10 TO PROPERTY OWNERS AT:

- (1) 320 Bryant Place
 Total Expenses.....\$2,619.54

- (2) 1841 Cherry Lane (2018 Rebatement)
 Total Expenses.....\$884.77

- (3) 4005 Del Road
 Total Expenses.....\$444.54

- (4) 2501 Knox Drive (2018 Rebatement)
 Total Expenses.....\$534.77

- (5) 3316 Lazy Lane
 Total Expenses.....\$819.54

- (6) 1321 Mallard Drive
 Total Expenses.....\$1,169.54

- (7) 217 S Matthews Place (2018 Rebatement)
 Total Expenses.....\$609.77

- (8) 300 S Matthews Place
 Total Expenses.....\$1,019.54

- (9) 4800 Tate Drive
 Total Expenses.....\$2,869.54

- (10) 3229 SE 16th Street
Total Expenses.....\$619.54
- (11) 4528 SE 19th Street
Total Expenses.....\$869.54
- (12) 4612 SE 21st Street
Total Expenses.....\$1,419.54
- (13) 4020 SE 23rd Street (2018 Rebatement)
Total Expenses.....\$534.77
- (14) 4716 SE 24th Street
Total Expenses.....\$1,319.54
- (15) 4117 SE 26th Street
Total Expenses.....\$894.54
- (16) 3917 SE 27th Street
Total Expenses.....\$694.54
- (17) 4421 SE 39th Street
Total Expenses.....\$619.54

MOVED BY: MAYOR SECOND: EASON
 AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
 NAYS: NONE

14. COUNCIL INPUT: None

15. ADJOURNMENT

MOTION: TO ADJOURN AT 6:50PM

MOVED BY: BARTLETT SECOND: FINCH
 AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
 NAYS: NONE

Approved this 17th day of September 2018.

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
September 4, 2018 – 6:00 P.M
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on August 31, 2018.)

1. CALL TO ORDER AT 6:50 P.M. BY CHAIRMAN BRIAN LINLEY.
2. ROLL CALL

In Attendance: Trustee Floyd Eason, Ken Bartlett, Pam Finch, Michael Dean and Chairman Linley.

City Employees: City Manager Mark Edwards, Deputy City Clerk Melissa Jones, and City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT

A. Public: None

B. Trustees: None

4. MANAGER'S REPORT:

- Lake Thunderbird meeting on Thursday.
- September 25, 2018 expecting a presentation from City of Norman to the City of MWC in regards the their plan for discharge of treated water into Lake Thunderbird.

5. MINUTES

A. Discussion, consideration, possible action to approve minutes of regular meeting of the DCMSA of August 20, 2018.

MOTION: TO APPROVE MINUTES OF REGULAR MEETING OF THE DCMSA OF AUGUST 20, 2018.

MOVED BY: FINCH SECOND: DEAN

AYES: EASON, BARTLETT, FINCH, DEAN AND CHAIRMAN LINLEY

NAYS: NONE

6. AGREEMENT WITH COWAN GROUP ENGINEERING, LLC

Discussion, consideration, possible action to approve/deny entering into an agreement with Cowan Group Engineering, LLC, for the purpose of engineering services; authorize Trust Chairman to endorse same. The agreement will run for the remainder of the fiscal year.

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MOTION: TO APPROVE ENTERING INTO AN AGREEMENT WITH COWAN GROUP ENGINEERING, LLC, FOR THE PURPOSE OF ENGINEERING SERVICES; AUTHORIZE TRUST CHAIRMAN TO ENDORSE SAME.

MOVED BY: FINCH SECOND: DEAN
AYES: EASON, BARTLETT, FINCH, DEAN AND CHAIRMAN LINLEY
NAYS: NONE

7. SURPLUS ITEMS

Discussion, consideration, possible action to declare/deny items listed in Exhibit A to the DCMSA agenda as surplus to the City's needs; authorize final disposition of items as approved by the Trust Manager.

MOTION: TO DECLARE ITEMS LISTED IN EXHIBIT A TO THE DCMSA AGENDA AS SURPLUS TO THE CITY'S NEEDS; AUTHORIZE FINAL DISPOSITION OF ITEMS AS APPROVED BY THE TRUST MANAGER.

MOVED BY: FINCH SECOND: DEAN
AYES: EASON, BARTLETT, FINCH, DEAN AND CHAIRMAN LINLEY
NAYS: NONE

8. TRUST INPUT: None

9. ADJOURNMENT

MOTION: TO ADJOURN AT 6:54PM

MOVED BY: BARTLETT SECOND: DEAN
AYES: EASON, BARTLETT, FINCH, DEAN AND CHAIRMAN LINLEY
NAYS: NONE

Approved this 17th day of September, 2018.