

MINUTES  
CITY COUNCIL OF DEL CITY  
REGULAR MEETING  
November 5, 2018 – 6:00 P.M.  
3701 SE 15<sup>th</sup> Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on November 2, 2018.)

1. CALL TO ORDER AT 6:00 P.M. BY MAYOR BRIAN LINLEY.

2. ROLL CALL

In Attendance: Council Members Ken Bartlett, Floyd Eason, Pam Finch, Michael Dean and Mayor Linley.

City Employees: City Manager Mark Edwards, Clerk Melissa Jones, and City Attorney Jack Fried.

3. INVOCATION – Given by Council Member Ken Bartlett.

PLEDGE OF ALLEGIANCE – Given by Chief Brandon Purcell.

4. PUBLIC AND COUNCIL INPUT

A. Public: None

B. Council:

- Eason: Met with individuals about the library and made some progress and looking forward to the new library.
- Finch: Happy to announce that Bryant Avenue is open.

5. CITY MANAGER’S REPORT:

- Sunday, November 11, 2018 is Veteran’s Day, the 100<sup>th</sup> Veteran’s Day since the ending of World War I.
- Bryant Street resurfacing is complete.
- Police car with deer entanglement.

CITY CLERK’S REPORT: None

6. PRESENTATION AND DISCUSSION REGARDING THE REGIONAL TRANSIT AUTHORITY DRAFT TRUST INDENTURE

- A. Discussion, consideration, possible action to approve holding a discussion and receiving a presentation from consultant Kathryn Holmes and ACOG staff concerning the current Regional Transit Authority Draft Trust Indenture.

**MOTION: TO APPROVE HOLDING A DISCUSSION AND RECEIVING A PRESENTATION FROM CONSULTANT KATHRYN HOLMES AND ACOG STAFF CONCERNING THE CURRENT REGIONAL TRANSIT AUTHORITY DRAFT TRUST INDENTURE.**

MOVED BY: BARTLETT SECOND: EASON

AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY

NAYS: NONE

Kathryn Holmes gave presentation and answered questions.

7. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

A. Approve budget amendment for FY 2018-2019, as shown in Exhibit A to the Council agenda.

B. Approve minutes of regular meeting of the Council of October 15, 2018.

**MOTION: TO APPROVE CONSENT DOCKET.**

MOVED BY: EASON SECOND: BARTLETT

AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY

NAYS: NONE

**RECESS: AT 6:53PM**

**BACK: AT 6:58PM**

8. NOMINATIONS – APPOINTMENTS

A. Discussion, consideration, possible action to approve reappointment of Mayor's nomination for Civil Service Commission position, Tim Ballard; said term not to exceed November 1, 2022.

**MOTION: TO APPROVE REAPPOINTMENT OF MAYOR'S NOMINATION FOR CIVIL SERVICE COMMISSION POSITION, TIM BALLARD; SAID TERM NOT TO EXCEED NOVEMBER 1, 2022.**

MOVED BY: MAYOR SECOND: EASON

AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY

NAYS: NONE

B. Discussion, consideration, possible action to approve reappointment of Mayor's nominations for Ward 1 (Steve Clapp), Ward 3 (John Inman), and Ward 4 (Robert Cundiff) Park and Recreational Commission positions, said terms not to exceed October 1, 2020; or declare/deny said positions vacant.

**MOTION: TO DECLARE SAID POSITIONS VACANT.**

MOVED BY: MAYOR      SECOND: EASON

AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY

NAYS: NONE

9. ELECTION

A. Election Proclamation

Discussion, consideration, possible action to approve/deny Election Proclamation, wherein the Mayor of the City of Del City calls a primary election to be held on February 12, 2019, and a general election to be held on April 2, 2019, for the purpose of the election by registered qualified electors of the said respective wards of the following officers: Mayor, for four (4) year term, and Ward 1 and Ward 3 council members, for four (4) year terms; and specifying polling places; authorize/deny Mayor to endorse same.

**MOTION: TO APPROVE ELECTION PROCLAMATION, WHEREIN THE MAYOR OF THE CITY OF DEL CITY CALLS A PRIMARY ELECTION TO BE HELD ON FEBRUARY 12, 2019, AND A GENERAL ELECTION TO BE HELD ON APRIL 2, 2019, FOR THE PURPOSE OF THE ELECTION BY REGISTERED QUALIFIED ELECTORS OF THE SAID RESPECTIVE WARDS OF THE FOLLOWING OFFICERS: MAYOR, FOR FOUR (4) YEAR TERM, AND WARD 1 AND WARD 3 COUNCIL MEMBERS, FOR FOUR (4) YEAR TERMS; AND SPECIFYING POLLING PLACES; AUTHORIZE MAYOR TO ENDORSE SAME.**

MOVED BY: EASON      SECOND: BARTLETT

AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY

NAYS: NONE

B. Election Resolution

Discussion, consideration, possible action to approve Resolution No. 11-05-18A giving notice of election, calling for a primary election to be held on Tuesday, February 12, 2019, and a general election to be held on Tuesday, April 2, 2019, for the following officers: Mayor for four (4) year term, voting at large, and Ward 1 and Ward 3 council members each for a four (4) year term, voting by ward; the qualifications for said offices; that said election will be nonpartisan and other information necessary; including filing period of December 5, 2018 through December 7, 2018; notifying the County Election Board of same; authorize/deny Mayor and Vice Mayor to endorse same.

**MOTION: TO APPROVE RESOLUTION NO. 11-05-18A, GIVING NOTICE OF ELECTION, CALLING FOR A PRIMARY ELECTION TO BE HELD ON TUESDAY, FEBRUARY 12, 2019, AND A GENERAL ELECTION TO BE HELD ON TUESDAY, APRIL 2, 2019, FOR THE FOLLOWING OFFICERS: MAYOR FOR FOUR (4) YEAR TERM, VOTING AT LARGE, AND WARD 1 AND WARD 3 COUNCIL MEMBERS EACH FOR A FOUR (4) YEAR TERM, VOTING BY WARD; THE QUALIFICATIONS FOR SAID OFFICES; THAT SAID ELECTION WILL BE NONPARTISAN AND OTHER INFORMATION NECESSARY; INCLUDING FILING PERIOD OF DECEMBER 5, 2018 THROUGH DECEMBER 7, 2018; NOTIFYING THE COUNTY ELECTION BOARD OF SAME; AUTHORIZE MAYOR AND VICE MAYOR TO ENDORSE SAME.**

MOVED BY: EASON            SECOND: BARTLETT  
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY  
NAYS: NONE

10.    UPDATE SIGNERS FOR BANCFIRST LOYAL BANK ACCOUNTS

Discussion, consideration, possible action to approve Resolution No. 11-05-18B, designating signers on any accounts at BancFirst Loyal; authorize Mayor to endorse same. The current signers on these accounts are previous employees Carol Noble, Tammy Rice and Renae Malloy.

**MOTION: TO APPROVE RESOLUTION NO. 11-05-18B, DESIGNATING SIGNERS ON ANY ACCOUNTS AT BANCFIRST LOYAL; AUTHORIZE MAYOR TO ENDORSE SAME.**

MOVED BY: EASON            SECOND: BARTLETT  
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY  
NAYS: NONE

11.    RESOLUTION SUPPORTING TITLE TRANSFER OF THE NORMAN PROJECT (LAKE THUNDERBIRD) TO THE COMCD

Discussion, consideration, possible action to approve Resolution No. 11-05-18C, in support of transfer of title to the Norman Project (Lake Thunderbird) to the Central Oklahoma Master Conservancy District; authorize Mayor to endorse same.

**MOTION: TO APPROVE RESOLUTION NO. 11-05-18C, IN SUPPORT OF TRANSFER OF TITLE TO THE NORMAN PROJECT (LAKE THUNDERBIRD) TO THE CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT; AUTHORIZE MAYOR TO ENDORSE SAME.**

MOVED BY: EASON            SECOND: BARTLETT  
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY  
NAYS: NONE

City Manager Mark Edwards spoke about title transfer.

12.    PURCHASE OF FIREFIGHTING BUNKER GEAR

Discussion, consideration, possible action to approve purchase of seven sets of firefighting bunker gear from Northern Safety off State Purchasing Contract SW241 at a cost of \$2,964.32 each, for an amount not to exceed \$20,750.24. These will be for four recent hires and three soon to be hired firefighters.

**MOTION: TO APPROVE PURCHASE OF SEVEN SETS OF FIREFIGHTING BUNKER GEAR FROM NORTHERN SAFETY OFF STATE PURCHASING CONTRACT SW241 AT A COST OF \$2,964.32 EACH, FOR AN AMOUNT NOT TO EXCEED \$20,750.24.**

MOVED BY: EASON            SECOND: FINCH  
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY

NAYS: NONE

Fire Chief Brandon Purcell commented on purchase and answered questions.

13. COUNCIL INPUT: None

14. ADJOURNMENT

**MOTION: TO ADJOURN AT 7:10PM**

MOVED BY: BARTLETT SECOND: DEAN

AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY

NAYS: NONE

Approved this 19<sup>th</sup> day of November 2018.

MINUTES  
DEL CITY MUNICIPAL SERVICES AUTHORITY  
REGULAR MEETING  
November 5, 2018 – 6:00 P.M  
3701 SE 15<sup>th</sup> Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on November 2, 2018.)

1. CALL TO ORDER AT 7:10 P.M. BY CHAIRMAN BRIAN LINLEY.
2. ROLL CALL

In Attendance: Trustee Floyd Eason, Ken Bartlett, Pam Finch, Michael Dean and Chairman Linley.

City Employees: City Manager Mark Edwards, City Clerk Melissa Jones, and City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT

A. Public: None

B. Trustees: None

4. MANAGER'S REPORT: None

5. MINUTES

Discussion, consideration, possible action to approve minutes of regular meeting of the DCMSA of October 15, 2018.

**MOTION: TO APPROVE MINUTES AS READ.**

MOVED BY: FINCH           SECOND: DEAN

AYES: EASON, BARTLETT, FINCH, DEAN AND CHAIRMAN LINLEY

NAYS: NONE

6. REQUEST FOR PROPOSAL (RFP) NO. 1906 – CANCELLATION AND AWARD OF WATER METER BID

Discussion, consideration, possible action to approve/deny cancelling the contract for water meters with Utility Technology Services, Inc. (UTS). UTS was the lowest responsible bidder, however, the meters do not meet bid specifications; approve awarding RFP No. 1906 for FY2018-2019 purchases of fire hydrants, water meters, and valves to be used in repairs throughout the City to the next-lowest responsible bidder, Core and Main.

**MOTION: TO APPROVE CANCELLING THE CONTRACT FOR WATER METERS WITH UTILITY TECHNOLOGY SERVICES, INC. (UTS). UTS WAS THE LOWEST RESPONSIBLE BIDDER, APPROVE AWARDED RFP NO. 1906.**

MOVED BY: DEAN            SECOND: FINCH

AYES: EASON, BARTLETT, FINCH, DEAN AND CHAIRMAN LINLEY

NAYS: NONE

7. TRUST INPUT: None

8. ADJOURNMENT

**MOTION: TO ADJOURN @ 7:12PM**

MOVED BY: BARTLETT    SECOND: DEAN

AYES: EASON, BARTLETT, FINCH, DEAN AND CHAIRMAN LINLEY

NAYS: NONE

Approved this 19<sup>th</sup> day of November, 2018.

MINUTES  
OKLAHOMA MUNICIPAL RETIREMENT FUND COMMITTEE  
REGULAR MEETING  
November 5, 2018 – 6:00 P.M  
3701 SE 15<sup>th</sup> Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on November 2, 2018.)

1. CALL TO ORDER AT 7:12 P.M. BY CHAIRMAN LINLEY

2. ROLL CALL

In Attendance: Trustees Floyd Eason, Ken Bartlett, Pam Finch, Michael Dean and Chairman Brian Linley.

City Employees: City Manager Mark Edwards, City Clerk Melissa Jones, and City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT

A. Public: None

B. Trustees: None

4. MINUTES

Discussion, consideration, possible action to approve minutes of regular meeting of the OMRF Committee of May 7, 2018.

**MOTION: TO APPROVE THE MINUTES OF THE REGULAR MEETING OF THE OMRF COMMITTEE OF MAY 7, 2018.**

MOVED BY: FINCH SECOND: DEAN

AYES: EASON, BARTLETT, FINCH, DEAN AND CHAIRMAN LINLEY

NAYS: NONE

5. RETIREMENT APPLICATION

Discussion, consideration, possible action to approve City employee Tim Davis to receive a normal retirement from the Oklahoma Municipal Retirement Fund, per voluntary resignation/retirement request from employee.

**MOTION: TO APPROVE CITY EMPLOYEE TIM DAVIS TO RECEIVE A NORMAL RETIREMENT FROM THE OKLAHOMA MUNICIPAL RETIREMENT FUND, RETIREMENT REQUEST FROM EMPLOYEE.**

MOVED BY: EASON SECOND: CHAIRMAN



AYES: EASON, BARTLETT, FINCH, DEAN AND CHAIRMAN LINLEY  
NAYS: NONE

Chairman Linley commented on Tim Davis for a job well done.

6. COMMITTEE INPUT: None

7. ADJOURNMENT

**MOTION: TO ADJOURN AT 7:15 P.M.**

MOVED BY: BARTLETT SECOND: DEAN

AYES: EASON, BARTLETT, FINCH, DEAN AND CHAIRMAN LINLEY  
NAYS: NONE

Approved this 19<sup>th</sup> day of November, 2018.