

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
September 5, 2017 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on September 1, 2017.)

1. CALL TO ORDER AT 6:00 P.M. BY MAYOR BRIAN LINLEY

2. ROLL CALL

In Attendance: Council Members Floyd Eason, Ken Bartlett, Pam Finch, Michael Dean and Mayor Linley.

City Employees: City Manager Mark Edwards, Deputy City Clerk Melissa Jones, and City Attorney Jack Fried.

3. INVOCATION – Given by Council Member Ken Bartlett.

PLEDGE OF ALLEGIANCE – Led by Public Works Director Bill Graham.

4. PUBLIC AND COUNCIL INPUT

A. Public: None

B. Council:

- Eason: Potholes forming at Thomas Drive and Sunnyslane near storm drain due to recent rains.
- Bartlett: 4720 Ridgeway Drive the tall weeds and grass needs mowing.
- Finch: 3416 SE 27th road needs repaired.
- Dean: Sooner Road the walking trail crossing has barriers that have been knocked down. The speed on Sooner Road needs monitoring.
- Mayor: On west side of Vickie from 15th to 29th street trees are covering up stop signs. Howard and Judy near NW intersection asphalt needs repaired.

5. CITY MANAGER'S REPORT:

- Has begun working on a street resurfacing project.

CITY CLERK'S REPORT: None

6. PRESENTATION – MID-DEL SCHOOL BOND ELECTION

Discussion, consideration, possible action to approve/deny receiving a presentation from Mid-Del School Superintendent Dr. Rick Cobb, concerning the implication and implementation of the upcoming school bond election; direct staff accordingly.

09-05-17

MOTION: TO APPROVE RECEIVING A PRESENTATION FROM MID-DEL SCHOOL SUPERINTENDENT DR. RICK COBB, CONCERNING THE IMPLICATION AND IMPLEMENTATION OF THE UPCOMING SCHOOL BOND ELECTION; DIRECT STAFF ACCORDINGLY.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

Dr. Rick Cobb explained implications of upcoming bond election and answered questions.

7. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

- A. Approve budget amendment for FY 2016-2017, as shown in Exhibit A to the Council agenda.

- B. Approve minutes of regular meeting of the Council of August 21, 2017.

MOTION: TO APPROVE CONSENT DOCKET

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

8. PRESENTATION FROM THE DELQUEST COMMITTEE

Discussion, consideration, possible action to receive a presentation from the DelQuest committee; authorize City Manager to expend up to \$3,800.00 in support of the DelQuest leadership program (a jointly sponsored program between the City of Del City, Mid-Del School system, Rose State College, Del City Chamber of Commerce and local businesses); declare/ deny a public purpose.

MOTION: TO RECEIVE A PRESENTATION FROM THE DELQUEST COMMITTEE; AUTHORIZE CITY MANAGER TO EXPEND UP TO \$3,800.00 IN SUPPORT OF THE DELQUEST LEADERSHIP PROGRAM; DECLARE A PUBLIC PURPOSE.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

Chris Hamel Director at Destiny Christian School explained leadership program.

Connie Myers representative of Rose State College explained leadership program and answered questions.

Wendell Kluge – 4744 Crest Pl. thanks DelQuest Committee and city for their investment in the community.

9. NOMINATIONS – REAPPOINTMENTS

- A. Discussion, consideration, possible action to approve reappointment of Mayor’s nominations for Ward 1 (Charles Cooper), Ward 2 (John Cunningham), and Mayor’s Appointment (Carol Goodwin) to Planning Commission positions, said terms not to exceed September 1, 2020; or to declare/deny said positions vacant.

MOTION: TO APPROVE REAPPOINTMENT OF MAYOR’S NOMINATIONS FOR WARD 1 (CHARLES COOPER), WARD 2 (JOHN CUNNINGHAM), AND MAYOR’S APPOINTMENT (CAROL GOODWIN) TO PLANNING COMMISSION POSITIONS, SAID TERMS NOT TO EXCEED SEPTEMBER 1, 2020.

MOVED BY: MAYOR SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

- B. Discussion, consideration, possible action to approve reappointment of Mayor’s nominations (Greg Childers and Bob Thomas) to Urban Renewal Authority positions, said terms not to exceed June 30, 2020; or to declare/deny said positions vacant.

MOTION: TO APPROVE REAPPOINTMENT OF MAYOR’S NOMINATIONS (GREG CHILDERS AND BOB THOMAS) TO URBAN RENEWAL AUTHORITY POSITIONS, SAID TERMS NOT TO EXCEED JUNE 30, 2020.

MOVED BY: MAYOR SECOND: DEAN
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

10. ASSESS ABATEMENT COSTS TO PROPERTY OWNERS

Discussion, consideration, possible action to approve and ratify assessment costs in the total amount of \$3,793.39 to property owners for cleanup of property previously abated, in accordance with Del City Code Sections 13-106 through 13-114. Requested by City Planner Monica Cardin

- (1) 709 Howard Drive
Owner: Bobby B & Hans K Christain (Wichita, KS)
Contractor Fee\$450.00
Administrative Expenses\$176.77
Mailings, photos, processing, copying, etc.....\$8.00
Total Expenses.....\$634.77

- (2) 4732 Koelsch Drive
 Owner: Michael E Wallach (Oklahoma City, OK)
 Contractor Fee\$300.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$669.54

- (3) 3605 Overland Drive
 Owner: H & M Properties LLC (Edmond, OK)
 Contractor Fee\$1,200.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$1,569.54

- (4) 4128 SE 42nd Street
 Owner: Darla Mae Stewart (Del City, OK)
 Contractor Fee\$550.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$919.54

MOTION: TO APPROVE AND RATIFY ASSESSMENT COSTS IN THE TOTAL AMOUNT OF \$3,793.39 TO PROPERTY OWNERS AT:

- (1) 709 Howard Drive
 Total Expenses.....\$634.77

- (2) 4732 Koelsch Drive
 Total Expenses.....\$669.54

- (3) 3605 Overland Drive
 Total Expenses.....\$1,569.54

- (4) 4128 SE 42nd Street
 Total Expenses.....\$919.54

MOVED BY: EASON SECOND: FINCH
 AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
 NAYS: NONE

City Planner Monica Cardin commented on abatements.

11. EMERGENCY SERVICES – AGREEMENT FOR GRADER SERVICE

Discussion, consideration, possible action to approve/deny entering into an emergency response agreement with Sandstone Construction, LLC, for grader services during winter storms, said agreement to expire June 30, 2018. The agreement is an on-call arrangement for a maximum of two machines to be charged at cost of \$250.00 per hour for both.

MOTION: TO APPROVE ENTERING INTO AN EMERGENCY RESPONSE AGREEMENT WITH SANDSTONE CONSTRUCTION, LLC, FOR GRADER SERVICES DURING WINTER STORMS, SAID AGREEMENT TO EXPIRE JUNE 30, 2018 TO BE CHARGED AT COST OF \$250.00 PER HOUR FOR BOTH.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

12. DRAINAGE PROJECT ON MEENCH AT DEL VIEW

Discussion, consideration, possible action to accept/deny proposed drainage remediation project located at Meench and Del View as designed by JGVE, city engineering firm, for an estimated cost of \$73,476.00, from budgeted account 01-519-542; authorize said project to go for construction bid; and direct staff accordingly. This has been an ongoing flooding issue, and the project is designed to alleviate that issue for this neighborhood.

MOTION: TO ACCEPT PROPOSED DRAINAGE REMEDIATION PROJECT LOCATED AT MEENCH AND DEL VIEW AS DESIGNED BY JGVE, CITY ENGINEERING FIRM, FOR AN ESTIMATED COST OF \$73,476.00, FROM BUDGETED ACCOUNT 01-519-542; AUTHORIZE SAID PROJECT TO GO FOR CONSTRUCTION BID; AND DIRECT STAFF ACCORDINGLY.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

Roshone Vann – 3816 Del View questioned how this project will affect the homeowners.

Public Works Director Bill Graham answered questions.

13. ROOF REPAIRS – DEL CITY POST OFFICE

Discussion, consideration, possible action to approve/deny the use of the Oklahoma State, Office of Management and Enterprise Services, Contract R14041, to replace the roof at the Del City Post Office; authorize signatures as necessary. The total cost including a 3.5% service charge for contract management fees is \$62,286.48.

MOTION: TO TABLE

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

Bill Graham explained and answered questions.

14. SURPLUS CITY EQUIPMENT

Discussion, consideration, possible action to declare/deny pieces of equipment or material that have been removed from service and other metal items that are no longer usable, identified on Exhibit B to the Council agenda, as surplus to the City's needs; authorize the final disposition of them as approved by the City Manager.

MOTION: TO DECLARE PIECES OF EQUIPMENT OR MATERIAL THAT HAVE BEEN REMOVED FROM SERVICE AND OTHER METAL ITEMS THAT ARE NO LONGER USABLE, IDENTIFIED ON EXHIBIT B TO THE COUNCIL AGENDA, AS SURPLUS TO THE CITY'S NEEDS; AUTHORIZE THE FINAL DISPOSITION OF THEM AS APPROVED BY THE CITY MANAGER.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

15. I-40 AND VICKIE WATERLINE PROJECT TO SUPPORT THE I-40 PROJECT

Discussion, consideration, possible action to approve/deny DEQ Permit WL000055170474 for the construction of 1,430 feet of 6 inch waterline, 135 feet of 8 inch waterline, and 1,925 feet of 12 inch waterline and various appurtenances to the City of Del City waterline projects in the vicinity of Vickie and I-40; and to direct staff accordingly.

MOTION: TO APPROVE DEQ PERMIT WL000055170474 FOR THE CONSTRUCTION OF 1,430 FEET OF 6 INCH WATERLINE, 135 FEET OF 8 INCH WATERLINE, AND 1,925 FEET OF 12 INCH WATERLINE AND VARIOUS APPURTENANCES TO THE CITY OF DEL CITY WATERLINE PROJECTS IN THE VICINITY OF VICKIE AND I-40; AND TO DIRECT STAFF ACCORDINGLY.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

City Manager Mark Edwards explained project and answered questions.

16. COUNCIL INPUT:

- Bartlett: Acknowledged and introduced Angel Sirstead Manager of Del City Library.

Thanked sanitation department for doing a good job during bad weather days.

- Mark: Reminder of Del City's citywide garage sale this weekend.

17. ADJOURNMENT

MOTION: TO ADJOURN AT 7:26PM

MOVED BY: BARTLETT SECOND: DEAN

AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY

NAYS: NONE

Approved this 18th day of September, 2017.

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
September 5, 2017 – 6:00 P.M
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on September 1, 2017.)

1. CALL TO ORDER AT 7:26 P.M. BY CHAIRMAN BRIAN LINLEY.
2. ROLL CALL

In Attendance: Trustee Floyd Eason, Ken Bartlett, Pam Finch, Michael Dean and Chairman Linley.

City Employees: City Manager Mark Edwards, Deputy City Clerk Melissa Jones, and City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT

A. Public: None

B. Trustees:

- Dean: Asked about proper way to dispose of hazardous waste materials and who to contact for information.

4. MANAGER'S REPORT: None

5. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

- A. Approve budget amendment for FY 2016-2017, as shown in Exhibit A to the DCMSA agenda.
- B. Approve minutes of regular meeting of the DCMSA of August 21, 2017.

MOTION: TO CONSENT DOCKET

MOVED BY: EASON SECOND: BARTLETT

AYES: EASON, BARTLETT, FINCH, DEAN AND CHAIRMAN LINLEY.

NAYS: NONE

6. I-40 AND VICKIE WATERLINE PROJECT TO SUPPORT THE I-40 PROJECT

09-05-17

Discussion, consideration, possible action to approve/deny DEQ Permit WL000055170474 for the construction of 1,430 feet of 6 inch waterline, 135 feet of 8 inch waterline, and 1,925 feet of 12 inch waterline and various appurtenances to the City of Del City waterline projects in the vicinity of Vickie and I-40; and to direct staff accordingly.

MOTION: TO APPROVE DEQ PERMIT WL000055170474 FOR THE CONSTRUCTION OF 1,430 FEET OF 6 INCH WATERLINE, 135 FEET OF 8 INCH WATERLINE, AND 1,925 FEET OF 12 INCH WATERLINE AND VARIOUS APPURTENANCES TO THE CITY OF DEL CITY WATERLINE PROJECTS IN THE VICINITY OF VICKIE AND I-40; AND TO DIRECT STAFF ACCORDINGLY.

MOVED BY: EASON SECOND: FINCH

AYES: EASON, BARTLETT, FINCH, DEAN AND CHAIRMAN LINLEY.

NAYS: NONE

7. TRUST INPUT: None

8. ADJOURNMENT

MOTION: TO ADJOURN AT 7:35 P.M.

MOVED BY: BARTLETT SECOND: FINCH

AYES: EASON, BARTLETT, FINCH, DEAN AND CHAIRMAN LINLEY

NAYS: NONE

Approved this 18th day of September, 2017.