

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
March 4, 2019 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on March 1, 2019.)

1. CALL TO ORDER AT 6:00 P.M. BY MAYOR BRIAN LINLEY

2. ROLL CALL

In Attendance: Council Members Floyd Eason, Pam Finch, Michael Dean and Mayor Linley.

City Employees: City Manager Mark Edwards and City Clerk Melissa Jones.

3. INVOCATION – Given by Council Member Floyd Eason.

PLEDGE OF ALLEGIANCE – Led by VFW Gordon Weaver.

4. PUBLIC AND COUNCIL INPUT

A. Public: None

B. Council: None

5. CITY MANAGER’S REPORT:

- Kimberlee Adams from OG&E will attend next council meeting to give presentation concerning street light repairs within the City.
- Granted access to display American Legion type 91 field gun in Del City.
- COMCD meeting this week on Thursday, March 7, 2019.
- Integris Hospital will have their ribbon cutting here in Del City on Tuesday, March 5th at 6:00pm.

CITY CLERK’S REPORT: 2019 February Tax Report

- Net sales tax is up <\$132,019> <15.50%>
- Use tax is up <\$15,314> <25.86%>
- Tobacco tax is down <\$911> <13.13%>
- Hotel/Motel tax is down <\$3,984> <27.36%>

6. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

03-04-19

- A. Approve budget amendment for FY 2018-2019, as shown in Exhibit A to the Council agenda.
- B. Approve minutes of regular meeting of the Council of February 4, 2019.

MOTION: TO APPROVE CONSENT DOCKET

MOVED BY: DEAN SECOND: FINCH
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

7. PRESENTATION – VETERANS OF FOREIGN WARS’ CERTIFICATE OF APPRECIATION AND LIFE SAVING AWARD

Discussion, consideration, possible action to approve receiving a presentation by the Veterans of Foreign Wars to award Captain Steve Davis with the VFW Life Saving Award and to recognize Captain Davis as VFW Firefighter of the Year.

MOTION: TO APPROVE RECEIVING A PRESENTATION BY THE VETERANS OF FOREIGN WARS TO AWARD CAPTAIN STEVE DAVIS WITH THE VFW LIFE SAVING AWARD AND TO RECOGNIZE CAPTAIN DAVIS AS VFW FIREFIGHTER OF THE YEAR.

MOVED BY: DEAN SECOND: FINCH
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

Presentation given by VFW Gordon Weaver.

8. PRESENTATION – EMPLOYEE SERVICE RECOGNITION

Discussion, consideration, possible action to approve receiving a presentation of awards from the City of Del City and the Oklahoma Municipal League (OML), recognizing

Theodore (Ted) Kleber, Major, Police Department
December 8, 1993 to December 8, 2018

for his long-term service and commitment to the City of Del City; authorize Mayor to join with a representative from OML for presentation of an award and presentation certificate for Major Kleber accomplishing a quarter of a century (25 years) of service during the calendar year 2018.

MOTION: TO APPROVE RECEIVING A PRESENTATION OF AWARDS FROM THE CITY OF DEL CITY AND THE OKLAHOMA MUNICIPAL LEAGUE (OML), RECOGNIZING THEODORE (TED) KLEBER, MAJOR, POLICE DEPARTMENT AND FOR MAJOR KLEBER ACCOMPLISHING A QUARTER OF A CENTURY (25 YEARS) OF SERVICE.

MOVED BY: DEAN SECOND: FINCH
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

Mayor Linley presented awards.

9. NOMINATIONS/APPOINTMENTS

- A. Discussion, consideration, possible action to approve reappointment of Mayor's nominations, Robert Amundson and Mike Grimmatt, to Del City Housing Authority positions, said terms not to exceed March 8, 2022.

MOTION: TO APPROVE REAPPOINTMENT OF MAYOR'S NOMINATIONS, ROBERT AMUNDSON AND MIKE GRIMMETT, TO DEL CITY HOUSING AUTHORITY POSITIONS, SAID TERMS NOT TO EXCEED MARCH 8, 2022.

MOVED BY: MAYOR SECOND: EASON
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

- B. Discussion, consideration, possible action to approve reappointment of Mayor's nomination, Judith Drennan, to Civil Service Commission position, said term not to exceed April 18, 2023.

MOTION: TO APPROVE REAPPOINTMENT OF MAYOR'S NOMINATION, JUDITH DRENNAN, TO CIVIL SERVICE COMMISSION POSITION, SAID TERM NOT TO EXCEED APRIL 18, 2023.

MOVED BY: MAYOR SECOND: EASON
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

10. SIDEWALK AT TOWNSEND PARK

Discussion, consideration, possible action to approve/deny installation of 550 feet of sidewalk at Townsend Park by the lowest responsible bidder, EMC Services LLC, at a cost of \$15,400.00. EMC Services LLC will construct a 5-foot wide sidewalk around Townsend Park.

MOTION: TO APPROVE INSTALLATION OF 550 FEET OF SIDEWALK AT TOWNSEND PARK BY THE LOWEST RESPONSIBLE BIDDER, EMC SERVICES LLC, AT A COST OF \$15,400.00.

MOVED BY: EASON SECOND: FINCH
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

11. SIDEWALK CONSTRUCTION ON SE 44TH STREET

Discussion, consideration, possible action to award/deny bid to EMC Services LLC, the lowest responsible bidder, in the amount of \$49,564.00 for construction of sidewalk on SE 44th Street. The sidewalk construction will run from near Sooner Road and tie on to the existing sidewalk near the Stonehaven property.

MOTION: TO AWARD BID TO EMC SERVICES LLC, THE LOWEST RESPONSIBLE BIDDER, IN THE AMOUNT OF \$49,564.00 FOR CONSTRUCTION OF SIDEWALK ON SE 44TH STREET.

MOVED BY: DEAN SECOND: FINCH
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

Council Member Dean gave thanks for sidewalk on SE 44th.

12. CONTRACT FOR UPDATED AERIAL PHOTOS

Discussion, consideration, possible action to approve/deny Services Agreement with The Sanborn Map Company, Inc., for an amount not to exceed \$3,375.00 for professional surveying and mapping services resulting in delivery of updated, high-resolution digital orthophotos and related data; authorize Mayor to endorse same.

MOTION: TO APPROVE SERVICES AGREEMENT WITH THE SANBORN MAP COMPANY, INC. ; AUTHORIZE MAYOR TO ENDORSE SAME.

MOVED BY: FINCH SECOND: DEAN
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

13. RESOLUTION

Discussion, consideration, possible action to approve/deny Resolution No. 03-04-19A, directing the filing of a copy of the Del City Ordinances with the County Law Library, as provided by Oklahoma Statutes; authorize Mayor to endorse resolution.

MOTION: TO APPROVE RESOLUTION NO. 03-04-19A; AUTHORIZE MAYOR TO ENDORSE RESOLUTION.

MOVED BY: FINCH SECOND: DEAN
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY

NAYS: NONE

14. SELECTION OF ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG) REPRESENTATIVES

Discussion, consideration, possible action to approve Mayor's appointment of Floyd Eason as primary ACOG Representative, and the name to be submitted for 1st alternate ACOG Representative; or declare said positions vacant.

MOTION: TO APPROVE MAYOR'S APPOINTMENT OF FLOYD EASON AS PRIMARY ACOG REPRESENTATIVE.

MOVED BY: MAYOR SECOND: FINCH
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

MOTION: TO DECLARE 1ST ALTERNATE ACOG POSITION VACANT.

MOVED BY: EASON SECOND: DEAN
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

15. DEL CITY LIBRARY PROJECT AGREEMENT

Discussion, consideration, possible action to approve/deny the Participation Agreement between the City of Del City and the Metropolitan Library Commission of Oklahoma County, regarding the construction of a new library building; authorize Mayor to endorse same.

MOTION: TO APPROVE THE PARTICIPATION AGREEMENT BETWEEN THE CITY OF DEL CITY AND THE METROPOLITAN LIBRARY COMMISSION OF OKLAHOMA COUNTY; AUTHORIZE MAYOR TO ENDORSE SAME.

MOVED BY: FINCH SECOND: DEAN
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

Angel Suhrstedt, Manager of Del City Library gave thanks to everyone for the enthusiasm of the new library.

16. CONTRACT FOR REVIEW AND DESIGN/REMODEL OF THE EXISTING LIBRARY INTO A SENIOR ADULT CENTER

Discussion, consideration, possible action to approve/deny contract with the city engineer, Cowan Group Engineering, to design and implement a Senior adult center at the old library location, for an amount of \$103,500; authorize Mayor to endorse same; and direct staff accordingly.

MOTION: TO APPROVE CONTRACT WITH THE CITY ENGINEER, COWAN GROUP ENGINEERING, TO DESIGN AND IMPLEMENT A SENIOR ADULT CENTER AT THE OLD

LIBRARY LOCATION, FOR AN AMOUNT OF \$103,500; AUTHORIZE MAYOR TO ENDORSE SAME; AND DIRECT STAFF ACCORDINGLY.

MOVED BY: EASON SECOND: FINCH
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

Council Member Dean asked if we could get feedback from senior citizens in reference to the Senior Adult Center.

City Manager Mark Edwards recommended reaching out to the neighborhood watch groups to get a representative from the Planning and Beautification Committees to work with us in getting feedback for ideas that they would like to see incorporated into the Senior Adult Center.

Council Member Eason explained that he will be attending the Chiefs Roundtable tomorrow and he will be in a position to visit with all the Presidents of the neighborhood watch groups and he intends to speak with them on the matter to see if he can generate some enthusiasm and some help.

Mayor Linley emphasizes that the center will be referenced as an Adult Recreation Center rather than Senior Citizen Center.

17. BUDGET TRANSFER AND AWARD FOR CONTRACT TO CONSTRUCT AWACS LIGHTING

Discussion, consideration, possible action to award/deny Invitation to Bid No. 1914 – AWACS Lighting to Arnold Electric, the lowest responsible bidder, for an amount of \$53,430 for completion of lighting at the AWACS display on S. Sooner Road; approve moving budgeted funds from 03-502-455 (Orval Ray Tower) in the amount of \$2,577, 03-515-449 (Playground Equipment) in the amount of \$15,242, and 03-502-454 (Eagle Lake) in the amount of \$28,451 to account 03-502-452 (AWACS); and direct staff accordingly.

MOTION: TO AWARD INVITATION TO BID NO. 1914 – AWACS LIGHTING TO ARNOLD ELECTRIC FOR AN AMOUNT OF \$53,430 FOR COMPLETION OF LIGHTING AT THE AWACS DISPLAY ON S. SOONER ROAD; APPROVE MOVING BUDGETED FUNDS FROM 03-502-455 (ORVAL RAY TOWER) IN THE AMOUNT OF \$2,577, 03-515-449 (PLAYGROUND EQUIPMENT) IN THE AMOUNT OF \$15,242, AND 03-502-454 (EAGLE LAKE) IN THE AMOUNT OF \$28,451 TO ACCOUNT 03-502-452 (AWACS); AND DIRECT STAFF ACCORDINGLY.

MOVED BY: EASON SECOND: FINCH
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

Council Member Dean discussed making a small change bringing the stand back towards Sooner Rd. to get more lighting.

City Manager Mark Edwards explained he will get with engineers on the lighting.

18. EXECUTIVE SESSION

Discussion, consideration, possible action to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq. for the purpose of the following:

Discussion concerning pending investigations, claims, and actions pursuant to 25 O.S. § 307(B)(4).

MOTION: TO TABLE

MOVED BY: EASON SECOND: DEAN
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

19. ACTION FROM EXECUTIVE SESSION

Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning pending investigations, claims, and actions.

MOTION: TO TABLE

MOVED BY: DEAN SECOND: FINCH
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

20. COUNCIL INPUT: None

21. ADJOURNMENT

MOTION: TO ADJOURN AT 6:40PM

MOVED BY: EASON SECOND: DEAN
AYES: EASON, FINCH, DEAN AND MAYOR LINLEY
NAYS: NONE

Approved this 18th day of March, 2019.

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
March 4, 2019 – 6:00 P.M
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on March 1, 2019.)

1. CALL TO ORDER AT 6:40 P.M. BY CHAIRMAN LINLEY.
2. ROLL CALL

In Attendance: Trustees Floyd Eason, Pam Finch, Michael Dean and Chairman Linley.

City Employees: Trust Manager Mark Edwards and City Clerk Melissa Jones.

3. PUBLIC AND TRUSTEE INPUT

A. Public: None

B. Trustees:

- Dean: Leak at the fire hydrant located at 33rd & Holiday.

4. MANAGER'S REPORT: COMCD meeting this Thursday, March 7, 2019.

5. MINUTES

Discussion, consideration, possible action to approve minutes of regular meeting of the DCMSA of February 2019.

MOTION: TO APPROVE MINUTES

MOVED BY: FINCH SECOND: DEAN

AYES: EASON, FINCH, DEAN AND CHAIRMAN LINLEY

NAYS: NONE

6. REHABILITATION OF WATER WELL #17

Discussion, consideration, possible action to approve/deny Frontier Logging Corporation to rehabilitate Well #17 for the amount of \$64,507.00. Council awarded the maintenance contract for repair of water wells for FY 2018-2019 (RFP 1904) to Frontier Logging Corporation on May 21, 2018.

MOTION: TO APPROVE FRONTIER LOGGING CORPORATION TO REHABILITATE WELL #17 FOR THE AMOUNT OF \$64,507.00.

MOVED BY: FINCH SECOND: DEAN

03-04-19

AYES: EASON, FINCH, DEAN AND CHAIRMAN LINLEY
NAYS: NONE

Public Works Director Mike Cantrell answered questions.

Council Member Dean asked if there was money appropriated if the pump itself need overhauled.

Mayor Linley explained that if we would run into this kind of situation and dollar amount goes over the threshold, the City Manager has the authority to spend a certain amount on his own and we will ratify it later or we can call a special meeting.

City Manager Mark Edwards explained that this system is completely looped system so even with the Well being off it will not have an adverse effect.

Council Member Finch asked if we have an estimated date for rehabilitation.

Public Works Director Mike Cantrell estimated within the next three weeks.

7. TRUST INPUT: None

8. ADJOURNMENT

MOTION: TO ADJOURN AT 6:46PM

MOVED BY: DEAN SECOND: FINCH
AYES: EASON, FINCH, DEAN AND CHAIRMAN LINLEY
NAYS: NONE

Approved this 18th day of March, 2019.