

MINUTES  
CITY COUNCIL OF DEL CITY  
REGULAR MEETING  
November 6, 2017 – 6:00 P.M.  
3701 SE 15<sup>th</sup> Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on November 3, 2017.)

1. CALL TO ORDER AT 6:00 P.M. BY MAYOR BRIAN LINLEY

2. ROLL CALL

In Attendance: Council Members Floyd Eason, Ken Bartlett, Pam Finch, Michael Dean and Mayor Linley.

City Employees: City Manager Mark Edwards, Deputy City Clerk Melissa Jones, and City Attorney Jack Fried.

3. INVOCATION – Given by Council Member Ken Bartlett.

PLEDGE OF ALLEGIANCE – Led by Mayor Linley.

4. PUBLIC AND COUNCIL INPUT

A. Public: Chip Monk – Homeless, wanted to express that he supported the upcoming election in November to add a half cent sales tax to support the police and fire departments.

B. Council:

- Eason: Asked that when speaking during council meeting to speak loudly directly into the microphone so that you can be heard.
- Finch: Had good turnout at the Beautification 2<sup>nd</sup> seed share this past weekend.
- Dean: Asked to have extra police patrolling streets to encourage safe driving. Council Member Bartlett added that he noticed excessive speeding on 44<sup>th</sup> street around 2pm.

5. CITY MANAGER’S REPORT:

- Began transfer of real property at Lake Thunderbird.
- Could possibly be a delay in repairs of bridge at NE 4<sup>th</sup> street over at Cherry Creek.
- Construction at WWTP going good.  
Council Member Bartlett asked about transfer of title.  
Council Member Finch asked if the bridge at Cherry Creek will hold up for another year until repair can be done.

CITY CLERK’S REPORT: None

11-06-17

6. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

- A. Approve minutes of regular meeting of the Council of October 16, 2017. Requested by City Clerk Carol Noble
- B. Approve blanket purchase order for Fleet Maintenance Division for FY 2017-2018 under account 01-518-218. Requested by Public Works Director Bill Graham

01-0050	FleetPride	\$1,000.00
01-0354	O'Reilly Auto Parts	1,500.00
01-1079	P&K Equipment	750.00
01-1765	Pro Power	<u>500.00</u>
	Total	\$3,750.00

**MOTION: TO APPROVE CONSENT DOCKET AS WRITTEN**

MOVED BY: FINCH            SECOND: EASON  
 AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY  
 NAYS: NONE

7. RESOLUTION – ANNUAL BRIDGE INSPECTIONS 2018 TO 2020

Discussion, consideration and possible action to approve/deny Resolution No. 11-06-17A, adopting the CEC Corporation as an Oklahoma Department of Transportation, pre-qualified, engineering bridge inspection firm; authorize Mayor to endorse same. CEC Corporation will conduct mandatory bridge inspections within the City of Del City from April 1, 2018 to March 31, 2020. It is anticipated that federal funding will be available to accomplish the inspections.

**MOTION: TO APPROVE RESOLUTION NO. 11-06-17A, ADOPTING THE CEC CORPORATION AS AN OKLAHOMA DEPARTMENT OF TRANSPORTATION, PRE-QUALIFIED, ENGINEERING BRIDGE INSPECTION FIRM; AUTHORIZE MAYOR TO ENDORSE SAME.**

MOVED BY: EASON            SECOND: BARTLETT  
 AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY  
 NAYS: NONE

8. PURCHASE OF FURNITURE FOR NEW CENTRAL FIRE STATION/FIRE ADMINISTRATION BUILDING

Discussion, consideration, possible action to approve/deny an out-of-scope project for the new fire station and fire administration offices, namely the purchase of furniture for all offices, the classroom/training room/emergency operations center, lockers for the locker room, dining room chairs, and bar stools, including freight, delivery and installation, from Scott Rice in the amount of \$145,870.10, using NCPA Contract #07-32. Three written quotes were obtained, and Scott Rice was the lowest responsible bidder. The other two bids were from Nex Spaces for \$150,097.18, and Commercial Furniture Refinishers (C.F.R.) for \$155,388.53.

**MOTION: TO APPROVE AN OUT-OF-SCOPE PROJECT FOR THE NEW FIRE STATION AND FIRE ADMINISTRATION OFFICES, NAMELY THE PURCHASE OF FURNITURE FOR ALL OFFICES, THE CLASSROOM/TRAINING ROOM/EMERGENCY OPERATIONS CENTER, LOCKERS FOR THE LOCKER ROOM, DINING ROOM CHAIRS, AND BAR STOOLS, INCLUDING FREIGHT, DELIVERY AND INSTALLATION, FROM SCOTT RICE IN THE AMOUNT OF \$145,870.10.**

MOVED BY: EASON            SECOND: FINCH  
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY  
NAYS: NONE

9. TELEPHONE AND INTERNET SERVICES FOR NEW CENTRAL FIRE STATION AND FIRE ADMINISTRATION BUILDING

Discussion, consideration, possible action to approve telephone and internet services for the new central fire station and administration building with AT&T for a monthly fee of \$757.23 for FY 2017-2018, using State Contract No. 8432931.

**MOTION: TO APPROVE TELEPHONE AND INTERNET SERVICES FOR THE NEW CENTRAL FIRE STATION AND ADMINISTRATION BUILDING WITH AT&T FOR A MONTHLY FEE OF \$757.23 FOR FY 2017-2018.**

MOVED BY: FINCH            SECOND: EASON  
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY  
NAYS: NONE

10. RESOLUTION FOR ODOT PROJECT – REHABILITATION OF SUNNYLANE ROAD AND RENO AVENUE INTERSECTION

Discussion, consideration, possible action to approve/deny Resolution No. 11-06-17B; authorize Mayor to endorse same. The Resolution requests federal funding to rehabilitate the Sunnyslane Road and Reno Avenue intersection. The work is being proposed as a project within the Surface Transportation Program, Urbanized Area (STP-UZA). The construction portion of this project is 80% federally funded and 20% locally funded. The estimated construction cost is \$1,112,000. Del City's portion of this is an estimated \$222,400. The project is designed, and will be submitted for consideration as part of the federal fiscal year 2020 program.

**MOTION: TO APPROVE RESOLUTION NO. 11-06-17B; AUTHORIZE MAYOR TO ENDORSE SAME. THE RESOLUTION REQUESTS FEDERAL FUNDING TO REHABILITATE THE SUNNYLANE ROAD AND RENO AVENUE INTERSECTION.**

MOVED BY: EASON           SECOND: BARTLETT  
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY  
NAYS: NONE

Mayor Linley asked if the County to assist on the cost of the project.

11. RESOLUTION FOR ODOT PROJECT – REHABILITATION OF SUNNYLANE ROAD FROM RENO AVENUE TO I-40

Discussion, consideration, possible action to approve/deny Resolution No. 11-06-17C; authorize Mayor to endorse same. The Resolution requests federal funding to rehabilitate Sunnyslane Road from Reno Avenue to I-40. The work is being proposed as a project within the Surface Transportation Program, Urbanized Area (STP-UZA). The construction portion of this project is 80% federally funded and 20% locally funded. The estimated construction cost is \$2,546,000. Del City's portion of this is an estimated \$509,200. The project is designed, and will be submitted for consideration as part of the federal fiscal year 2021 program.

**MOTION: TO APPROVE RESOLUTION NO. 11-06-17C; AUTHORIZE MAYOR TO ENDORSE SAME.**

MOVED BY: FINCH           SECOND: DEAN  
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY  
NAYS: NONE

Council Member Dean asked if the County can assist in the cost of the project.

12. COUNCIL INPUT: None

13. ADJOURNMENT:

**MOTION: TO ADJOURN AT 6:27PM**

MOVED BY: BARTLETT   SECOND: FINCH  
AYES: EASON, BARTLETT, FINCH, DEAN AND MAYOR LINLEY  
NAYS: NONE

Approved this 20<sup>th</sup> day of November, 2017.

MINUTES  
DEL CITY MUNICIPAL SERVICES AUTHORITY  
REGULAR MEETING  
November 6, 2017 – 6:00 P.M  
3701 SE 15<sup>th</sup> Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on November 3, 2017.)

1. CALL TO ORDER AT 6:27 P.M. BY CHAIRMAN BRIAN LINLEY.
2. ROLL CALL

In Attendance: Trustee Floyd Eason, Ken Bartlett, Pam Finch, Michael Dean and Chairman Linley.

City Employees: City Manager Mark Edwards, Deputy City Clerk Melissa Jones, and City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT
  - A. Public: None
  - B. Trustees: None
4. MANAGER'S REPORT: None
5. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

- A. Approve minutes of regular meeting of the DCMSA of October 16, 2017. Requested by City Clerk Carol Noble
- B. Approve blanket purchase order for Fleet Maintenance Division for FY 2017-2018 under account 20-530-218. Requested by Public Works Director Bill Graham

01-0578	Midwest Hose	\$1,000.00
01-0907	Rush Truck	1,500.00
01-0288	United Engines	<u>1,000.00</u>
	Total	\$3,500.00

- C. Approve blanket purchase order for Fleet Maintenance Division for FY 2017-2018 under account 20-534-218. Requested by Public Works Director Bill Graham

01-0033	A & H Auto	\$500.00
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11-06-17

01-0316	Advance Auto Parts	1,000.00
01-0750	Autozone	750.00
01-0050	FleetPride	500.00
01-0354	O'Reilly Auto Parts	1,500.00
01-0344	T&W Tires	<u>500.00</u>
	Total	\$4,750.00

**MOTION: TO APPROVE CONSENT DOCKET**

MOVED BY: DEAN            SECOND: FINCH

AYES: EASON, BARTLETT, FINCH, DEAN AND CHAIRMAN LINLEY.

NAYS: NONE

6. TRUST INPUT: None

7. ADJOURNMENT

**MOTION: TO ADJOURN AT 6:30 P.M.**

MOVED BY: BARTLETT    SECOND: DEAN

AYES: EASON, BARTLETT, FINCH, DEAN AND CHAIRMAN LINLEY

NAYS: NONE

Approved this 20<sup>th</sup> day of November, 2017.

MINUTES  
DEL CITY ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING  
November 6, 2017 – 6:00 P.M  
3701 SE 15<sup>th</sup> Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on November 3, 2017.)

1. CALL TO ORDER AT 6:30 P.M. BY CHAIRMAN BARTLETT.
2. ROLL CALL

In Attendance: Trustees Floyd Eason, Pam Finch, Michael Dean, Brian Linley and Chairman Ken Bartlett.

City Employees: City Manager Mark Edwards, City Clerk Carol Noble, and City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT

A. Public: None

B. Trustees: None

4. MINUTES

To approve minutes of regular meeting of the DCEDA of October 16, 2017.

**MOTION: MOTION: TO APPROVE MINUTES OF REGULAR MEETING OF THE DCEDA OF OCTOBER 16, 2017.**

MOVED BY: LINLEY SECOND: EASON

AYES: EASON, FINCH, DEAN, LINLEY AND CHAIRMAN BARTLETT.

NAYS: NONE

5. SECOND AMENDMENT TO REAL ESTATE PURCHASE AND SALE AGREEMENT WITH HUNT PROPERTIES, INC.

Discussion, consideration, possible action to approve/deny Second Amendment to Real Estate Purchase and Sale Agreement between the DCEDA and Hunt Properties, Inc.; authorize Trust Chairman to endorse same.

**MOTION: TO APPROVE SECOND AMENDMENT TO REAL ESTATE PURCHASE AND SALE AGREEMENT BETWEEN THE DCEDA AND HUNT PROPERTIES, INC.; AUTHORIZE TRUST CHAIRMAN TO ENDORSE SAME.**

MOVED BY: LINLEY      SECOND: EASON  
AYES: EASON, FINCH, DEAN, LINLEY AND CHAIRMAN BARTLETT.  
NAYS: NONE

Community Services Director Tom Leatherbee explained second amendment agreement.

Chairman Bartlett asked if Tom Leatherbee was comfortable with the closing date.

6. TRUST INPUT: None

7. ADJOURNMENT

**MOTION: TO ADJOURN AT 6:35 PM**

MOVED BY: EASON      SECOND: DEAN  
AYES: EASON, FINCH, DEAN, LINLEY AND CHAIRMAN BARTLETT.  
NAYS: NONE

Approved this 20<sup>th</sup> day of November, 2017.