

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
October 3, 2016 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on September 30, 2016.)

1. CALL TO ORDER AT 6:00 P.M. BY MAYOR LINLEY

2. ROLL CALL

In Attendance: Council Members Floyd Eason, Ken Bartlett, Bill Giles, Michael Dean and Mayor Brian Linley.

City Employees: City Manager Mark Edwards, City Clerk Carol Noble, and City Attorney Jack Fried.

3. INVOCATION – Given by Council Member Ken Bartlett.

PLEDGE OF ALLEGIANCE – Led by Public Works Director Bill Graham.

PROCLAMATION:

- Halloween Recognition – Read by Mayor Linley.

4. PUBLIC AND COUNCIL INPUT

A. Public:

- Debra Unklesbay: 4229 Corbett Dr. Housing inspection problem.

B. Council:

- Eason:
 - Roof in front of City Hall needs repairs.
 - Requested that electronic checks be investigated.
- Giles:
 - Post office – Front parking area needs to be striped.
 - Weeds on banks of Cherry Creek need to be mowed.
- Dean:
 - Customer service needs improvement.
- Mayor:
 - Need automated stamp machine in lobby at post office.

5. CITY MANAGER'S REPORT:

- COMCD fish fry and mortgage burning on October 13.
- I-40 replacement bridge at 15th street status update.
- Prelim meeting with ODOT for art work on new bridges at 15th & I-40.

- Sanitation routes missed today due to sanitation truck break down.
- Veterans Day preparations underway.
- Pre-bid meeting last week for new fire station.
- Repairs on bridge on I-40 and 15th update.

CITY CLERK'S REPORT:

- Audit field work will be last week in October.

6. MINUTES

To approve minutes of regular meeting of the Council of September 19, 2016.

MOTION: TO APPROVE MINUTES

MOVED BY: EASON SECOND: BARTLETT
 AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
 NAYS: NONE

7. ACCEPT TWO CHECKS FOR THE POLICE DEPARTMENT

Discussion, consideration, possible action to accept two checks for the Del City Police Department, one from Wal-Mart in the amount of \$5,000.00, and one from FNB Community Bank in the amount of \$1,331.00.

MOTION: TO ACCEPT TWO CHECKS FOR THE DEL CITY POLICE DEPARTMENT, ONE FROM WAL-MART IN THE AMOUNT OF \$5,000.00, AND ONE FROM FNB COMMUNITY BANK IN THE AMOUNT OF \$1,331.00.

MOVED BY: EASON SECOND: BARTLETT
 AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
 NAYS: NONE

8. CDBG 2015 GRANT CLOSEOUT

Discussion, consideration, possible action to:

- A. Hold a public hearing regarding the completion of the 2015 CDBG Grant.

MOTION: TO HOLD A PUBLIC HEARING REGARDING THE COMPLETION OF THE 2015 CDBG GRANT.

MOVED BY: EASON SECOND: BARTLETT
 AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
 NAYS: NONE

City Clerk Carol Noble explained grant.

No input from the public.

MOTION: TO CLOSE HEARING.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

- B. Accept completed project; authorize Mayor to endorse closeout documents.

MOTION: TO ACCEPT COMPLETED PROJECT; AUTHORIZE MAYOR TO ENDORSE CLOSEOUT DOCUMENTS.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

9. EMERGENCY GRADER SERVICES FOR SNOW REMOVAL

Discussion, consideration, possible action to approve/deny entering into an emergency response agreement with Sandstone Construction, LLC, for grader services during winter storms. The agreement is an on-call arrangement for a maximum of two machines to be charged at cost of \$250.00 per hour for both.

MOTION: TO APPROVE ENTERING INTO AN EMERGENCY RESPONSE AGREEMENT WITH SANDSTONE CONSTRUCTION, LLC, FOR GRADER SERVICES DURING WINTER STORMS.

City Manager Mark Edwards explained history of this agreement.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

10. RIGHT-OF-WAY, PUBLIC UTILITY AND ENCROACHMENT AGREEMENT WITH OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT)

Discussion, consideration and possible action to approve/deny Right-of-Way, Public Utility and Encroachment Agreement with ODOT for the 15th Street and Crutcho Creek bridge replacements on I-40; authorize Mayor to endorse same; and direct staff accordingly.

MOTION: TO APPROVE RIGHT-OF-WAY, PUBLIC UTILITY AND ENCROACHMENT AGREEMENT WITH ODOT FOR THE 15TH STREET AND CRUTCHO CREEK BRIDGE REPLACEMENTS ON I-40; AUTHORIZE MAYOR TO ENDORSE SAME; AND DIRECT STAFF ACCORDINGLY.

City Manager Mark Edwards explained agreement and status of project including potential expense of \$333,201.

MOVED BY: BARTLETT SECOND: EASON
MOTION & SECOND WITHDRAWN

MOTION: TO TABLE

MOVED BY: BARTLETT SECOND: EASON
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

11. ASSESS ABATEMENT COSTS TO PROPERTY OWNERS

Discussion, consideration, possible action to approve and ratify assessment costs in the total amount of \$4,947.70 to property owners for cleanup of property previously abated, in accordance with Del City Code Sections 13-106 through 13-114.

- (1) 2706 S. Bryant Avenue
Owner: Javier Salvador Canales (Guthrie, OK)
Contractor Fee\$300.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$669.54

- (2) 201 Burk Drive
Owner: Kyle Michael Plaster (Del City, OK)
Contractor Fee\$1,000.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$1,369.54

- (3) 4717 Newport Drive
Owner: Harold Lee Seaton TRS (Oklahoma City, OK)
Contractor Fee\$250.00
Administrative Expenses\$176.77
Mailings, photos, processing, copying, etc.....\$8.00
Total Expenses.....\$434.77

- (4) 4110 S.E. 11th Street
Owner: Katy L. Terrel (Del City, OK)
Contractor Fee\$800.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$1,169.54

- (5) 3125 S.E. 16th Street
 Owner: Sonny Sabus (Del City, OK)
 Contractor Fee\$300.00
 Administrative Expenses\$176.77
 Mailings, photos, processing, copying, etc.....\$8.00
 Total Expenses.....\$484.77

- (6) 3341 S.E. 22nd Street
 Owner: Henry Lewis Jr. (Del City, OK)
 Contractor Fee\$450.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$819.54

MOTION: TO APPROVE AND RATIFY ASSESSMENT COSTS IN THE TOTAL AMOUNT OF \$4,947.70 TO PROPERTY OWNERS AT ADDRESSES BELOW.

- (1) 2706 S. Bryant Avenue
 Total Expenses \$669.54

- (2) 201 Burk Drive
 Total Expenses \$1,369.54

- (3) 4717 Newport Drive
 Total Expenses \$434.77

- (4) 4110 S.E. 11th Street
 Total Expenses \$1,169.54

- (5) 3125 S.E. 16th Street
 Total Expenses \$484.77

- (6) 3341 S.E. 22nd Street
 Total Expenses \$819.54

MOVED BY: MAYOR SECOND: EASON
 AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
 NAYS: NONE

12. INVITATION TO BID (ITB) NO. 1708 – REPAIRS TO EPPERLY DRIVE

Discussion, consideration, possible action to award/deny a contract to the lowest responsible bidder, Silver Star Construction, for an amount not to exceed \$88,828.90 for the repair of Epperly Drive from S.E. 19th Street to S.E 27th Street. The work includes milling and overlaying the street.

MOTION: TO AWARD A CONTRACT TO THE LOWEST RESPONSIBLE BIDDER, SILVER STAR CONSTRUCTION, FOR AN AMOUNT NOT TO EXCEED \$88,828.90 FOR THE REPAIR OF EPPERLY DRIVE FROM S.E. 19TH STREET TO S.E 27TH STREET.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

13. REQUEST FOR PROPOSAL (RFP) NO. 1711 – FOUR-TON ASPHALT BOX

Discussion, consideration, possible action to award/deny a contract to the lowest responsible bidder, Falcon RME LLC, for an amount not to exceed \$22,955.00 for a trailer mounted 4-ton Asphalt Hot Box. The vast majority of asphalt repairs made are small, requiring only ½ to ¾ tons of asphalt each. Presently, this requires a trip to the asphalt plant and the placing of the asphalt while it is still hot (normally 1-2 hours). The hot box extends that time to approximately 24 hours by using a diesel powered heater. Hot asphalt cost less and provides for a longer lasting repair than cold asphalt patching material which is quicker to install but does not last as long.

MOTION: TO AWARD (RFP) NO. 1711 TO THE LOWEST RESPONSIBLE BIDDER, FALCON RME LLC, FOR AN AMOUNT NOT TO EXCEED \$22,955.00

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

14. COUNCIL INPUT: None

15. ADJOURNMENT

MOTION: TO ADJOURN AT 7:07 PM

MOVED BY: BARTLETT SECOND: GILES
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

Approved this 17th day of October, 2016.

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
October 3, 2016 – 6:00 P.M
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on September 30, 2016.)

1. CALL TO ORDER AT 7:15 P.M. BY CHAIRMAN LINLEY

2. ROLL CALL

In Attendance: Trustees Floyd Eason, Ken Bartlett, Bill Giles, Michael Dean and Chairman Brian Linley.

City Employees: City Manager Mark Edwards, City Clerk Carol Noble, and City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT

A. Public: None

B. Trustees: None

4. MANAGER'S REPORT:

- COMCD meeting October 6, 2016.
- October 5, 2016 Mark Edwards to be sworn in by Cleveland County Judge to Board of COMCD.

5. MINUTES

Discussion, consideration, possible action to approve minutes of regular meeting of the DCMSA of September 19, 2016.

MOTION: TO APPROVE MINUTES OF REGULAR MEETING OF THE DCMSA OF SEPTEMBER 19, 2016.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES DEAN AND LINLEY
NAYS: NONE

6. INVITATION TO BID (ITB) NO. 1707 – REPAIR OF SEWER LINES AT VARIOUS LOCATIONS

Discussion, consideration, possible action to award/deny a contract to the lowest responsible bidder, Jordan Construction, for an amount not to exceed \$98,500.00 for the repair of sewer lines

10-03-16

or manholes at 15 locations. The work is required to either repair broken mains or seal leaking manholes to preclude the inflow of ground water, creek water or rain into the system which results in an overload at the wastewater plant.

MOTION: TO AWARD A CONTRACT TO THE LOWEST RESPONSIBLE BIDDER, JORDAN CONSTRUCTION, FOR AN AMOUNT NOT TO EXCEED \$98,500.00.

Public Works Director Bill Graham explained projects.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, GILES DEAN AND LINLEY
NAYS: NONE

7. TRUST INPUT- None

8. ADJOURNMENT

MOTION: TO ADJOURN AT 7:25 P.M.

MOVED BY: BARTLETT SECOND: DEAN
AYES: EASON, BARTLETT, GILES, DEAN AND LINLEY
NAYS: NONE

Approved this 17th day of October, 2016.