



The City of Del City

Mailing Address:

P.O. Box 15177

Del City, Oklahoma 73155

•Telephone: 405-677-5741

•Fax: 405-671-2807

• www.cityofdelcity.com • email: info@cityofdelcity.com

Del City Council

Brian E. Linley

Mayor

(405) 670-7309

blinley@cityofdelcity.org

Michael Dean

Ward 1 Councilman

(405) 639-9343

delcityward1@gmail.com

Bill Giles

Ward 2 Councilman

(405) 672-4064

bggiles@swbell.net

Ken Bartlett

Ward 3 Councilman

(405) 677-2233

krbjab@cox.net

Floyd A. Eason

Ward 4 Councilman

(405) 677-6431

delcityward4@gmail.com

Mark Edwards

City Manager

(405) 671-2800 or (405) 670-7300

medwards@cityofdelcity.org

The City of Del City encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at **5:00 p.m.** on **September 4, 2015.**

Signed: _____
City Clerk/Deputy City Clerk

PUBLIC NOTICE OF MEETING

Regular Meeting

City Council

3701 SE 15th Street – City Hall
Del City, Oklahoma

September 8, 2015 – 6:00 p.m.

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. INVOCATION

PLEDGE OF ALLEGIANCE

4. PUBLIC AND COUNCIL INPUT

(A maximum of thirty (30) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Personal character assassination and attacks on City personnel will not be heard or tolerated.)

A. Public

B. Council

5. CITY MANAGER'S REPORT

CITY CLERK'S REPORT

6. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Council, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Council members, the item will be heard in regular order.)

- A. Approve budget amendment for FY 2015-2016, as shown in Exhibit A to the Council agenda. Requested by City Clerk Carol Noble
- B. Approve minutes of regular meeting of the Council of August 17, 2015. Requested by City Clerk Carol Noble

7. RESOLUTION APPROVING INDEBTEDNESS OF THE DEL CITY ECONOMIC DEVELOPMENT AUTHORITY – INCREMENT DISTRICT NO. 1, CITY OF DEL CITY

Discussion, consideration, possible action to approve Resolution No. _____, approving indebtedness of the Del City Economic Development Authority in an amount not to exceed \$2,044,000 in subordinate and conditional incentive sales tax apportionment obligations; waiving competitive bidding of the sale of the revenue note; approving assistance in development financing; authorizing pledge of apportioned sales tax increments; and other matters relating thereto; authorize Mayor to execute said resolution. Requested by City Manager Mark Edwards

8. SCOTT STREET SOUTH REDEVELOPMENT PROJECT PLAN – INCREMENT DISTRICT NO. 3, CITY OF DEL CITY

A. Public Hearing and Presentation of the Proposed Project Plan

Discussion, consideration, possible action to approve holding a public hearing and presentation of the proposed Scott Street South Redevelopment Project Plan for the purpose of providing an opportunity for questions and answers regarding the proposed project plan. Requested by City Manager Mark Edwards

B. Introduction of Ordinance

Discussion, consideration, possible action to approve introduction of Ordinance No. _____, an ordinance approving and adopting the Scott Street South Redevelopment Project Plan, a project plan pursuant to

the Oklahoma Local Development Act and an Urban Renewal Plan pursuant to the Oklahoma Urban Renewal Law; designating and adopting project area and increment district boundaries; designating and adopting urban renewal area boundaries; establishing a date for the creation of Increment District No. Three, City of Del City; adopting certain findings; authorizing the City of Del City to carry out and administer the project plan; establishing a tax apportionment fund; declaring apportioned funds to be special funds of the City of Del City or alternative authorized entity; authorizing the use of sales tax increment revenues for the payment or financing of certain project costs; authorizing the use of other resources to pay for or finance project costs; authorizing the Del City Economic Development Authority or alternative authorized entity to issue bonds or notes and carry out certain provisions of the project plan; ratifying and confirming the actions, recommendations and findings of the Review Committee and the Planning Commission; directing continuing apportionment; providing for severability; declaring an emergency. Requested by City Manager Mark Edwards

C. Approval and Announcement of Second Public Hearing

Discussion, consideration, possible action to approve announcement of September 22, 2015, as the date of the second public hearing and presentation of the proposed Scott Street South Redevelopment Project Plan at which any interested persons shall have the opportunity to be heard in support of or opposition to the proposed Project Plan prior to any Council action with regard to adoption of the proposed Project Plan. Requested by City Manager Mark Edwards

9. RENEWAL OF WORKERS' COMPENSATION OWN RISK PERMIT #11388

Discussion, consideration, possible action to approve application to the Workers' Compensation Court for permit (#11388) to carry own risk Workers' Compensation coverage; authorize Mayor to endorse same. A 60-day pre-expiration date filing of application is mandated by the Court, and a \$1,000.00 application fee (shared by City & DCMSA) was previously approved. Requested by Human Resource Director John Smith

10. DISPOSAL OF RECORDS –MUNICIPAL COURT

Discussion, consideration, possible action to approve disposal of court records from FY 2009-2010. Requested by City Clerk Carol Noble

11. NOMINATIONS/APPOINTMENTS

- A. Discussion, consideration, possible action to approve reappointment of R. Blaine Nice as Municipal Judge; approve reappointment of Susan Rogers as alternate Municipal Judge; and approve reappointment of Sheila Thee as additional alternate Municipal Judge, said terms not to exceed August 1, 2017. Requested by Mayor Brian Linley
- B. Discussion, consideration, possible action to approve reappointment of Mayor's nomination for Mayor's Appointment (Carol Goodwin) Beautification Committee position, said term not to exceed October 1, 2018; or to declare/deny said position vacant. Requested by Mayor Brian Linley
- C. Discussion, consideration, possible action to approve reappointment of Mayor's nominations for Ward 4 (Tony Ellis) and Ward 1 (Joe Satterwhite) Planning Commission positions, said terms not to exceed September 1, 2018; or to declare/deny said positions vacant. Requested by Mayor Brian Linley
- D. Discussion, consideration, possible action to approve reappointment of Mayor's nomination for Ward 2 (Ron Williamson) Park and Recreational Commission position, said term not to exceed October 1, 2017; or to declare/deny said position vacant. Requested by Mayor Brian Linley
- E. Discussion, consideration, possible action to approve reappointment of Mayor's nomination (Linda Cooper) Board of Adjustment position, said term not to exceed September 8, 2018; or to declare/deny said position vacant. Requested by Mayor Brian Linley

12. ASSESS ABATEMENT COSTS TO PROPERTY OWNERS

Discussion, consideration, possible action to approve and ratify assessment costs in the total amount of \$8,075.40 to property owners for cleanup of property previously abated, in accordance with Del City Code Sections 13-106 through 13-114. Requested by City Planner Monica Cardin

- (1) Location: 3513 Del View Drive
Owner: Anita L Birnbaum (Ft. Lauderdale, Florida)
Contractor Fee\$400.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.\$16.00
Total Expenses\$769.54

- (2) Location: 3412 Eastwood Circle
 Owner: Jessie W Furnish (Independence, Kentucky)
 Contractor Fee\$625.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.\$16.00
 Total Expenses\$994.54
- (3) Location: 1411 Hampton Drive
 Owner: James George Henwood (Edmond, Oklahoma)
 Mobilization Fee.....\$200.00
 Administrative Expenses\$176.77
 Mailings, photos, processing, copying, etc.\$8.00
 Total Expenses\$384.77
- (4) Location: 2116 June Lane
 Owner: Georgia L Whitworth (Del City, Oklahoma)
 Contractor Fee\$700.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.\$16.00
 Total Expenses\$1,069.54
- (5) Location: 4732 Koelsch Drive
 Owner: Michael E Wallach (Oklahoma City, Oklahoma)
 Contractor Fee\$200.00
 Administrative Expenses\$176.77
 Mailings, photos, processing, copying, etc.\$8.00
 Total Expenses\$384.77
- (6) Location: 4740 Koelsch Drive
 Owner: Paul A & Cynthia M Bunch (Oklahoma City, Oklahoma)
 Contractor Fee\$250.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.\$16.00
 Total Expenses\$619.54
- (7) Location: 3037 Neighbors Lane
 Owner: Jason Davison & Carly Stone (Oklahoma City, Oklahoma)
 Contractor Fee\$400.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.\$16.00
 Total Expenses\$769.54

- (8) Location: 4217 Sunnyview Drive
 Owner: Jaime Herrin (Del City, Oklahoma)
 Contractor Fee\$450.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.\$16.00
 Total Expenses\$819.54

- (9) Location: 4107 SE 11th Street
 Owner: Johnathon M Miller (Del City, Oklahoma)
 Contractor Fee\$500.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.\$16.00
 Total Expenses\$869.54

- (10) Location: 4501 SE 22nd Street
 Owner: Bonnie Larabee (Oklahoma City, Oklahoma)
 Contractor Fee\$600.00
 Administrative Expenses\$176.77
 Mailings, photos, processing, copying, etc.\$8.00
 Total Expenses\$784.77

- (11) Location: 4837 SE 41st Street
 Owner: Eliza Rodriguez (Oklahoma City, Oklahoma)
 Contractor Fee\$425.00
 Administrative Expenses\$176.77
 Mailings, photos, processing, copying, etc.\$8.00
 Total Expenses\$609.77

13. OKLAHOMA CITY ANIMAL SHELTER CONTRACT RENEWAL FOR
 FY 2015-2016

Discussion, consideration, possible action to approve renewal of contractual agreement between City of Oklahoma City (Animal Welfare Division) and City of Del City for fiscal year 2015-2016; authorize Mayor to endorse same. Requested by Deputy City Clerk Melissa Jones

14. METROPOLITAN TRANSIT COMMITTEE MEMORANDUM OF
 UNDERSTANDING

Discussion, consideration and possible action to accept/deny the Memorandum of Understanding with ACOG as it relates to the formation of a countywide transit authority; authorize Mayor to endorse same; approve mayor's appointment of one primary member and one alternate to the

Regional Transit Authority Task Force; and direct staff accordingly.
Requested by City Manager Mark Edwards

15. ENGINEERING SERVICES IN REGARD TO FIRE STATION #1

Discussion, consideration, possible action to accept/deny engineering services of JGVEngineering towards reestablishment of the intersection of Bob Woods Drive and SE 27th, and Del Road and Sunnyslane as they relate to the construction of the new Fire Station, for a cost not to exceed \$15,950.00; and to direct staff accordingly. Requested by City Manager Mark Edwards

16. EXECUTIVE SESSION

Discussion, consideration, possible action to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq., for the purpose of the following:

- A. Discussion concerning pending investigations, claims or actions, including but not limited to, Danny L. Toney vs. City of Del City, case number 2014-02916 Y, Workers Compensation Court, State of Oklahoma, pursuant to 25 O.S. § 307(B)(4). Requested by City Attorney Jack Fried
- B. Discussion concerning matters pertaining to economic development, including the transfer of property, financing or the creation of proposal to entice a business to locate within the City of Del City as provided in 25 O.S. § 307(C)(10). Requested by City Manager Mark Edwards
- C. Discussion concerning the purchase or appraisal of real property pursuant to 25 O.S. § 307(B)(3). Requested by City Manager Mark Edwards

17. ACTION FROM EXECUTIVE SESSION

- A. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning pending investigations, claims or actions, including but not limited to, Danny L. Toney vs. City of Del City, case number 2014-02916 Y, Workers Compensation Court, State of Oklahoma. Requested by City Attorney Jack Fried

- B. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to locate within the City of Del City. Requested by City Manager Mark Edwards
- C. Discussion, consideration, possible action, if any, deemed appropriate arising from discussions held in executive session concerning matters pertaining to the purchase or appraisal of real property. Requested by City Manager Mark Edwards

18. COUNCIL INPUT

19. ADJOURNMENT



PUBLIC NOTICE OF MEETING

Regular Meeting

Del City Municipal Services Authority

September 8, 2015 – 6:00 p.m.

3701 SE 15th Street – City Hall
Del City, Oklahoma

The DCMSA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. DCMSA may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at **5:00 p.m. on September 4, 2015.**

Signed: _____
City Clerk/Deputy City Clerk

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC AND TRUSTEE INPUT
 - A. Public
 - B. Trustees
4. MANAGER'S REPORT
5. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Trust, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Trust members, the item will be heard in regular order.)

- A. Approve budget amendment for FY 2014-2015, as shown in Exhibit A to the DCMSA agenda. Requested by City Clerk Carol Noble
 - B. Approve budget amendment for FY 2015-2016, as shown in Exhibit B to the DCMSA agenda. Requested by City Clerk Carol Noble
 - C. Approve minutes of regular meeting of the DCMSA of August 17, 2015. Requested by City Clerk Carol Noble
6. INVITATION TO BID (ITB) NO. 1605 – MANHOLE REHABILITATION
SEWER LINE REPLACEMENT
- Discussion consideration, possible action to award ITB No. 1605 to the lowest responsible bidder, Urban Contractors, LLC, in the amount of \$87,800.00 for sewer line and manhole rehabilitation and replacements in problem areas throughout the City of Del City. Requested by Public Works Director Bill Graham
7. TRUST INPUT
8. ADJOURNMENT



PUBLIC NOTICE OF MEETING

Regular Meeting

Del City Economic Development Authority

September 8, 2015 – 6:00 p.m.
3701 SE 15th Street – City Hall
Del City, Oklahoma

The DCEDA Trust encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. DCEDA Trust may waive the 48-hour rule if signing is not the necessary accommodation.

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Signed: _____
City Clerk/Deputy City Clerk

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(This item is placed on the agenda so the Trust, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Trust members, the item will be heard in regular order.)

- A. Approve budget amendment for FY 2015-2016, as shown in Exhibit A to the DCEDA agenda. Requested by City Clerk Carol Noble

B. Approve minutes of regular meeting of the DCEDA of June 1, 2015.
Requested by City Clerk Carol Noble

5. RATIFY AUTHORIZATION TO EXECUTE CLOSING DOCUMENTS
RELATED TO THE FINAL NOTE OF ALREADY-AUTHORIZED AMOUNT
– INCREMENT DISTRICT NO. 1, CITY OF DEL CITY

Discussion, consideration, possible action to ratify the authorization of the Chairman or Vice Chairman of the Authority to approve, finalize, execute, modify and/or deliver the necessary and appropriate transactional documents regarding the final note of the already-authorized tax apportionment obligations in connection with Increment District No. 1, City of Del City; authorizing the Chairman or Vice Chairman to execute the necessary and appropriate closing documents related to Note A-6. Requested by Trust Manager Mark Edwards

6. RESOLUTION AUTHORIZING ISSUANCE OF REVENUE NOTE –
INCREMENT DISTRICT NO. 1, CITY OF DEL CITY

Discussion, consideration, possible action to approve/deny Resolution No. _____, authorizing the issuance of Del City Economic Development Authority revenue note in an amount not to exceed \$2,044,000 in subordinate and conditional incentive sales tax apportionment obligations; waiving competitive bidding of the sale of the revenue note; approving and authorizing the Chairman or Vice Chairman of the Authority to approve, finalize, execute, modify and/or deliver the necessary or appropriate transactional documents regarding the note; and authorizing disbursements of proceeds from the sale of the note for the payment of project costs in connection with Increment District No. 1, City of Del City, in accordance with authorizations and redevelopment agreements and amendments thereto approved by the Authority; authorize the Chairman to execute said resolution. Requested by Trust Manager Mark Edwards

7. TRUST INPUT

8. ADJOURNMENT