



# The City of Del City

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## Del City Council

Brian E. Linley

Mayor

(405) 670-7309

[blinley@cityofdelcity.org](mailto:blinley@cityofdelcity.org)

Michael Dean

Ward 1 Councilman

(405) 639-9343

[delcityward1@gmail.com](mailto:delcityward1@gmail.com)

Bill Giles

Ward 2 Councilman

(405) 672-4064

[bggiles@swbell.net](mailto:bggiles@swbell.net)

Ken Bartlett

Ward 3 Councilman

(405) 677-2233

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Floyd A. Eason

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(405) 677-6431

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Mark Edwards

City Manager

(405) 671-2800 or (405) 670-7300

[medwards@cityofdelcity.org](mailto:medwards@cityofdelcity.org)

The City of Del City encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at 5:00 p.m. on June 17, 2016.

Signed: \_\_\_\_\_

City Clerk/Deputy City Clerk

## **PUBLIC NOTICE OF MEETING**

Regular Meeting

City Council

3701 SE 15th Street – City Hall  
Del City, Oklahoma

**June 20, 2016 – 6:00 p.m.**

## AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. INVOCATION

PLEDGE OF ALLEGIANCE

4. PUBLIC AND COUNCIL INPUT

(A maximum of thirty (30) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Personal character assassination and attacks on City personnel will not be heard or tolerated.)

A. Public

B. Council

5. CITY MANAGER'S REPORT

CITY CLERK'S REPORT

6. CITY-WIDE EAGLE PRIDE AWARD WINNERS

Discussion, consideration, possible action to present awards to the 2016 winners of the City-wide Eagle Pride Contest. Requested by Beautification Liaison Cynthia Harwell

**Ward I**

John Martinez  
3909 Chetwood

George and Blanche Stedman  
3213 Simmons

Stephen Woody  
4005 Clendon Way

**Ward III**

Willa McMullen  
2113 June Lane

Mike Snapp  
3400 Epperly Drive

Jim Sullivan  
4757 Del Porte Drive

**Businesses**

Taco Bell  
4700 S.E. 29th Street

Vision Source  
4650 S.E. 15th Street

**Ward II**

Jason and Betsy Evans  
2512 Trigg Drive

Francisco Revilla  
3708 S.E. 24th Street

Irene Dildine  
3828 S.E. 23rd Street

**Ward IV**

John Ogle  
421 Hisel

Mike Grimmett  
4110 Fairview Street

Debbie Jones  
321 Hisel

7. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Council, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Council members, the item will be heard in regular order.)

- A. Approve minutes of regular meeting of the Council of June 6, 2016. Requested by City Clerk Carol Noble
- B. Approve blanket purchase order for Fleet Maintenance Division for FY 2016-2017 under account 01-518-218. Requested by Public Works Director Bill Graham

01-0033	A&H Auto, Inc.	\$500.00
01-0561	ATC Freightliner	500.00
01-1034	Accutrac	500.00
01-0316	Advance	1,000.00
01-0750	AutoZone	750.00
01-0605	Central New Holland	500.00
01-0213	Cummins SO. Plains	500.00
01-0050	FleetPride	1,000.00
01-0190	Howard Parts	750.00
01-0081	Hudiburg	750.00
01-0578	Midwest Hose	750.00
01-0634	NAPA Auto Parts	1,000.00
01-3056	O'Connors Lawn	750.00
01-0118	OCT Equipment	750.00
01-0354	O'Reilly Auto Parts	1,500.00
01-1079	P&K Equipment	750.00
01-0443	Perfection	500.00
01-1765	Pro Power	500.00
01-2992	Southern Tire Mart	750.00
01-0344	T & W Tires	<u>750.00</u>
	Total	\$14,750.00

- C. Approve using Alliance Personnel Services to provide temporary labor to be utilized in Park Maintenance Division; authorize/deny initiation of blanket purchase order and issuance of warrants from account 01-515-111 Seasonal Labor, not to exceed \$20,000.00, upon receipt and validation of invoices. Requested by Street/Parks Supervisor David Ellis
- D. Approve using AmeriWorks Occupational Health Center for pre-employment physical/drug screens and fit-for-duty physicals; authorize/deny initiation of blanket purchase order and issuance of warrants from account 01-505-316 Medical Services, not to exceed \$7,000.00, upon receipt and validation of invoices. Requested by HR Comp/Benefit Supervisor Jan Clayton

- E. Approve using Oklahoma Publishing Company for publication of advertisements for position openings; authorize/deny initiation of blanket purchase order and issuance of warrants from account 01-505-301 Legal Publications, not to exceed \$4,000.00, upon receipt and validation of invoices. Requested by HR Comp/Benefit Supervisor Jan Clayton
- F. Approve using McAfee & Taft for labor relations; consulting and representation as required in matters relating to labor relations with FOP and/or IAFF; authorize/deny initiation of blanket purchase order and issuance of warrants from account 01-505-376 Professional Services, not to exceed \$5,000.00, upon receipt and validation of invoices. Requested by HR Comp/Benefit Supervisor Jan Clayton
- G. Approve blanket purchase order for Tabitha Mattison in the amount of \$5,000.00 from Account No. 35-510-363 for code enforcement abatements for FY 2016-2017. Requested by City Planner Monica Cardin
- H. Approve blanket purchase order for Taylor and Messner Property Preservation in the amount of \$5,000.00 from Account No. 35-510-363 for code enforcement abatements for FY 2016-2017. Requested by City Planner Monica Cardin
- I. Approve blanket purchase order for Steven K. Wesnidge (Steve's Contractor Service) in the amount of \$10,000.00 from Account No. 35-510-363 for code enforcement abatements for FY 2016-2017. Requested by City Planner Monica Cardin

8. NOMINATION/APPOINTMENT – DEL CITY HOUSING AUTHORITY

Discussion, consideration, possible action to accept the resignation of Kelly Caldwell from the Resident Commissioner position to the Del City Housing Authority; approve Mayor's nomination (name to be submitted) to the Del City Housing Authority position, said term not to exceed March 8, 2019; or declare/deny said position vacant. Requested by Mayor Brian Linley

9. RESOLUTION – 911 EMERGENCY PHONE FEE RATE

Discussion, consideration, possible action to approve Resolution No. \_\_\_\_\_, establishing the rate for Nine-One-One Emergency Telephone Service fee for calendar year 2017 at 3% of the recurring charges as designated by the tariff; authorize Mayor to endorse same. (This reflects no change in current rates.) Requested by City Manager Mark Edwards

10. REPAIR TO TRAFFIC LIGHT AT INTERSECTION OF VICKIE DRIVE AND SE 15TH STREET

Discussion, consideration, possible action to ratify the cost of repairs to the traffic light at the intersection of Vickie Drive and SE 15th Street. The repair was completed by Midstate Traffic Control, Inc., for an amount not to exceed \$24,624.00. The traffic light was hit by a tractor trailer resulting in the total destruction of a support pole. Measures will be taken to recoup the funds from the operator's insurance company. Requested by Public Works Director Bill Graham

11. MUTUAL COOPERATION AGREEMENT BETWEEN OKLAHOMA COUNTY AND THE CITY OF DEL CITY

Discussion, consideration, possible action to approve/deny General Mutual Cooperation Agreement between the City of Del City and Oklahoma County; authorize Mayor to endorse same. The agreement outlines the type of support that can be provided by the County and the mutual benefit associated with such an agreement. Requested by Public Works Director Bill Graham

12. ANIMAL SHELTER CONTRACT RENEWAL WITH OKLAHOMA CITY

Discussion, consideration, possible action to approve renewal of contractual agreement between City of Oklahoma City (Animal Welfare Division) and City of Del City for FY 2016-2017; authorize Mayor to endorse same. Requested by Deputy City Clerk Melissa Jones

13. RESOLUTION – CONSENT TO REDEVELOPMENT INCENTIVE AGREEMENT AND APPROPRIATION OF SALES TAX

Discussion, consideration, possible action to approve/deny Resolution No. \_\_\_\_\_, approving the consent to the Redevelopment Incentive Agreement by and between the Del City Economic Development Authority and Charles A Shadid LLC and authorizing the appropriation of certain sales taxes in support of the project for the remainder of the fiscal year ending June 30, 2016; authorize Mayor to endorse necessary documents. Requested by Community Services Director Tom Leatherbee

14. DISCUSSION ONLY – DEL CITY COMMUNITY CENTER AND RAY TRENT PARK ORDINANCE AMENDMENTS

Discussion, consideration, possible action to hold a discussion concerning amending the ordinance pertaining to the Del City Community Center and Ray Trent Park, as follows: add language modifying and establishing when rental payment is due for scheduled events at the Del City Community Center; add language modifying and establishing rental rates and fees for non-alcohol and alcohol events at the Del City Community Center and establishing hours of operations; and add language modifying and establishing rental rates at Ray Trent Park for different timeframes of the day. Requested by Assistant to City Manager Geranium Carrington

15. EXECUTIVE SESSION

Discussion, consideration, possible action to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq., for the purpose of the following:

- A. Discussion concerning matters pertaining to economic development, including the transfer of property, financing or the creation of proposal to entice a business to locate within the City of Del City as provided in 25 O.S. § 307(C)(10). Requested by City Manager Mark Edwards
- B. Discussion concerning the purchase or appraisal of real property pursuant to 25 O.S. § 307(B)(3). Requested by City Manager Mark Edwards
- C. Discussion concerning pending investigations, claims, and actions pursuant to 25 O.S. § 307(B)(4). Requested by City Attorney Jack Fried

16. ACTION FROM EXECUTIVE SESSION

- A. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to locate within the City of Del City. Requested by City Manager Mark Edwards
- B. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters

pertaining to the purchase or appraisal of real property, including but not limited to, approve and ratify payments of \$434,700.00, for 3204, 3208 and 3220 Tinker Diagonal, Case No. CJ-2015-6787, and \$464,800.00, for 3140 Tinker Diagonal, Case No. CJ-2015-6786, District Court of Oklahoma County, to Oklahoma County Court Clerk for acquisition of property pursuant to condemnation proceedings – Phillips 66 gas station and strip mall; and direct staff accordingly. Requested by City Manager Mark Edwards

- C. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning pending investigations, claims, and actions. Requested by City Attorney Jack Fried

17. COUNCIL INPUT

18. ADJOURNMENT



## PUBLIC NOTICE OF MEETING

Regular Meeting

### Del City Municipal Services Authority

**June 20, 2016 – 6:00 p.m.**

3701 SE 15th Street – City Hall  
Del City, Oklahoma

The DCMSA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. DCMSA may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at **5:00 p.m. on June 17, 2016.**

Signed: \_\_\_\_\_  
City Clerk/Deputy City Clerk

### AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC AND TRUSTEE INPUT
  - A. Public
  - B. Trustees
4. MANAGER'S REPORT
5. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Trust, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Trust members, the item will be heard in regular order.)

A. Approve minutes of regular meeting of the DCMSA of June 6, 2016.  
Requested by City Clerk Carol Noble

B. Approve blanket purchase order for Fleet Maintenance Division for  
FY 2016-2017 under account 20-530-218. Requested by Public Works  
Director Bill Graham

01-0561	ATC Freightliner	\$500.00
01-0213	Cummins So. Plains	750.00
01-0050	FleetPride	750.00
01-0005	Hoidale	750.00
01-0578	Midwest Hose	1,000.00
01-0634	NAPA Auto Parts	1,000.00
01-0354	O'Reilly Auto Parts	1,000.00
01-0443	Perfection	750.00
01-0907	Rush Truck	1,000.00
01-2992	Southern Tire Mart	750.00
01-0288	United Engine	<u>1,000.00</u>
	Total	\$9,250.00

C. Approve blanket purchase order for Fleet Maintenance Division for  
FY 2016-2017 under account 20-534-218. Requested by Public Works  
Director Bill Graham

01-0033	A&H Auto, Inc.	\$500.00
01-0561	ATC Freightliner	500.00
01-1034	Accutrac	500.00
01-0316	Advance	1,000.00
01-0750	AutoZone	750.00
01-0050	FleetPride	500.00
01-0190	Howard Parts	750.00
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01-0578	Midwest Hose	750.00
01-0634	NAPA Auto Parts	750.00
01-0118	OCT Equipment	750.00
01-3056	O'Connors Lawn	750.00
01-0354	O'Reilly Auto Parts	1,500.00
01-0443	Perfection	500.00
01-1765	Pro Power	500.00
01-2992	Southern Tire Mart	750.00
01-0344	T & W Tires	<u>500.00</u>
	Total	\$12,000.00

6. REQUEST FOR PROPOSAL (RFP) NO. 1701 – WATER METERS, BOXES, LIDS, FIRE HYDRANTS

Discussion, consideration, possible action to award/deny RFP No. 1701 – water meters, boxes, lids, and fire hydrants to the lowest responsible bidders, Oklahoma Contractors and OKC Winwater Waterworks, for items to be used throughout FY 2016-2017. Requested by Public Works Director Bill Graham

7. TRUST INPUT

8. ADJOURNMENT



## **PUBLIC NOTICE OF MEETING**

Regular Meeting

### **Del City Economic Development Authority**

**June 20, 2016 – 6:00 p.m.**

**3701 SE 15th Street – City Hall  
Del City, Oklahoma**

The DCEDA Trust encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. DCEDA Trust may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at **5:00 p.m. on June 17, 2016.**

Signed: \_\_\_\_\_  
City Clerk/Deputy City Clerk

### AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC AND TRUSTEE INPUT
  - A. Public
  - B. Trustees

4. MINUTES

Discussion, consideration, possible action to approve minutes of regular meeting of the DCEDA of June 6, 2016. Requested by City Clerk Carol Noble

5. RESOLUTION – REDEVELOPMENT INCENTIVE AGREEMENT

Discussion, consideration, possible action to approve Resolution No. \_\_\_\_\_, approving Redevelopment Incentive Agreement by and between the Del City Economic Development Authority and Charles A Shadid LLC;

authorize Trust Chairman to endorse necessary documents. Requested by  
Community Services Director Tom Leatherbee

6. TRUST INPUT
7. ADJOURNMENT