

MINUTES  
CITY COUNCIL OF DEL CITY  
REGULAR MEETING  
September 17, 2018 – 6:00 P.M.  
3701 SE 15<sup>th</sup> Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on September 14, 2018.)

1. CALL TO ORDER AT 6:00 P.M. BY MAYOR BRIAN LINLEY.

2. ROLL CALL

In Attendance: Council Members Ken Bartlett, Pam Finch, Michael Dean and Mayor Linley.

Absent: Council Member Floyd Eason.

City Employees: City Manager Mark Edwards, Deputy Clerk Melissa Jones, and City Attorney Jack Fried.

3. INVOCATION – Given by Council Member Ken Bartlett.

PLEDGE OF ALLEGIANCE – Led by Representative Brenda Stanley.

4. PUBLIC AND COUNCIL INPUT

A. Public:

- Aaron Baker, teacher from Del Crest Middle School announced that his 8<sup>th</sup> grade civic student received a grant to do a voter's registration drive which will be held on September 18, 2018 at Save-a-lot from 4:30 to 6:30pm.

B. Council:

- Dean: Questioned when the street repair projects will begin. City Manager Mark Edwards explained that he is in the process of reviewing the budget to determine how much can be spent.

5. CITY MANAGER'S REPORT:

- COMCD having fish fry at Lake Thunderbird on October 11, 2018.
- Will have more information on Lake Thunderbird and COMCD soon.
- Four new employees were sworn in today and will work in the Public Works department. Will soon swear in more police officers and two more public works employees.
- Chamber auction is coming up next week.

CITY CLERK'S REPORT:

- Net sales tax is up <\$288,362> <11.60%>

- Use tax is up <\$67,850> <96.85%>
- Tobacco tax is down <\$6,538> <20.00%>
- Hotel/Motel tax is down <\$1,847> <3.28%>

6. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

- A. Approve budget amendment for FY 2017-2018, as shown in Exhibit A to the Council agenda.
- B. Approve budget amendment for FY 2018-2019, as shown in Exhibit B to the Council agenda.
- C. Approve minutes of regular meeting of the Council of September 4, 2018.

**MOTION: TO APPROVE CONSENT DOCKET**

MOVED BY: FINCH            SECOND: DEAN  
 AYES: BARTLETT, DEAN, FINCH, AND MAYOR LINLEY  
 NAYS: NONE

7. PRESENTATION – CONSTRUCTION PROGRESS AT THE WASTEWATER TREATMENT FACILITY

Discussion, consideration, possible action to approve/deny receiving a presentation/update from Garver Engineering on the ongoing construction and rehabilitation of the Del City Wastewater Treatment Facility.

**MOTION: TO APPROVE DENY RECEIVING A PRESENTATION/UPDATE FROM GARVER ENGINEERING ON THE ONGOING CONSTRUCTION AND REHABILITATION OF THE DEL CITY WASTEWATER TREATMENT FACILITY.**

MOVED BY: FINCH            SECOND: DEAN  
 AYES: BARTLETT, DEAN, FINCH, AND MAYOR LINLEY  
 NAYS: NONE

Kyle Crooger with Garver Engineering gave presentation on WWTP and answered questions.

8. CONCRETE REPAIRS THROUGHOUT THE CITY

Discussion, consideration, possible action to award/deny a bid in the amount of \$33,440.00 to Rudy Construction Co., the lowest responsible bidder, for concrete repairs throughout the City.

**MOTION: TO AWARD A BID IN THE AMOUNT OF \$33,440.00 TO RUDY CONSTRUCTION CO., THE LOWEST RESPONSIBLE BIDDER, FOR CONCRETE REPAIRS THROUGHOUT THE CITY.**

MOVED BY: FINCH            SECOND: DEAN  
AYES: BARTLETT, DEAN, FINCH, AND MAYOR LINLEY  
NAYS: NONE

9. OKLAHOMA COUNTY JAIL SERVICES AGREEMENT

Discussion, consideration, possible action to award/deny the Oklahoma County Jail Services Agreement for FY 2018-2019; authorize Mayor to endorse same.

**MOTION: TO AWARD THE OKLAHOMA COUNTY JAIL SERVICES AGREEMENT FOR FY 2018-2019; AUTHORIZE MAYOR TO ENDORSE SAME.**

MOVED BY: FINCH            SECOND: DEAN  
AYES: BARTLETT, DEAN, FINCH, AND MAYOR LINLEY  
NAYS: NONE

10. RENEWAL OF WORKERS' COMPENSATION OWN RISK PERMIT #11388

Discussion, consideration, possible action to approve application to the Workers' Compensation Court for permit (#11388) to carry own risk Workers' Compensation coverage; authorize Mayor to endorse same.

**MOTION: TO APPROVE APPLICATION TO THE WORKERS' COMPENSATION COURT FOR PERMIT (#11388) TO CARRY OWN RISK WORKERS' COMPENSATION COVERAGE; AUTHORIZE MAYOR TO ENDORSE SAME.**

MOVED BY: DEAN            SECOND: BARTLETT  
AYES: BARTLETT, DEAN, FINCH, AND MAYOR LINLEY  
NAYS: NONE

11. OVERHEAD GARAGE DOORS FOR THE SE 15<sup>TH</sup> STREET FIRE STATION

Discussion, consideration, possible action to approve/deny purchase of eight overhead garage doors to replace overhead doors at the SE 15<sup>th</sup> Street Fire Station from Classic Door Co., the lowest responsible bidder, for an amount not to exceed \$21,200.00. The existing openers and motors are still in good condition and will be used for the new overhead doors.

**MOTION: TO APPROVE PURCHASE OF EIGHT OVERHEAD GARAGE DOORS TO REPLACE OVERHEAD DOORS AT THE SE 15<sup>TH</sup> STREET FIRE STATION FROM CLASSIC**

**DOOR CO., THE LOWEST RESPONSIBLE BIDDER, FOR AN AMOUNT NOT TO EXCEED \$21,200.00.**

MOVED BY: DEAN            SECOND: FINCH  
AYES: BARTLETT, DEAN, FINCH, AND MAYOR LINLEY  
NAYS: NONE

Fire Chief Purcell answered questions.

**12. FEMA STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT**

Discussion, consideration, possible action to accept/deny a FEMA SAFER Grant for the purpose of hiring three additional firefighters through a cost-share grant between FEMA and the City of Del City. The FEMA SAFER Grant is a competitive grant application designed to hire additional firefighters for local communities. This is a three-year, cost-sharing grant for salaries and benefits based on the first-year paygrade for a firefighter. The first year is a 90% Federal share, the second year is a 70% Federal share, and the third year is a 50% Federal share.

**MOTION: TO ACCEPT A FEMA SAFER GRANT FOR THE PURPOSE OF HIRING THREE ADDITIONAL FIREFIGHTERS THROUGH A COST-SHARE GRANT BETWEEN FEMA AND THE CITY OF DEL CITY.**

MOVED BY: DEAN            SECOND: FINCH  
AYES: BARTLETT, DEAN, FINCH, AND MAYOR LINLEY  
NAYS: NONE

Chief Purcell spoke about the FEMA SAFER Grant and answered questions.

**13. PLAYGROUND EQUIPMENT FOR HIGH SPIRITS PARK**

Discussion, consideration, possible action to approve/deny purchase of a new swing set, merry go round, and teeter totter from Summit Supply Corporation of Colorado for the amount of \$6,908.00. These new pieces of playground equipment will be installed in High Spirits Park.

**MOTION: TO APPROVE PURCHASE OF A NEW SWING SET, MERRY GO ROUND, AND TEETER TOTTER FROM SUMMIT SUPPLY CORPORATION OF COLORADO FOR THE AMOUNT OF \$6,908.00.**

MOVED BY: FINCH            SECOND: DEAN  
AYES: BARTLETT, DEAN, FINCH, AND MAYOR LINLEY  
NAYS: NONE

City Manager Mark Edwards spoke about improvements to the park.

14. EXECUTIVE SESSION

Discussion, consideration, possible action to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq. for the purpose of the following:

Discussion concerning pending investigations, claims, and actions pursuant to 25 O.S. §307(B)(4).

City Attorney Jack Fried stated that in his opinion these matters qualify for Executive Session.

**MOTION: TO RECESS TO EXECUTIVE SESSION AT 6:37PM**

MOVED BY: DEAN SECOND: BARTLETT

AYES: BARTLETT, DEAN, FINCH, AND MAYOR LINLEY

NAYS: NONE

**RECONVENE FROM EXECUTIVE SESSION AT 8:15PM**

15. ACTION FROM EXECUTIVE SESSION

A. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning pending investigations, claims, and actions.

**MOTION: IN THE CASE OF CYNTHIA HARWELL VS THE CITY OF DEL CITY CASE #2015-**

**01284-J WORKERS COMPENSATION COURT THE STATE OF OKLAHOMA MOTION TO AUTHORIZE THE CITY MANAGER TO SETTLE THE CASE OR TO PROCEED TO TRIAL.**

MOVED BY: FINCH SECOND: DEAN

AYES: BARTLETT, DEAN, FINCH, AND MAYOR LINLEY

NAYS: NONE

14. COUNCIL INPUT: None

15. ADJOURNMENT

**MOTION: TO ADJOURN AT 8:15PM**

MOVED BY: DEAN SECOND: FINCH

AYES: BARTLETT, DEAN, FINCH, AND MAYOR LINLEY

NAYS: NONE

Approved this 1<sup>st</sup> day of October, 2018.

MINUTES  
DEL CITY MUNICIPAL SERVICES AUTHORITY  
REGULAR MEETING  
September 17, 2018 – 6:00 P.M  
3701 SE 15<sup>th</sup> Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on September 14, 2018.)

1. CALL TO ORDER AT 8:15 P.M. BY CHAIRMAN BRIAN LINLEY.

2. ROLL CALL

In Attendance: Trustee Ken Bartlett, Pam Finch, Michael Dean and Chairman Linley.

Absent: Trustee Floyd Eason.

City Employees: City Manager Mark Edwards, Deputy City Clerk Melissa Jones, and City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT

A. Public: None

B. Trustees: None

4. MANAGER'S REPORT: None

5. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

A. Approve budget amendment for FY 2017-2018, as shown in Exhibit A to the DCMSA agenda.

B. Approve budget amendment for FY 2018-2019, as shown in Exhibit B to the DCMSA agenda.

C. Approve minutes of regular meeting of the DCMSA of September 4, 2018.

**MOTION: TO APPROVE CONSENT DOCKET**

MOVED BY: DEAN            SECOND: FINCH

AYES: BARTLETT, DEAN, FINCH, AND CHAIRMAN LINLEY

NAYS: NONE

6. DCMSA SERIES 2016 CLEAN WATER SRF PROMISSORY NOTE TO OKLAHOMA WATER RESOURCES BOARD

Discussion, consideration, possible action to approve semi-annual payments of principal, interest, and administration fee directly to the OWRB or the OWRB's Trustee Bank (as directed by the OWRB), in such amounts and at such times as described in Schedule "A" to the promissory note, commencing on September 15, 2018 and continuing each March 15 and September 15 thereafter for the term of the loan.

**MOTION: TO TABLE**

MOVED BY: BARTLETT SECOND: DEAN  
AYES: BARTLETT, DEAN, FINCH, AND CHAIRMAN LINLEY  
NAYS: NONE

7. TRUST INPUT: None

8. ADJOURNMENT

**MOTION: TO ADJOURN @ 8:27PM**

MOVED BY: BARTLETT SECOND: FINCH  
AYES: BARTLETT, DEAN, FINCH, AND CHAIRMAN LINLEY  
NAYS: NONE

Approved this 1<sup>st</sup> day of October, 2018.

DEL CITY ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING  
September 17, 2018 – 6:00 P.M  
3701 SE 15<sup>th</sup> Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on September 14, 2018.)

1. CALL TO ORDER AT 8:27 P.M. BY CHAIRMAN BARTLETT

2. ROLL CALL

In Attendance: Trustees Pam Finch, Michael Dean, Brian Linley and Chairman Bartlett.

Absent: Trustee Floyd Eason

City Employees: City Manager Mark Edwards, Deputy City Clerk Melissa Jones, City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT

A. Public: None

B. Trustees: None

4. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

A. Approve budget amendment for FY 2018-2019, as shown in Exhibit A to the DCEDA agenda. Requested by Deputy City Clerk Melissa Jones

B. Approve minutes of regular meeting of the DCEDA of July 16, 2018. Requested by Deputy City Clerk Melissa Jones

**MOTION: TO APPROVE CONSENT DOCKET**

MOVED BY: DEAN SECOND: FINCH

AYES: FINCH, DEAN, LINLEY AND CHAIRMAN BARTLETT

NAYS: NONE

6. TRUST INPUT: None

7. ADJOURNMENT: None

**MOTION: TO ADJOURN AT 8:28PM**



MOVED BY: LINLEY      SECOND: DEAN  
AYES: FINCH, DEAN, LINLEY AND CHAIRMAN BARTLETT  
NAYS: NONE

Approved this 1<sup>st</sup> day of October, 2018