

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
September 6, 2016 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on September 2, 2016.)

1. CALL TO ORDER AT 6:00 P.M. BY MAYOR LINLEY

2. ROLL CALL

In Attendance: Council Members Floyd Eason, Ken Bartlett, Bill Giles, Michael Dean and Mayor Brian Linley.

City Employees: City Manager Mark Edwards, City Clerk Carol Noble, and City Attorney Jack Fried.

3. INVOCATION – Given by Council Member Ken Bartlett.

PLEDGE OF ALLEGIANCE – Led by Public Works Assistant Director, Michael Cantrell.

4. PUBLIC AND COUNCIL INPUT

A. Public: AYSO representative explained program and requested a new contract.

B. Council:

- Eason:
 - Asked status of demo at Fantasy Island & Phillips 66.
- Giles:
 - Tinhorn under 29th at OnCue 41st and Sunnyslane to Epperly needs repair.
- Dean:
 - Requested a list of options for trash pickup for citizens on website and in utility bills.

5. CITY MANAGER'S REPORT:

- Will be off next few weeks on vacation.

CITY CLERK'S REPORT: None

6. CONSENT DOCKET

To approve the following items by unanimous consent, with one motion:

- A. Approve budget amendment for FY 2015-2016, as shown in Exhibit A to the Council agenda.
- B. Approve budget amendment for FY 2016-2017, as shown in Exhibit B to the Council agenda.
- C. Approve minutes of regular meeting of the Council of August 15, 2016.
- D. Approve minutes of special meeting of the Council of August 23, 2016.
- E. Approve using Alliance Personnel Services to provide temporary labor to be utilized in Park Maintenance Division; authorize/deny initiation of blanket purchase order and issuance of warrants from account 01-515-111 Seasonal Labor, not to exceed \$24,000.00, upon receipt and validation of invoices.

MOTION: TO APPROVE CONSENT DOCKET

MOVED BY: EASON SECOND: BARTLETT
 AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
 NAYS: NONE

7. NOMINATIONS/APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

- A. Discussion, consideration, possible action to approve appointment of Mayor's nomination to Park and Recreational Commission Mayor's Appointment position (Kay Biben), said term not to exceed October 1, 2017; approve reappointment of Mayor's nominations for Ward 1 (Steve Clapp), Ward 3 (John Inman), and Ward 4 (Robert Cundiff) Park and Recreational Commission positions, said terms not to exceed October 1, 2018; or to declare/deny said positions vacant.

MOTION: TO APPROVE APPOINTMENT OF MAYOR'S NOMINATION TO PARK AND RECREATIONAL COMMISSION MAYOR'S APPOINTMENT POSITION (KAY BIBEN), SAID TERM NOT TO EXCEED OCTOBER 1, 2017; APPROVE REAPPOINTMENT OF MAYOR'S NOMINATIONS FOR WARD 1 (STEVE CLAPP), WARD 3 (JOHN INMAN), AND WARD 4 (ROBERT CUNDIFF) PARK AND RECREATIONAL COMMISSION POSITIONS, SAID TERMS NOT TO EXCEED OCTOBER 1, 2018.

MOVED BY: LINLEY SECOND: BARTLETT
 AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
 NAYS: NONE

- B. Discussion, consideration, possible action to approve reappointment of Mayor's nominations for Ward 3 (Jacque Mooney), Ward 4 (Darrell Aiman), and Ward 4 (Wendell Kluge) Planning Commission positions, said terms not to exceed September 1, 2019; or to declare/deny said positions vacant.

MOTION: TO APPROVE TO APPROVE REAPPOINTMENT OF MAYOR'S NOMINATIONS FOR WARD 3 (JACQUE MOONEY), WARD 4 (DARRELL AIMAN), AND

WARD 4 (WENDELL KLUGE) PLANNING COMMISSION POSITIONS, SAID TERMS NOT TO EXCEED SEPTEMBER 1, 2019.

MOVED BY: LINLEY SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

- C. Discussion, consideration, possible action to approve reappointment of Mayor's nominations for Ward 1 (April Bloodworth) and Ward 2 (Pam Finch) Beautification Committee positions, said terms not to exceed October 1, 2019; or to declare/deny said positions vacant.

MOTION: TO APPROVE REAPPOINTMENT OF MAYOR'S NOMINATIONS FOR WARD 1 (APRIL BLOODWORTH) AND WARD 2 (PAM FINCH) BEAUTIFICATION COMMITTEE POSITIONS, SAID TERMS NOT TO EXCEED OCTOBER 1, 2019

MOVED BY: LINLEY SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

- D. Discussion, consideration, possible action to approve reappointment of Mayor's nominations of Tony Ellis (Mayor's Appointment) and John Cunningham to Board of Adjustment positions, said terms not to exceed September 6, 2019; or to declare/deny said positions vacant.

MOTION: TO APPROVE REAPPOINTMENT OF MAYOR'S NOMINATIONS OF TONY ELLIS (MAYOR'S APPOINTMENT) AND JOHN CUNNINGHAM TO BOARD OF ADJUSTMENT POSITIONS, SAID TERMS NOT TO EXCEED SEPTEMBER 6, 2019.

MOVED BY: LINLEY SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

- E. Discussion, consideration, possible action to approve reappointment of Mayor's nominations (Vera Radley and Scott Tatom) for Urban Renewal Authority positions, said terms not to exceed June 30, 2019; or to declare/deny said positions vacant.

MOTION: TO APPROVE REAPPOINTMENT OF MAYOR'S NOMINATIONS (VERA RADLEY AND SCOTT TATOM) FOR URBAN RENEWAL AUTHORITY POSITIONS, SAID TERMS NOT TO EXCEED JUNE 30, 2019.

MOVED BY: LINLEY SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

- 8. RESOLUTION – AUTHORIZE SIGNATORIES FOR NEW BANK ACCOUNT NUMBER FOR OPERATING ACCOUNT AT FNB COMMUNITY BANK

Discussion, consideration, possible action to approve Resolution No. 09-04-16A, authorizing signatories for the operating account at FNB Community Bank; authorize Mayor to endorse resolution.

MOTION: TO APPROVE RESOLUTION NO. 09-06-16A, AUTHORIZING SIGNATORIES FOR THE OPERATING ACCOUNT AT FNB COMMUNITY BANK; AUTHORIZE MAYOR TO ENDORSE RESOLUTION.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

9. PROFESSIONAL SERVICES CONTRACT WITH JGV ENGINEERING

Discussion, consideration, possible action to approve/deny a professional services agreement with JGV Engineering for plans and specifications to rehabilitate Sunnyslane Road from the vicinity of the U-Haul facility near I-40 to the south side of the Reno Avenue and Sunnyslane Road intersection. The amount of the agreement is not to exceed \$148,000.00. The construction of this project will be accomplished with 80% federal funding; however, the engineering and the purchase of any right-of-way is a local government responsibility.

City Manager Mark Edwards explained project.

MOTION: TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH JGV ENGINEERING FOR PLANS AND SPECIFICATIONS TO REHABILITATE SUNNYSLANE ROAD FROM THE VICINITY OF THE U-HAUL FACILITY NEAR I-40 TO THE SOUTH SIDE OF THE RENO AVENUE AND SUNNYSLANE ROAD INTERSECTION NOT TO EXCEED \$148,000.00.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

10. SURPLUS CITY EQUIPMENT – PUBLIC WORKS

Discussion, consideration, possible action to declare/deny the items identified in Exhibit C to the Council agenda as surplus to the City's needs; authorize final disposition of them as approved by the City Manager. These items have been removed from service and are no longer usable.

MOTION: TO DECLARE THE ITEMS IDENTIFIED IN EXHIBIT C TO THE COUNCIL AGENDA AS SURPLUS TO THE CITY'S NEEDS; AUTHORIZE FINAL DISPOSITION OF THEM AS APPROVED BY THE CITY MANAGER.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

11. ASSESS ABATEMENT COSTS TO PROPERTY OWNERS

Discussion, consideration, possible action to approve and ratify assessment costs in the total amount of \$20,790.80 to property owners for cleanup of property previously abated, in accordance with Del City Code Sections 13-106 through 13-114.

- (1) 1809 Breckenridge Drive
Owner: Dolores V. Robledo (Sulphur, OK)
Contractor Fee\$650.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$1,019.54

- (2) 836 Briarlane Road
Owner: Richard E. Paulk II (Del City, OK)
Contractor Fee\$350.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$719.54

- (3) 1505 Brookdale Drive
Owner: Willard B. Jr. & Sally K Jobe (Sacramento, CA)
Contractor Fee\$1,000.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$1,369.54

- (4) 1840 Cherry Lane
Owner: Home Equities Limited Partnership II (Oklahoma City, OK)
Contractor Fee\$300.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$669.54

- (5) 1411 Hampton Drive
Owner: James George Henwood (Edmond, OK)
Contractor Fee\$150.00
Administrative Expenses\$176.77
Mailings, photos, processing, copying, etc.....\$8.00
Total Expenses.....\$334.77

- (6) 309 Howard Drive
Owner: Dwayne C. Harbert (Del City, OK)
Contractor Fee\$150.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00

	Total Expenses.....	\$519.54
(7)	1616 Lariat Lane Owner: Earl E. & Aline Soliday (Oklahoma City, OK)	
	Contractor Fee	\$250.00
	Administrative Expenses	\$176.77
	Mailings, photos, processing, copying, etc.....	<u>\$16.00</u>
	Total Expenses.....	\$434.77
(8)	3125 Longridge Road Owner: Rickey E. Krueger (Del City, OK)	
	Contractor Fee	\$300.00
	Administrative Expenses	\$176.77
	Mailings, photos, processing, copying, etc.....	<u>\$8.00</u>
	Total Expenses.....	\$484.77
(9)	1400 Mallard Drive Owner: Shaney Bright (Del City, OK)	
	Contractor Fee	\$300.00
	Administrative Expenses	\$176.77
	Mailings, photos, processing, copying, etc.....	<u>\$8.00</u>
	Total Expenses.....	\$484.77
(10)	2416 S. Mansfield Street Owner: James W. R. Sapp (Del City, OK)	
	Contractor Fee	\$425.00
	Administrative Expenses	\$176.77
	Mailings, photos, processing, copying, etc.....	<u>\$8.00</u>
	Total Expenses.....	\$609.77
(11)	300 S. Matthews Place Owner: Midas Investment Rentals LLC (Oklahoma City, OK)	
	Contractor Fee	\$1,250.00
	Administrative Expenses	\$353.54
	Mailings, photos, processing, copying, etc.....	<u>\$16.00</u>
	Total Expenses.....	\$1,619.54
(12)	3005 Simmons Drive Owner: Secretary of Housing & Urban Dev. (Washington D.C.)	
	Contractor Fee	\$200.00
	Administrative Expenses	\$176.77
	Mailings, photos, processing, copying, etc.....	<u>\$8.00</u>
	Total Expenses.....	\$384.77
(13)	4301 S. Sunnyside Road Owner: Del City Car Wash Inc. (Tulsa, OK)	

	Contractor Fee	\$500.00
	Administrative Expenses	\$353.54
	Mailings, photos, processing, copying, etc.....	<u>\$16.00</u>
	Total Expenses.....	\$869.54
(14)	3621 Teal Drive	
	Owner: Edward Thomas Hackett (Perry, OK)	
	Contractor Fee	\$425.00
	Administrative Expenses	\$176.77
	Mailings, photos, processing, copying, etc.....	<u>\$8.00</u>
	Total Expenses.....	\$609.77
(15)	3924 Thomas Drive	
	Owner: 3924 E. Thomas Dr. Trust (Edmond, OK)	
	Contractor Fee	\$950.00
	Administrative Expenses	\$176.77
	Mailings, photos, processing, copying, etc.....	<u>\$8.00</u>
	Total Expenses.....	\$1,134.77
(16)	3301 Trigg Drive	
	Owner: Billy J. & Lori A. Self (Del City, OK)	
	Contractor Fee	\$750.00
	Administrative Expenses	\$353.54
	Mailings, photos, processing, copying, etc.....	<u>\$16.00</u>
	Total Expenses.....	\$1,119.54
(17)	112 Vickie Drive	
	Owner: Ernest J. & Melissa L. Evans (Del City, OK)	
	Contractor Fee	\$250.00
	Administrative Expenses	\$353.54
	Mailings, photos, processing, copying, etc.....	<u>\$16.00</u>
	Total Expenses.....	\$619.54
(18)	3708 S.E. 15 th Street	
	Owner: Delbert Deshun Johnson (Del City, OK)	
	Contractor Fee	\$150.00
	Administrative Expenses	\$353.54
	Mailings, photos, processing, copying, etc.....	<u>\$16.00</u>
	Total Expenses.....	\$519.54
(19)	4640 S.E. 15 th Street	
	Owner: A & Y Investments LLC (Tulsa, OK)	
	Contractor Fee	\$1,300.00
	Administrative Expenses	\$353.54
	Mailings, photos, processing, copying, etc.....	<u>\$16.00</u>
	Total Expenses.....	\$1,669.54

- (20) 3328 S.E. 18th Street
 Owner: Alan R. & Kimberly Smith (Oklahoma City, OK)
 Contractor Fee\$650.00
 Administrative Expenses\$176.77
 Mailings, photos, processing, copying, etc.....\$8.00
 Total Expenses.....\$834.77

- (21) 3320 S.E. 19th Street
 Owner: Allen G. Dewitt (Edmond, OK)
 Contractor Fee\$375.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$744.54

- (22) 4628 S.E. 21st Street
 Owner: PIB Property Management LLC (Norman, OK)
 Contractor Fee\$450.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$819.54

- (23) 4628 S.E. 22nd Street
 Owner: Alireza Hajimirsadeghi (Oklahoma City, OK)
 Contractor Fee\$875.00
 Administrative Expenses\$353.54
 Additional Administrative Fee\$350.00
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$1,594.54

- (24) 4121 S.E. 26th Street
 Owner: Onebody Properties LLC (Oklahoma City, OK)
 Contractor Fee\$150.00
 Administrative Expenses\$176.77
 Mailings, photos, processing, copying, etc.....\$8.00
 Total Expenses.....\$334.77

- (25) 4760 S.E. 28th Street
 Owner: Charles K. & Mary E. Brown (Midwest City, OK)
 Contractor Fee\$900.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$1,269.54

MOTION: TO APPROVE AND RATIFY ASSESSMENT COST IN THE TOTAL AMOUNT OF \$20,790.80 TO PROPERTY OWNERS AT ADDRESSES:

(1)	1809 Breckenridge Drive	
	Total Expenses	\$1,019.54
(2)	836 Briarlane Road	
	Total Expenses	\$719.54
(3)	1505 Brookdale Drive	
	Total Expenses	\$1,369.54
(4)	1840 Cherry Lane	
	Total Expenses	\$669.54
(5)	1411 Hampton Drive	
	Total Expenses	\$334.77
(6)	309 Howard Drive	
	Total Expenses	\$519.54
(7)	1616 Lariat Lane	
	Total Expenses	\$434.77
(8)	3125 Longridge Road	
	Total Expenses	\$484.77
(9)	1400 Mallard Drive	
	Total Expenses	\$484.77
(10)	2416 S. Mansfield Street	
	Total Expenses	\$609.77
(11)	300 S. Matthews Place	
	Total Expenses	\$1,619.54
(12)	3005 Simmons Drive	
	Total Expenses	\$384.77
(13)	4301 S. Sunnyslane Road	
	Total Expenses	\$869.54
(14)	3621 Teal Drive	
	Total Expenses	\$609.77
(15)	3924 Thomas Drive	
	Total Expenses	\$1,134.77

(16)	3301 Trigg Drive	
	Total Expenses	\$1,119.54
(17)	112 Vickie Drive	
	Total Expenses	\$619.54
(18)	3708 S.E. 15 th Street	
	Total Expenses	\$519.54
(19)	4640 S.E. 15 th Street	
	Total Expenses	\$1,669.54
(20)	3328 S.E. 18 th Street	
	Total Expenses	\$834.77
(21)	3320 S.E. 19 th Street	
	Total Expenses	\$744.54
(22)	4628 S.E. 21 st Street	
	Total Expenses	\$819.54
(23)	4628 S.E. 22 nd Street	
	Total Expenses	\$1,594.54
(24)	4121 S.E. 26 th Street	
	Total Expenses	\$334.77
(25)	4760 S.E. 28 th Street	
	Total Expenses	\$1,269.54

MOVED BY: LINLEY SECOND: EASON
 AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
 NAYS: NONE

12. SURPLUS CITY EQUIPMENT – COMMUNITY CENTER AND EAGLE HARBOR

Discussion, consideration, possible action to declare/deny items listed in Exhibit D to the Council agenda as surplus to the City’s needs; authorize final disposition of them as approved by the City Manager.

MOTION: TO DECLARE ITEMS LISTED IN EXHIBIT D TO THE COUNCIL AGENDA AS SURPLUS TO THE CITY’S NEEDS; AUTHORIZE FINAL DISPOSITION OF THEM AS APPROVED BY THE CITY MANAGER.

MOVED BY: EASON SECOND: BARTLETT
 AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
 NAYS: NONE

13. COUNCIL INPUT: None

14. ADJOURNMENT:

MOTION: TO ADJOURN AT 7:03 PM

MOVED BY: BARTLETT SECOND: DEAN
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

MOTION: TO RECONVENE AT 7:08 P.M. AFTER DCMSA

MOVED BY: DEAN SECOND: EASON
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

8. RESOLUTION – AUTHORIZE SIGNATORIES FOR NEW BANK ACCOUNT NUMBER FOR OPERATING ACCOUNT AT FNB COMMUNITY BANK

Discussion, consideration, possible action to approve Resolution No. 09-06-16A, authorizing signatories for the operating account at FNB Community Bank; authorize Mayor to endorse resolution.

MOTION: TO APPROVE RESOLUTION NO. 09-06-16A, AUTHORIZING SIGNATORIES FOR THE OPERATING ACCOUNT AT FNB COMMUNITY BANK; AUTHORIZE MAYOR TO ENDORSE RESOLUTION.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

MOTION: TO ADJOURN AT 7:10 PM

MOVED BY: BARTLETT SECOND: DEAN
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

Approved this day of September 19th, 2016.

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
September 6, 2016 – 6:00 P.M
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on September 2, 2016.)

1. CALL TO ORDER AT 7:03 P.M. BY CHAIRMAN LINLEY
2. ROLL CALL

In Attendance: Trustees Floyd Eason, Ken Bartlett, Bill Giles, Michael Dean and Chairman Brian Linley.

City Employees: City Manager Mark Edwards, City Clerk Carol Noble, and City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT

A. Public: None

B. Trustees: None

4. MANAGER'S REPORT: None

5. CONSENT DOCKET

To approve the following items by unanimous consent, with one motion:

A. Approve budget amendment for FY 2016-2017, as shown in Exhibit A to the DCMSA agenda.

B. Approve minutes of regular meeting of the DCMSA of August 15, 2016.

MOTION: TO APPROVE CONSENT DOCKET

MOVED BY: EASON SECOND: BARTLETT

AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY

NAYS: NONE

6. RESOLUTION - APPOINTMENT TO CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT (COMCD) BOARD OF DIRECTORS

Discussion, consideration, possible action to approve Resolution No. 09-06-16A, reappointing Mark Edwards to serve as the City's representative on the COMCD Board of Directors, said term not to exceed June 28, 2020; authorize Trust Chairman to endorse resolution.

MOTION: TO APPROVE RESOLUTION NO. 09-06-16A; AUTHORIZE TRUST CHAIRMAN TO ENDORSE RESOLUTION.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES DEAN AND LINLEY
NAYS: NONE

7. REPAIRS TO A SANITATION VEHICLE

Discussion, consideration, possible action to approve/deny required repairs to commercial sanitation truck number 812 to Cummins Southern Plains LLC for an amount not to exceed \$21,254.00. The vehicle requires a rebuild of the Cummins diesel engine due to an internal failure.

MOTION: TO APPROVE REQUIRED REPAIRS TO COMMERCIAL SANITATION TRUCK NUMBER 812 TO CUMMINS SOUTHERN PLAINS LLC FOR AN AMOUNT NOT TO EXCEED \$21,254.00.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES DEAN AND LINLEY
NAYS: NONE

8. TRUST INPUT: None

9. ADJOURNMENT:

MOTION: TO ADJOURN AT 7:08 P.M.

MOVED BY: BARTLETT SECOND: DEAN
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

Approved this 19th day of September, 2016.