

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
September 19, 2016 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on September 16, 2016.)

1. CALL TO ORDER AT 6:00 P.M. BY MAYOR LINLEY

2. ROLL CALL

In Attendance: Council Members Floyd Eason, Ken Bartlett, Bill Giles, Michael Dean and Mayor Brian Linley.

City Employees: Human Resources Director John Smith, City Clerk Carol Noble, and City Attorney Jack Fried.

3. INVOCATION – Given by Council Member Ken Bartlett.

PLEDGE OF ALLEGIANCE – Led by Public Works Director Bill Graham.

4. PUBLIC AND COUNCIL INPUT

A. Public: None

B. Council:

- Dean:
 - Distributed and read a letter stating his suggestions concerning purchasing and bidding procedures.

5. CITY MANAGER’S REPORT:

- Health fair for employees on Thursday, September 22, 2016.

CITY CLERK’S REPORT:

- Net sales tax is up <\$242,491> <11.26%>
- Use tax is down <\$33,541> <20.14%>
- Tobacco tax is up <\$2,918> <10.32%>
- Hotel/Motel tax is down <\$195> <.86%>

6. CONSENT DOCKET

To approve the following items by unanimous consent, with one motion:

A. Approve budget amendment for FY 2016-2017, as shown in Exhibit A to the Council agenda.

- B. Approve minutes of regular meeting of the Council of September 6, 2016.
- C. Approve blanket purchase order for Fleet Maintenance Division for FY 2016-2017 under account 01-518-218.

01-0316	Advance	\$1,000.00
01-0050	FleetPride	1,000.00
01-1765	Pro Power	500.00
	Total	\$2,500.00

MOTION: TO APPROVE CONSENT DOCKET

MOVED BY: EASON SECOND: BARTLETT
 AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
 NAYS: NONE

7. REZONING – PC/RZ 468-16 (3604 HOLIDAY AVENUE)

A. Public Hearing

Discussion, consideration, possible action to approve/deny holding a public hearing with regard to the above-referenced application for rezoning.

MOTION: TO CONTINUE PUBLIC HEARING TO OCTOBER 3, 2016 COUNCIL MEETING.

MOVED BY: EASON SECOND: BARTLETT
 AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
 NAYS: NONE

B. Council Action

Discussion, consideration, possible action to approve or approve with modifications or not approve the above-referenced application for rezoning 3604 Holiday Avenue from R-1-D (Single Family Detached Residential) to R-1-A (Single Family Attached Residential) zoning district; authorize/deny revision to the Official Zoning Map; and direct staff accordingly.

NO ACTION TAKEN.

8. REZONING – PC/RZ 462-16 (3200 E. RENO AVENUE, SKYLINE MOBILE HOME PARK)

A. Public Hearing

Discussion, consideration, possible action to approve/deny holding a public hearing with regard to the above-referenced application for rezoning.

MOTION: TO APPROVE HOLDING A PUBLIC HEARING WITH REGARD TO THE ABOVE-REFERENCED APPLICATION FOR REZONING.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

Community Services Director Tom Leatherbee explained application.

Bill Park - Huntington Beach, CA managing partner for Skyline explained applicant's request and answered questions.

MOTION: TO CLOSE HEARING

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

B. Council Action

Discussion, consideration, possible action to approve or approve with modifications or not approve the above-referenced application for rezoning 3200 E. Reno Avenue from R-MH-1 (Mobile Home Subdivision) to A-C (Arterial Commercial) zoning district; authorize/deny revision to the Official Zoning Map; and direct staff accordingly.

MOTION: TO APPROVE THE ABOVE-REFERENCED APPLICATION FOR REZONING 3200 E. RENO AVENUE FROM R-MH-1 (MOBILE HOME SUBDIVISION) TO A-C (ARTERIAL COMMERCIAL) ZONING DISTRICT; AUTHORIZE REVISION TO THE OFFICIAL ZONING MAP; AND DIRECT STAFF ACCORDINGLY.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

9. SPECIAL USE PERMIT – PC/UR 463-16 (3200 E. RENO AVENUE, SKYLINE MOBILE PARK)

A. Public Hearing

Discussion, consideration, possible action to approve/deny holding a public hearing with regard to the above-referenced application for a Special Use Permit.

MOTION: TO HOLD A PUBLIC HEARING WITH REGARD TO THE ABOVE-REFERENCED APPLICATION FOR A SPECIAL USE PERMIT.

MOVED BY: EASON SECOND: BARTLETT

AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

Tom Leatherbee explained application and recommended conditions or denial.

MOTION: TO CLOSE PUBLIC HEARING.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

B. Council Action

Discussion, consideration, possible action to approve or approve with modifications or not approve the above-referenced application for a Special Use Permit to permit the use Automotive Sales and Rental: Light to permit the sale of mobile homes at 3200 E. Reno Avenue in the A-C zoning district.

MOTION: TO SEND APPLICATION BACK TO PLANNING COMMISSION FOR CONSIDERATION OF CONDITIONS PROPOSED BY COMMUNITY SERVICES DIRECTOR.

MOVED BY: EASON SECOND: GILES
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

10. AMERICAN YOUTH SOCCER ORGANIZATION AGREEMENT

Discussion, consideration, possible action to approve the agreement between the City of Del City and the American Youth Soccer Organization (AYSO) for FY 2016-2017; accept a payment of \$400.00 from the AYSO for that use; authorize Mayor to endorse agreement.

MOTION: TO APPROVE THE AGREEMENT BETWEEN THE CITY OF DEL CITY AND THE AMERICAN YOUTH SOCCER ORGANIZATION (AYSO) FOR FY 2016-2017; ACCEPT A PAYMENT OF \$400.00 FROM THE AYSO FOR THAT USE; AUTHORIZE MAYOR TO ENDORSE AGREEMENT.

Brad Edgar – 14801 Sable Street explained program.

Council Member Dean expressed concern with lack of recruitment of other groups to use fields.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, AND LINLEY
NAYS: DEAN

11. ACCEPT CHECK FROM WAL-MART

Discussion, consideration, possible action to accept/deny a check in the amount of \$5,000.00 from Wal-Mart.

MOTION: TO ACCEPT A CHECK IN THE AMOUNT OF \$5,000.00 FROM WAL-MART.

Fire Chief Hock explained funds will be used for fire prevention program.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

12. RENEWAL OF WORKERS' COMPENSATION OWN RISK PERMIT #11388

Discussion, consideration, possible action to approve application to the Workers' Compensation Court for permit (#11388) to carry own risk Workers' Compensation coverage; authorize Mayor to endorse same. A 60-day pre-expiration date filing of application is mandated by the Court and \$1,000.00 application fee (shared by City & DCMSA) previously approved.

MOTION: TO APPROVE APPLICATION TO THE WORKERS' COMPENSATION COURT FOR PERMIT (#11388) TO CARRY OWN RISK WORKERS' COMPENSATION COVERAGE; AUTHORIZE MAYOR TO ENDORSE SAME.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

13. COUNCIL INPUT: None

14. ADJOURNMENT

MOTION: TO ADJOURN AT 7:55 PM

MOVED BY: BARTLETT SECOND: GILES
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

Approved this 3rd day of October, 2016.

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
September 19, 2016 – 6:00 P.M
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on September 16, 2016.)

1. CALL TO ORDER AT 7:55 P.M. BY CHAIRMAN LINLEY
2. ROLL CALL

In Attendance: Trustees Floyd Eason, Ken Bartlett, Bill Giles, Michael Dean and Chairman Brian Linley.

City Employees: Human Resources Director John Smith, City Clerk Carol Noble, and City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT

A. Public: None

B. Trustees: None

4. MANAGER'S REPORT: None

5. CONSENT DOCKET

To approve the following items by unanimous consent, with one motion:

- A. Approve minutes of regular meeting of the DCMSA of September 6, 2016.
- B. Approve minutes of special meeting of the DCMSA of September 13, 2016.
- C. Approve blanket purchase order for Fleet Maintenance Division for FY 2016-2017 under account 20-530-218.

01-0050	FleetPride	\$ 750.00
01-0443	Perfection	750.00
01-0907	Rush Truck	1,000.00
01-0288	United Engine	<u>1,000.00</u>
	Total	\$3,500.00

- D. Approve blanket purchase order for Fleet Maintenance Division for FY 2016-2017 under account 20-534-218.

01-0050	FleetPride	\$ 500.00
01-1765	Pro Power	<u>500.00</u>
	Total	\$1,000.00

MOTION: TO APPROVE CONSENT DOCKET

MOVED BY: EASON SECOND: BARTLETT
 AYES: EASON, BARTLETT, GILES DEAN AND LINLEY
 NAYS: NONE

6. REQUEST FOR PROPOSAL (RFP) NO. 1709 – FOUR-YARD CONTAINER REPLACEMENT

Discussion, consideration, possible action to award/deny RFP No. 1709 – Four-Yard Container Replacement, to the lowest responsible bidder, Roll Offs USA, for the purchase of new containers and replacement parts for the existing commercial metal trash containers during FY 2016-2017. Containers will be purchased on an as-needed basis.

MOTION: TO AWARD RFP NO. 1709 TO LOWEST RESPONSIBLE BIDDER, ROLL OFFS USA DURING FY 2016-17.

Trustee Dean asked about purchasing and bid policies.

MOVED BY: EASON SECOND: BARTLETT
 AYES: EASON, BARTLETT, GILES DEAN AND LINLEY
 NAYS: NONE

7. REQUEST FOR PROPOSAL (RFP) NO. 1710 – 20 AND 30-YARD CONTAINERS

Discussion, consideration, possible action to award/deny RFP No. 1710 – 20 and 30-Yard Containers, to the lowest responsible bidder, Roll Offs USA, for the purchase of new containers and replacements for the existing inventory of 20 and 30-yard containers during FY 2016-2017. Containers will be purchased on an as-needed basis.

MOTION: TO AWARD RFP NO. 1710 TO LOWEST RESPONSIBLE BIDDER, ROLL OFFS USA DURING FY 2016-17.

MOVED BY: EASON SECOND: BARTLETT
 AYES: EASON, BARTLETT, GILES DEAN AND LINLEY
 NAYS: NONE

8. TRUST INPUT- None

9. ADJOURNMENT

MOTION: TO ADJOURN AT 8:03 P.M.

MOVED BY: BARTLETT SECOND: GILES

AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

Approved this 3rd day of October, 2016.