



The City of Del City

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Del City Council

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Mayor

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Michael Dean

Ward 1 Councilman

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Ward 2 Councilman

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Ward 4 Councilman

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Mark Edwards

City Manager

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The City of Del City encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at 5:00 p.m. on December 30, 2016.

Signed: _____
City Clerk/Deputy City Clerk

PUBLIC NOTICE OF MEETING

Regular Meeting

City Council

3701 SE 15th Street – City Hall
Del City, Oklahoma

January 3, 2017 – 6:00 p.m.

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. INVOCATION

PLEDGE OF ALLEGIANCE

4. PUBLIC AND COUNCIL INPUT

(A maximum of thirty (30) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Personal character assassination and attacks on City personnel will not be heard or tolerated.)

- A. Public
- B. Council

5. CITY MANAGER'S REPORT
CITY CLERK'S REPORT

6. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Council, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Council members, the item will be heard in regular order.)

- A. Approve budget amendment for FY 2016-2017, as shown in Exhibit A to the Council agenda. Requested by City Clerk Carol Noble
- B. Approve minutes of regular meeting of the Council of December 19, 2016. Requested by City Clerk Carol Noble

7. DONATION FROM PHILLIPS 66

Discussion, consideration, possible action to accept a \$20,000 donation from Phillips 66 to the Fire Department for the purpose of improving safety equipment needs of the Fire Department. The Department has identified two areas to improve: (1) purchase between five and six new sets of firefighting bunker gear; and (2) purchase new Self-Contained Breathing Apparatus (SCBA) bottles to replace several that are set to reach the end of their service life. Any additional remaining funds would be used to purchase safety-related items for the Department. Funds are to be placed in account 01-516-213 Safety Equipment and Supplies. Requested by Major Brandon Pursell

8. PRESENTATION – ANNUAL AUDIT REPORT FOR FY 2015-16

Discussion, consideration, possible action to approve presentation, discussion, and receipt of the Annual Financial Report with accompanying independent auditor's report for the fiscal year ended June 30, 2016. Requested by City Clerk Carol Noble

9. AGREEMENT BETWEEN CITY OF DEL CITY AND IAFF LOCAL 2171

Discussion, consideration, possible action to approve continuation of the agreement between the City of Del City and the Local Firefighter's bargaining unit IAFF Local 2171 for FY 2016-2017; authorize Mayor or City Manager to endorse same. Terms have been reached to roll the FY 2015-2016 agreement without changes to this current year. All sections of the agreement have no changes with the exception of appropriate date changes. Requested by HR Director John Smith

10. EXECUTIVE SESSION

Discussion, consideration, possible action to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq. for the purpose of the following:

- A. Discussion concerning Employment Agreement, FY 2017-2018, with the City Manager pursuant to 25 O.S. § 307(B)(1). Requested by City Manager Mark Edwards
- B. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to locate within the City of Del City. Requested by City Manager Mark Edwards
- C. Discussion concerning the purchase or appraisal of real property pursuant to 25 O.S. § 307(B)(3). Requested by City Manager Mark Edwards
- D. Discussion concerning pending investigations, claims, and actions pursuant to 25 O.S. § 307(B)(4). Requested by City Attorney Jack Fried

11. ACTION FROM EXECUTIVE SESSION

- A. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session, including but not limited to: approve/deny City Manager's Employment Agreement for FY 2017-2018; authorize Mayor to endorse same. Requested by City Manager Mark Edwards
- B. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to locate within the City of Del City. Requested by City Manager Mark Edwards
- C. Discussion, consideration, possible action, if any, deemed appropriate arising from discussions held in executive session concerning matters pertaining to the purchase or appraisal of real property. Requested by City Manager Mark Edwards

D. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning pending investigations, claims, and actions. Requested by City Attorney Jack Fried

12. COUNCIL INPUT

13. ADJOURNMENT



PUBLIC NOTICE OF MEETING

Regular Meeting

Del City Municipal Services Authority

January 3, 2017 – 6:00 p.m.

3701 SE 15th Street – City Hall
Del City, Oklahoma

The DCMSA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. DCMSA may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at **5:00 p.m. on December 30, 2016.**

Signed: _____
City Clerk/Deputy City Clerk

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC AND TRUSTEE INPUT
 - A. Public
 - B. Trustees

4. MANAGER'S REPORT
5. MINUTES

Discussion, consideration, possible action to approve minutes of regular meeting of the DCMSA of December 19, 2016. Requested by City Clerk Carol Noble

6. PRESENTATION – ANNUAL AUDIT REPORT FOR FY 2015-16

Discussion, consideration, possible action to approve presentation, discussion, and receipt of the Annual Financial Report with accompanying independent auditor's report for the fiscal year ended June 30, 2016. Requested by City Clerk Carol Noble

7. REQUEST FOR PROPOSAL (RFP) NO. 1717 – VARIABLE FREQUENCY DRIVE CABINET

Discussion, consideration, possible action to award/deny RFP No. 1717 – Variable Frequency Drive Cabinet (VFD), to the lowest responsible bidder, Tri-State Industrial, for an amount not to exceed \$12,970.00. The VFD removes hard starts on electrical motors and was recommended by Garver Engineering for inclusion in the Wastewater Treatment Plant rehabilitation. The equipment will be purchased with funds from the OWRB loan and installed by Wastewater Plant personnel. Requested by Public Works Director Bill Graham

8. REQUEST FOR PROPOSAL (RFP) NO. 1718 – PEAK FLOW RETURN VALVE

Discussion, consideration, possible action to award/deny RFP No. 1718 – Peak Flow Return Valve, to the lowest responsible bidder, Ferguson Waterworks, for an amount not to exceed \$12,000.00. The valve controls the flow of water from the lagoon back to the plant during heavy flow events and was recommended by Garver Engineering for inclusion in the Wastewater Treatment Plant rehabilitation. The equipment will be purchased with funds from the OWRB loan and installed by Wastewater Plant personnel. Requested by Public Works Director Bill Graham

9. REQUEST FOR PROPOSAL (RFP) NO. 1719 – FLOW EQUALIZATION BASIN FLOW METER

Discussion, consideration, possible action to award/deny RFP No. 1719 – Flow Equalization Basin Flow Meter to the lowest responsible bidder, Edwards Equipment, for an amount not to exceed \$9,248.50. The equalization basin flow meter monitors the amount of water to the filters and UV system, preventing overloads, and was recommended by Garver Engineering for inclusion in the Wastewater Treatment Plant rehabilitation. The equipment will be purchased with funds from the OWRB loan and installed by Wastewater Plant personnel. Requested by Public Works Director Bill Graham

10. REQUEST FOR PROPOSAL (RFP) NO. 1720 – AIR CONDITIONING AND HEATING SYSTEM

Discussion, consideration, possible action to award/deny RFP No. 1720 – Air Conditioning and Heating System to the lowest responsible bidder, Hardesty Team, for an amount not to exceed \$22,300.20. The existing HVAC system was installed in 1986 and has had several major breakdowns. This item was identified and approved as a needed repair in the OWRB loan submittal. Requested by Public Works Director Bill Graham

11. REQUEST FOR PROPOSAL (RFP) NO. 1721 – HEADWORKS CRANE

Discussion, consideration, possible action to award/deny RFP No. 1721 – Headworks Crane to the lowest responsible bidder, Konecrane, for an amount not to exceed \$4,750.00. The annual inspections of the crane have indicated that it is close to the end of its useful life. This item was identified and approved as a needed repair in the loan submittal to OWRB for repairs to the Waste Water Treatment Plant. Requested by Public Works Director Bill Graham

12. REQUEST FOR PROPOSAL (RFP) NO. 1722 – BUILDING DOORS

Discussion, consideration, possible action to award/deny RFP No. 1722 – Building Doors to the lowest responsible bidder, Hall Building Products, for an amount not to exceed \$3,708.00. The existing doors have become uneconomically repairable due to years of service and are in need of replacement. This item was identified and approved as a needed repair in the loan submittal to OWRB for repairs to the Waste Water Treatment Plant. Requested by Public Works Director Bill Graham

13. TRUST INPUT

14. ADJOURNMENT