

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
December 17, 2018 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on December 14, 2018.)

1. CALL TO ORDER AT 6:00 P.M. BY MAYOR BRIAN LINLEY.

2. ROLL CALL

In Attendance: Council Members Ken Bartlett, Pam Finch, Michael Dean and Mayor Linley.

City Employees: City Manager Mark Edwards, City Clerk Melissa Jones, and City Attorney Jack Fried.

3. INVOCATION – Given by Council Member Ken Bartlett.

PLEDGE OF ALLEGIANCE – Led by John Hastings.

4. PUBLIC AND COUNCIL INPUT

A. Public:

- Maryanne Pate: 4825 SE 41st. List of issues with water etc. given to Mayor Linley.

B. Council:

- Bartlett: Near Christian Heritage Academy by Vicky, below 24th street and north of 22nd street need squiggly lines on road for school zone.
- Finch: Stop light out at 22nd & Sunnyslane going south bound.
- Dean: On 15th street & Sooner (west bound) lines do not align together.

5. CITY MANAGER'S REPORT:

- Already given.

CITY CLERK'S REPORT:

- Net sales tax is up <\$94,147> <12.0%>
- Use tax is up <\$34,216> <134.57%>
- Tobacco tax is down <\$711.00> <7.15%>
- Hotel/Motel tax is up <\$369.00> <2.04%>

6. DEL CITY BEAUTIFICATION 2018 CHRISTMAS DECORATION CONTEST

Discussion, consideration, possible action to present awards to the winners of the 2018 Del City Beautification Christmas Decoration Contest.

Ward 1

Rick Landreth
3917 Greenway Terrace

Cleta Mitchell
4221 Kim Drive

Jeffrey Hamric
4205 Sunnyview Drive

Ward 2

Leslie Ann McMorris
1708 Elm Drive

Janette Tedford
2428 Eagle Drive

Frances and John Olguin
3008 S.E. 19th Street

Ward 3

Sophia and Eddie Boyce
4812 Newport Drive

Chris McCormick
4633 S.E. 23rd Street

John Hastings
4608 S.E. 27th Street

Ward 4

Peggy Kelly
3945 Pearl Way

Marcus Moralez
4341 Woodedge Drive

Marci Straw
849 Englewood Road

Businesses

Fire Station #1
Fire Chief, Brandon Pursell
2800 Epperly Drive

Orval Ray Tower
Lucinda Ward, Executive Director
4613 Tinker Diagonal Street

MOTION: TO APPROVE A PRESENTATION OF AWARDS TO THE WINNERS OF THE 2018 DEL CITY BEAUTIFICATION CHRISTMAS DECORATION CONTEST.

MOVED BY: DEAN SECOND: FINCH
AYES: BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

Mayor Linley presented awards to winners of the Christmas Decoration Contest along with Council and Beautification Committee Members.

7. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

- A. Approve budget amendment for FY 2018-2019, as shown in Exhibit A to the Council agenda.
- B. Approve minutes of regular meeting of the Council of December 3, 2018.
- C. Approve blanket purchase order for Fleet Maintenance Division for FY 2018-2019 under account 01-518-218.

01-0316	Advanced Auto	\$1,000.00
01-0354	O'Reilly Auto Parts	<u>1,000.00</u>
	Total	\$2,000.00

MOTION: TO APPROVE CONSENT DOCKET AS READ.

MOVED BY: BARTLETT SECOND: FINCH
AYES: BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

8. NOMINATION/APPOINTMENT TO DEL CITY HOUSING AUTHORITY

Discussion, consideration, possible action to approve appointment of Mayor's nomination (Brenda Jenkins) for Del City Housing Authority Resident Commissioner position, said term not to exceed March 8, 2020.

MOTION: TO APPROVE APPOINTMENT OF MAYOR'S NOMINATION (BRENDA JENKINS) FOR DEL CITY HOUSING AUTHORITY RESIDENT COMMISSIONER POSITION, SAID TERM NOT TO EXCEED MARCH 8, 2020.

MOVED BY: MAYOR SECOND: BARTLETT
AYES: BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

9. ORDINANCE – DISCUSSION ONLY

Discussion, consideration, possible action to conduct a discussion regarding Ordinance No. 1394, amending Sec. 13-191, Jurisdiction of Juvenile Offenders, of the Del City Code of Ordinances, by adding additional listed offenses for which a juvenile may be prosecuted in Del City Municipal Court; said proposed additional offenses are:

- Sec. 13-28 Concealing Lost Property
- Sec. 13-67 Bringing Stolen Property into City
- Sec. 13-68 Receiving and/or Concealing Stolen Property
- Sec. 13-74 Unlawful Entry

MOTION: TO CONDUCT A DISCUSSION REGARDING ORDINANCE NO. 1394, AMENDING SEC. 13-191, JURISDICTION OF JUVENILE OFFENDERS, OF THE DEL CITY CODE OF ORDINANCES.

MOVED BY: BARTLETT SECOND: FINCH
AYES: BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

Attorney Jack Fried answered questions in reference to the listed offenses.

10. CARWASH EQUIPMENT REPLACEMENT

Discussion, consideration, and possible action to approve/deny purchase of new equipment for two-bay carwash at Publics Works Facility from Chappell Supply and Equipment, the lowest responsible bidder, in the amount of \$18,900.00.

MOTION: TO APPROVE PURCHASE OF NEW EQUIPMENT FOR TWO-BAY CARWASH AT PUBLICS WORKS FACILITY FROM CHAPPELL SUPPLY AND EQUIPMENT, THE LOWEST RESPONSIBLE BIDDER, IN THE AMOUNT OF \$18,900.00.

MOVED BY: FINCH SECOND: BARTLETT
AYES: BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

Public Works Director Mike Cantrell answered questions in reference to the bidder and equipment.

MOTION: TO RECESS TO DCMSA & DCEDA AT 6:39

MOVED BY: DEAN SECOND: FINCH
AYES: BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

MOTION: TO RECONVENE AT 6:47

MOVED BY: BARTLETT SECOND: DEAN
AYES: BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

11. EXECUTIVE SESSION

Discussion, consideration, possible action to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq. for the purpose of the following:

- A. Discussion concerning Employment Agreement, FY 2019-2020, with the City Manager pursuant to 25 O.S. § 307(B)(1).

- B. Discussion concerning pending investigations, claims, and actions pursuant to 25 O.S. § 307(B)(4).

City Attorney Jack Fried stated that in his opinion these matters qualify for Executive Session.

MOTION: TO RECESS TO EXECUTIVE SESSION AT 6:47PM

MOVED BY: BARTLETT SECOND: FINCH
AYES: BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

RECONVENE FROM EXECUTIVE SESSION AT 7:53PM

12. ACTION FROM EXECUTIVE SESSION

- A. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning City Manager's Employment Agreement for FY 2019-2020.

MOTION: TO TAKE NO ACTION

MOVED BY: BARTLETT SECOND: DEAN
AYES: BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

- B. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning pending investigations, claims, and actions.

MOTION: TO PROCEED AS DISCUSSED

MOVED BY: BARTLETT SECOND: FINCH
AYES: BARTLETT, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

Mayor Linley added that the City Managers employment agreement will be discussed at the next Executive Session.

16. COUNCIL INPUT: None

17. ADJOURNMENT

MOTION: TO ADJOURN AT 7:54PM

MOVED BY: BARTLETT SECOND: DEAN
AYES: BARTLETT, FINCH, AND MAYOR LINLEY
NAYS: NONE

Approved this 7th day of January, 2019.

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
December 17, 2018 – 6:00 P.M
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on December 14, 2018.)

1. CALL TO ORDER AT 6:39 P.M. BY CHAIRMAN BRIAN LINLEY.
2. ROLL CALL

In Attendance: Trustees Ken Bartlett, Pam Finch, Michael Dean and Chairman Linley.

City Employees: Trust Manager Mark Edwards, City Clerk Melissa Jones, and City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT
 - A. Public: None
 - B. Trustees: None
4. MANAGER'S REPORT: None
5. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

- A. Approve budget amendment for FY 2018-2019, as shown in Exhibit A to the DCMSA agenda.
- B. Approve minutes of regular meeting of the DCMSA of December 3, 2018.
- C. Approve blanket purchase order for Rush Truck in the amount of \$1,000.00 from account 20-530-218 for Fleet Maintenance Division for FY 2018-2019.
- D. Approve blanket purchase order for O'Reilly Auto Parts in the amount of \$1,000.00 from account 20-534-218 for Fleet Maintenance Division for FY 2018-2019.

MOTION: TO APPROVE CONSENT DOCKET

MOVED BY: FINCH SECOND: DEAN
AYES: BARTLETT, FINCH, DEAN AND CHAIRMAN LINLEY
NAYS: NONE

6. SEWER MAIN REPAIRS

Discussion, consideration, possible action to approve/deny repairs to sewer lines by Jordan Contractors, Inc., the lowest responsible bidder, in the amount of \$14,771.00. Collapsed sewer mains at 4805 Del Crest Drive and 1105 Hampton have caused two sinkholes to form.

MOTION: TO APPROVE REPAIRS TO SEWER LINES BY JORDAN CONTRACTORS, INC., THE LOWEST RESPONSIBLE BIDDER, IN THE AMOUNT OF \$14,771.00.

MOVED BY: FINCH SECOND: DEAN
AYES: BARTLETT, FINCH, DEAN AND CHAIRMAN LINLEY
NAYS: NONE

City Manager Mark Edwards spoke about sinkholes that have formed.

7. TRUST INPUT: None

8. ADJOURNMENT

MOTION: TO ADJOURN @ 6:42PM

MOVED BY: BARTLETT SECOND: FINCH
AYES: BARTLETT, FINCH, DEAN AND CHAIRMAN LINLEY
NAYS: NONE

Approved this 7th day of January, 2019.

MINUTES
DEL CITY ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
December 17, 2018 – 6:00 P.M
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on December 14, 2018.)

1. CALL TO ORDER AT 6:42 P.M. BY CHAIRMAN KEN BARTLETT

2. ROLL CALL

In Attendance: Trustees Pam Finch, Michael Dean, Brian Linley and Chairman Bartlett.

City Employees: Trust Manager Mark Edwards, City Clerk Melissa Jones, and City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT

A. Public: None

B. Trustees: None

4. MINUTES

Discussion, consideration, possible action to approve minutes of regular meeting of the DCEDA of October 1, 2018.

MOTION: TO APPROVE MINUTES

MOVED BY: LINLEY SECOND: DEAN

AYES: LINLEY, FINCH, DEAN, AND CHAIRMAN BARTLETT

NAYS: NONE

5. NOMINATION AND ELECTION OF OFFICER

Discussion, consideration, possible action to approve removal Floyd Eason as Trust Secretary; and approve nomination and election of DCEDA Trust Secretary.

MOTION: TO APPROVE REMOVAL FLOYD EASON AS TRUST SECRETARY; AND APPROVE NOMINATION AND ELECTION OF DCEDA TRUST SECRETARY.

MOVED BY: LINLEY SECOND: DEAN

AYES: LINLEY, FINCH, DEAN, AND CHAIRMAN BARTLETT

NAYS: NONE

6. ACCEPTANCE OF CONVEYANCE OF REAL PROPERTY

Discussion, consideration, possible action to accept conveyance of title to real property, legally described on Exhibit B to the DCEDA agenda, from owner, the Oklahoma City Community Foundation, Inc., to the Del City Economic Development Authority.

MOTION: TO ACCEPT CONVEYANCE OF TITLE TO REAL PROPERTY, LEGALLY DESCRIBED ON EXHIBIT B TO THE DCEDA AGENDA, FROM OWNER, THE OKLAHOMA CITY COMMUNITY FOUNDATION, INC., TO THE DEL CITY ECONOMIC DEVELOPMENT AUTHORITY.

MOVED BY: LINLEY SECOND: FINCH
AYES: LINLEY, FINCH, DEAN, AND CHAIRMAN BARTLETT
NAYS: NONE

7. TRUST INPUT: None

8. ADJOURNMENT: None

MOTION: TO ADJOURN AT 6:47PM

MOVED BY: FINCH SECOND: DEAN
AYES: FINCH, DEAN, LINLEY AND CHAIRMAN BARTLETT
NAYS: NONE

Approved this 7th day of January, 2019