

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
November 19, 2018 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on November 16, 2018.)

1. CALL TO ORDER AT 6:00 P.M. BY MAYOR BRIAN LINLEY.

2. ROLL CALL

In Attendance: Council Members Floyd Eason, Ken Bartlett, Pam Finch, Michael Dean and Mayor Linley.

City Employees: City Manager Mark Edwards, City Clerk Melissa Jones, and City Attorney Jack Fried.

3. INVOCATION – Given by Council Member Ken Bartlett

PLEDGE OF ALLEGIANCE – Led by Andrea Parnacher, student at Destiny Christian School.

4. PUBLIC AND COUNCIL INPUT

A. Public:

- Abraham Thomas: 3901 Ella Claire Ct. OKC, representing Christian Heritage Academy spoke about the consideration of school zones on the west and south sides of the Christian Heritage Academy campus.
- Josh Bullard: Headmaster, Christian Heritage Academy expressed where he would like to see the school zones located on Sunnyslane between SE 26th and SE 28th streets. On SE 28th street between the 7-Eleven drive on the west and the Mid-Del Physical Therapy Clinic parking lot on the east.

B. Council:

- Eason: Informed that he has been getting many compliments on the Christmas lights.
- Finch: Christmas lights are looking good. One of the snowflake light is out on east side.

Andrea Parnacher, student at Destiny Christian School introduced herself and explained she is shadowing Mayor Linley for her Leadership Program.

5. CITY MANAGER'S REPORT:

- Weather has not caused concern to evoke the contract for snow and ice removal.
- Barn at 28th and Epperly has been removed. It was not repairable.

- Burned house across the street from City Hall has been torn down.
- Merry Christmas sign on Epperly.
- Been some remodeling at High Spirit Park.
- Council Member Eason has been installing canopies over picnic benches at Townsend park.

CITY CLERK'S REPORT:

- Net sales tax is up <\$82,318> <10.56%>
- Use tax is up <\$25,398> <64,17%>
- Tobacco tax is down <\$1,939> <17.86%>
- Hotel/Motel tax is down <\$2,848> <14.84%>

10. RESOLUTION – REGIONAL TRANSIT AUTHORITY

Discussion, consideration, possible action to approve Resolution No. 11-19-18A, authorizing execution of the Trust Agreement and Indenture of the Regional Transportation Authority of Central Oklahoma; authorize Mayor to endorse same.

MOTION: TO APPROVE RESOLUTION NO. 11-19-18A, AUTHORIZING EXECUTION OF THE TRUST AGREEMENT AND INDENTURE OF THE REGIONAL TRANSPORTATION AUTHORITY OF CENTRAL OKLAHOMA; AUTHORIZE MAYOR TO ENDORSE SAME.

MOVED BY: BARTLETT SECOND: EASON
 AYES: EASON, BARTLETT, FINCH, AND MAYOR LINLEY
 OBSTAIN: DEAN
 NAYS: NONE

Kathryn Holmes answered questions.

Council Member Dean asked if Mrs. Holmes was able to find any information in reference to stopping the Trust and Directors, and compensation for the Directors.

Mayor Linley answered Dean and added if the City wanted to resend the Trust it would take vote of the people.

Kathryn answered Dean and explained she has nothing to add in reference to Directors being compensated for taking the bonds.

6. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

- Approve budget amendment for FY 2018-2019, as shown in Exhibit A to the Council agenda.

MOTION: TO APPROVE BUDGET AMENDMENT

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, DEAN, FINCH, AND MAYOR LINLEY
NAYS: NONE

- B. Approve minutes of regular meeting of the Council of November 5, 2018.

MOTION: TO APPROVE MINUTES OF REGULAR MEETING WITH MODIFICATION

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, DEAN, FINCH, AND MAYOR LINLEY
NAYS: NONE

Council Member Dean asked for his questions regarding the Regional Transit Authority Draft Trust Indenture be included in the minutes from November 5, 2018.

7. PURCHASE OF VACUUM EXCAVATOR AND MINI SKID STEER LOADER

Discussion, consideration, possible action to approve/deny purchase from State Contract #SW0193 of one FX20 Vacuum Excavator and one SK 800 Mini Skid Steer Loader from Ditch Witch of Oklahoma in an amount not to exceed \$43,628.59.

MOTION: TO APPROVE PURCHASE FROM STATE CONTRACT #SW0193 OF ONE FX20 VACUUM EXCAVATOR AND ONE SK 800 MINI SKID STEER LOADER FROM DITCH WITCH OF OKLAHOMA IN AN AMOUNT NOT TO EXCEED \$43,628.59.

MOVED BY: EASON SECOND: FINCH
AYES: EASON, BARTLETT, DEAN, FINCH, AND MAYOR LINLEY
NAYS: NONE

8. DESTRUCTION OF RECORDS

Discussion, consideration, possible action to approve shredding payroll records dated January 1, 2011 and prior to include the following:

- Payroll deduction reports and registers;
- Time sheets and all leave reports;
- Insurance billing statements;
- Working copies of requisition/status changes; and
- Miscellaneous other payroll records

MOTION: TO APPROVE SHREDDING PAYROLL RECORDS DATED JANUARY 1, 2011 AND PRIOR TO INCLUDE LISTED ITEMS.

MOVED BY: EASON SECOND: FINCH
AYES: EASON, BARTLETT, DEAN, FINCH, AND MAYOR LINLEY
NAYS: NONE

9. HEALTH AND OTHER INSURANCE EMPLOYEE BENEFITS FOR 2019

Discussion, consideration, possible action to approve/deny moving forward with renewals for administrative services on healthcare coverages, and dental insurance benefits for city employees for the calendar year 2019; authorize Mayor or City Manager to endorse same; and direct staff accordingly.

- Renewal of health and prescription services through Blue Cross and Blue Shield of Oklahoma.
- Renew the agreement with The Standard (insurance company carrier) for dental care benefits.

MOTION: TO APPROVE MOVING FORWARD WITH RENEWALS FOR ADMINISTRATIVE SERVICES ON HEALTHCARE COVERAGES, AND DENTAL INSURANCE BENEFITS FOR CITY EMPLOYEES FOR THE CALENDAR YEAR 2019; AUTHORIZE MAYOR OR CITY MANAGER TO ENDORSE SAME; AND DIRECT STAFF ACCORDINGLY.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, DEAN, FINCH, AND MAYOR LINLEY
NAYS: NONE

11. ADMINISTRATIVE LEAVE DAY – DECEMBER 24, 2018

Discussion, consideration, possible action to declare Monday, December 24, 2018 an Administrative Leave Day.

MOTION: TO DECLARE MONDAY, DECEMBER 24, 2018 AN ADMINISTRATIVE LEAVE DAY.

MOVED BY: EASON SECOND: DEAN
AYES: EASON, BARTLETT, DEAN, FINCH, AND MAYOR LINLEY
NAYS: NONE

Council Member Dean thanked the City Manager and Mayor for Administrative leave day for the City employees.

12. SIX CHECKS FOR THE POLICE DEPARTMENT

Discussion, consideration, possible action to accept/deny six checks for the Del City Police Department, as follows:

- Oklahoma County DA’s office, Juvenile Restitution Program fund in the amount of \$443.19
- Oklahoma County DA’s office, Juvenile Restitution Program fund in the amount of \$243.25
- Oklahoma County DA’s office, Juvenile Restitution Program fund in the amount of \$200.00
- Oklahoma County DA’s office, Juvenile Restitution Program fund in the amount of \$445.00
- Dept. of Public Safety, Payment for License Seizures in the amount of \$50.00
- Dept. of Public Safety, Payment for License Seizures in the amount of \$25.00

MOTION: TO ACCEPT SIX CHECKS FOR THE DEL CITY POLICE DEPARTMENT AS LISTED.

MOVED BY: EASON SECOND: BARTLETT

AYES: EASON, BARTLETT, DEAN, FINCH, AND MAYOR LINLEY

NAYS: NONE

13. ASSESS ABATEMENT COSTS TO PROPERTY OWNERS

Discussion, consideration, possible action to approve and ratify assessment costs in the total amount of \$5,347.70 to property owners for cleanup of property previously abated, in accordance with Del City Code Sections 13-106 through 13-114.

- (1) 3513 Del View Drive (2018 Reabatement)
 Owner: Anita L Birnbaum (Ft Lauderdale, FL)
 Contractor Fee\$200.00
 Administrative Expenses\$176.77
 Mailings, photos, processing, copying, etc.....\$8.00
 Total Expenses.....\$384.77

- (2) 4712 Judy Drive
 Owner: Dale J Cameron (Del City, OK)
 Contractor Fee\$375.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$744.54

- (3) 2501 Knox Drive (2018 Reabatement)
 Owner: Ruby O White (Del City, OK)
 Contractor Fee\$325.00
 Administrative Expenses\$176.77
 Mailings, photos, processing, copying, etc.....\$8.00
 Total Expenses.....\$509.77

- (4) 3316 Lazy Lane (2018 Reabatement)
 Owner: Kenneth & Christina Jones (Del City, OK)
 Contractor Fee\$450.00
 Administrative Expenses\$176.77
 Mailings, photos, processing, copying, etc.....\$8.00
 Total Expenses.....\$634.77

- (5) 300 S Matthews Place (2018 Reabatement)
 Owner: Midas Investment Rentals LLC (Oklahoma City, OK)
 Contractor Fee\$700.00
 Administrative Expenses\$176.77
 Mailings, photos, processing, copying, etc.....\$8.00
 Total Expenses.....\$884.77

- (6) 2513 Mickey Road
 Owner: Matthew Latham (Del City, OK)
 Contractor Fee\$500.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$869.54

- (7) 3933 Pine Avenue (2018 Reabatement)
 Owner: Samuel Larkpor (Oklahoma City, OK)
 Contractor Fee\$425.00
 Administrative Expenses\$176.77
 Mailings, photos, processing, copying, etc.....\$8.00
 Total Expenses.....\$609.77

- (8) 4117 SE 26th Street (2018 Reabatement)
 Owner: Alfred Lamica (Del City, OK)
 Contractor Fee\$525.00
 Administrative Expenses\$176.77
 Mailings, photos, processing, copying, etc.....\$8.00
 Total Expenses.....\$709.77

MOTION: TO APPROVE AND RATIFY ASSESSMENT COSTS IN THE TOTAL AMOUNT OF \$5,347.70 TO PROPERTY OWNERS AT:

- (1) 3513 Del View Drive (2018 Reabatement)
 Owner: Anita L Birnbaum (Ft Lauderdale, FL)
 Total Expenses.....\$384.77

- (2) 4712 Judy Drive
 Owner: Dale J Cameron (Del City, OK)
 Total Expenses.....\$744.54

- (3) 2501 Knox Drive (2018 Reabatement)
Owner: Ruby O White (Del City, OK)
Total Expenses.....\$509.77
- (4) 3316 Lazy Lane (2018 Reabatement)
Owner: Kenneth & Christina Jones (Del City, OK)
Total Expenses.....\$634.77
- (5) 300 S Matthews Place (2018 Reabatement)
Owner: Midas Investment Rentals LLC (Oklahoma City, OK)
Total Expenses.....\$884.77
- (6) 2513 Mickey Road
Owner: Matthew Latham (Del City, OK)
Total Expenses.....\$869.54
- (7) 3933 Pine Avenue (2018 Reabatement)
Owner: Samuel Larkpor (Oklahoma City, OK)
Total Expenses.....\$609.77
- (8) 4117 SE 26th Street (2018 Reabatement)
Owner: Alfred Lamica (Del City, OK)
Total Expenses.....\$709.77

MOVED BY: MAYOR SECOND: EASON
 AYES: EASON, BARTLETT, DEAN, FINCH, AND MAYOR LINLEY
 NAYS: NONE

Council Member Dean asked if we still have multiple contractors that we use for cleanup.

City Planner Monica Cardin explained that we do still use multiple contractors and it depends on the nature of work being done as to whom is used for various cleanups.

10. COUNCIL INPUT: None

11. ADJOURNMENT

MOTION: TO ADJOURN AT 6:33PM

MOVED BY: BARTLETT SECOND: FINCH
 AYES: EASON, BARTLETT, DEAN, FINCH, AND MAYOR LINLEY
 NAYS: NONE

Approved this 3rd day of December, 2018.

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
November 19, 2018 – 6:00 P.M
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on November 16, 2018.)

1. CALL TO ORDER AT 6:33 P.M. BY CHAIRMAN BRIAN LINLEY.

2. ROLL CALL

In Attendance: Trustees Floyd Eason, Ken Bartlett, Pam Finch, Michael Dean and Chairman Linley.

City Employees: City Manager Mark Edwards, City Clerk Melissa Jones, and City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT

A. Public: None

B. Trustees:

- Dean: Asked about street repairs.

4. MANAGER'S REPORT: Spoke with Public Works Director to compile information for all the streets that are needing repaired. They have a extensive list that will be brought back to council at beginning of the year to make decisions on.

5. MINUTES

Discussion, consideration, possible action to approve minutes of regular meeting of the DCMSA of November 5, 2018.

MOTION: TO APPROVE MINUTES

MOVED BY: FINCH SECOND: DEAN

AYES: EASON, BARTLETT, DEAN, FINCH, AND CHAIRMAN LINLEY

NAYS: NONE

6. HEALTH AND OTHER INSURANCE EMPLOYEE BENEFITS FOR 2019

Discussion, consideration, possible action to approve/deny moving forward with renewals for administrative services on healthcare coverages, and dental insurance benefits for city employees for the calendar year 2019; authorize Trust Chairman or Trust Manager to endorse same; and direct staff accordingly.

- Renewal of health and prescription services through Blue Cross and Blue Shield of Oklahoma.
- Renew the agreement with The Standard (insurance company carrier) for dental care benefits.

MOTION: TO APPROVE MOVING FORWARD WITH RENEWALS FOR ADMINISTRATIVE SERVICES ON HEALTHCARE COVERAGES, AND DENTAL INSURANCE BENEFITS FOR CITY EMPLOYEES FOR THE CALENDAR YEAR 2019; AUTHORIZE TRUST CHAIRMAN OR TRUST MANAGER TO ENDORSE SAME; AND DIRECT STAFF ACCORDINGLY.

MOVED BY: EASON SECOND: BARTLETT
AYES: EASON, BARTLETT, DEAN, FINCH, AND CHAIRMAN LINLEY
NAYS: NONE

Council Member Bartlett asked if premiums are comparable to last year's premiums and how did claims compare.

Human Resources Director explained that the premiums are comparable, with slight increase to the fixed cost, but saved on claims.

7. TRUST INPUT: None
8. ADJOURNMENT

MOTION: TO ADJOURN @ 6:39PM

MOVED BY: BARTLETT SECOND: FINCH
AYES: EASON, BARTLETT, DEAN, FINCH, AND CHAIRMAN LINLEY
NAYS: NONE

Approved this 3rd day of December, 2018.