



# The City of Del City

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## Del City Council

Brian E. Linley

Mayor

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[blinley@cityofdelcity.org](mailto:blinley@cityofdelcity.org)

Michael Dean

Ward 1 Councilman

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Bill Giles

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(405) 672-4064

[bggiles@swbell.net](mailto:bggiles@swbell.net)

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Ward 3 Councilman

(405) 677-2233

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Mark Edwards

City Manager

(405) 671-2800 or (405) 670-7300

[medwards@cityofdelcity.org](mailto:medwards@cityofdelcity.org)

The City of Del City encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at **5:00 p.m.** on **October 2, 2015.**

Signed: \_\_\_\_\_  
City Clerk/Deputy City Clerk

## **PUBLIC NOTICE OF MEETING**

Regular Meeting

City Council

3701 SE 15th Street – City Hall  
Del City, Oklahoma

**October 5, 2015 – 6:00 p.m.**

## AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. INVOCATION

PLEDGE OF ALLEGIANCE

4. PUBLIC AND COUNCIL INPUT

(A maximum of thirty (30) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Personal character assassination and attacks on City personnel will not be heard or tolerated.)

A. Public

B. Council

5. CITY MANAGER'S REPORT

CITY CLERK'S REPORT

6. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Council, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Council members, the item will be heard in regular order.)

- A. Approve minutes of regular meeting of the Council of September 21, 2015. Requested by City Clerk Carol Noble
- B. Approve minutes of special meeting of the Council of September 22, 2015. Requested by City Clerk Carol Noble
- C. Approve blanket purchase order for Fleet Maintenance Division for FY 2015-2016 under account 01-518-218. Requested by Public Works Director Bill Graham

01-0033	A&H Auto, Inc	\$ 500.00
01-0316	Advance	750.00
01-0190	Howard Parts	750.00
01-0634	NAPA Auto Parts	1,000.00
01-0443	Perfection	500.00
01-1765	Pro Power	500.00
01-2992	Southern Tire Mart	<u>750.00</u>
	Total	\$4,750.00

7. RENEWAL OF LIABILITY, FLEET, AND PROPERTY INSURANCE

Discussion, consideration, possible action to:

- A. Approve renewal of property insurance with Chubb Insurance, agent Glenn Harris & Associates, in the total amount of \$123,060, city share \$61,530, DCMSA share \$61,530 for the period of November 1, 2015 through October 31, 2016. Requested by City Clerk Carol Noble
- B. Approve renewal of liability/fleet insurance with National Casualty Company, agent Glenn Harris & Associates Insurance, in the total amount of \$192,871, city share \$ 96,435.50, DCMSA share \$96,435.50 for the period November 1, 2015 through October 31, 2016. Requested by City Clerk Carol Noble

C. Approve renewal of liability insurance for law enforcement, public officials, and employment practices with Scottsdale Insurance, agent Glenn Harris & Associates Insurance, in the total amount of \$101,839.50, city share \$ 81,787.48, DCMSA share \$20,052.02 for the period November 1, 2015 through October 31, 2016. Requested by City Clerk Carol Noble

8. PRESENTATION FROM THE DELQUEST COMMITTEE

Discussion, consideration, possible action to receive a presentation from the DelQuest committee; authorize City Manager to expend up to \$3,800.00 in support of the DelQuest leadership program (a conjointly sponsored program between the City of Del City, Mid-Del School system, Rose State College, Del City Chamber of Commerce and local businesses); declare/deny a public purpose. Requested by City Manager Mark Edwards

9. ENGINEERING SERVICES IN REGARD TO FIRE STATION #1

Discussion, consideration, possible action to approve/deny engineering services of JGVEngineering toward reestablishment of the intersection of Bob Woods Drive and SE 27th, and Del Road and Sunnyslane as they relate to the construction of the new Fire Station, for a cost not to exceed \$15,950.00; and direct staff accordingly. Requested by City Manager Mark Edwards

10. AWARD OF CDBG SMALL CITIES 2015 GRANT

Discussion, consideration, possible action to approve CDBG contract 16435 CDBG 15 in the amount of \$118,195.00; authorize Mayor to endorse all contract documents. Requested by City Clerk Carol Noble

11. ASSESS ABATEMENT COSTS TO PROPERTY OWNERS

Discussion, consideration, possible action to approve and ratify assessment costs in the total amount of \$6,947.47 to property owners for cleanup of property previously abated, in accordance with Del City Code Sections 13-106 through 13-114. Requested by City Planner Monica Cardin

(1) 105 Burk Way

Owner: Stephen A Bodenhamer (Oklahoma City, Ok)

Contractor Fee .....\$650.00

Administrative Expenses .....\$176.77

Mailings, photos, processing, copying, etc. ....\$8.00

Total Expenses .....\$834.77

- (2) 3412 Frostwood Terrace  
Owner: Charsetta Cobb (Oklahoma City, Ok)  
Contractor Fee .....\$150.00  
Administrative Expenses .....\$176.77  
Mailings, photos, processing, copying, etc. ....\$8.00  
Total Expenses .....\$334.77
- (3) 3420 Lazy Lane  
Owner: Varghese Vergis TRS (Yukon, Ok)  
Contractor Fee .....\$480.00  
Administrative Expenses .....\$353.54  
Mailings, photos, processing, copying, etc. ....\$16.00  
Total Expenses .....\$849.54
- (4) 3125 Longridge Road  
Owner: Rickey E Krueger (Del City, Ok)  
Contractor Fee .....\$900.00  
Administrative Expenses .....\$176.77  
Mailings, photos, processing, copying, etc. ....\$8.00  
Total Expenses .....\$1,084.77
- (5) 2416 S Mansfield Street  
Owner: James W Sapp (Oklahoma City, Ok)  
Contractor Fee .....\$750.00  
Administrative Expenses .....\$176.77  
Mailings, photos, processing, copying, etc. ....\$8.00  
Total Expenses .....\$934.77
- (6) 3929 Oakbrook Drive  
Owner: BOKF NA (Tulsa, Ok)  
Contractor Fee .....\$235.00  
Administrative Expenses .....\$176.77  
Mailings, photos, processing, copying, etc. ....\$8.00  
Total Expenses .....\$419.77
- (7) 3301 Trigg Drive  
Owner: Billy J & Lori A Self (Del City, Ok)  
Contractor Fee .....\$400.00  
Administrative Expenses .....\$353.54  
Mailings, photos, processing, copying, etc. ....\$16.00  
Total Expenses .....\$769.54

(8) 3328 SE 18<sup>th</sup> Street  
 Owner: Alan R & Kimberly Smith (Oklahoma City, Ok)  
 Contractor Fee .....\$600.00  
 Administrative Expenses .....\$176.77  
 Mailings, photos, processing, copying, etc. ....\$8.00  
 Total Expenses .....\$784.77

(9) 3400 SE 27<sup>th</sup> Street  
 Owner: Michael D Walker (Del City, Ok)  
 Contractor Fee .....\$750.00  
 Administrative Expenses .....\$176.77  
 Mailings, photos, processing, copying, etc. ....\$8.00  
 Total Expenses .....\$934.77

12. RIGHT-OF-WAY OFFER FOR PARCEL 2.1 LOCATED IN RAY TRENT PARK

Discussion, consideration, possible action to approve/deny Project #23310-0040-5 (426) RW Parcel 2.1 and to accept offer from the Oklahoma Department of Transportation in the amount of \$52,500.00 by the State of Oklahoma for right-of-way acquisition along the south edge of Ray Trent Park for the purpose of expansion of the exit ramp on westbound Interstate 40; authorize the execution of signatures to said documents by the Mayor; and proceed as directed. Requested by City Manager Mark Edwards

13. CONCRETE REPAIRS AT VARIOUS LOCATIONS

Discussion, consideration, possible action to approve/deny an agreement with SAC Services Inc., the lowest responsible bidder, for an amount not to exceed \$30,645.00 to accomplish concrete repairs at various locations throughout the city. Repairs are required primarily due to water line breaks under streets and driveways. Requested by Public Works Director Bill Graham

14. VEGETATION REMOVAL FROM DEL VIEW DRIVE NORTH TO JUST BEYOND RIDGEWAY DRIVE

Discussion, consideration, possible action to approve/deny an agreement with Mantooth Tree Service, the lowest responsible bidder, for an amount not to exceed \$44,600.00 to remove vegetation from the city easement on both sides of the concrete liner from Del View Drive north to just beyond Ridgeway Drive. Work is required to maintain the concrete structure and

prevent damage due to growing trees. Requested by Public Works Director Bill Graham

15. EXECUTIVE SESSION

Discussion, consideration, possible action to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq., for the purpose of the following:

- A. Discussion concerning matters pertaining to economic development, including the transfer of property, financing or the creation of proposal to entice a business to locate within the City of Del City as provided in 25 O.S. § 307(C)(10). Requested by City Manager Mark Edwards
- B. Discussion concerning the purchase or appraisal of real property pursuant to 25 O.S. § 307(B)(3). Requested by City Manager Mark Edwards
- C. Discussion concerning pending investigations, claims, and actions pursuant to 25 O.S. § 307(B)(4). Requested by City Attorney Jack Fried

16. ACTION FROM EXECUTIVE SESSION

- A. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to locate within the City of Del City. Requested by City Manager Mark Edwards
- B. Discussion, consideration, possible action, if any, deemed appropriate arising from discussions held in executive session concerning matters pertaining to the purchase or appraisal of real property. Requested by City Manager Mark Edwards
- C. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning pending investigations, claims, and actions. Requested by City Attorney Jack Fried

17. COUNCIL INPUT

18. ADJOURNMENT



## PUBLIC NOTICE OF MEETING

Regular Meeting

### Del City Municipal Services Authority

**October 5, 2015 – 6:00 p.m.**

3701 SE 15th Street – City Hall  
Del City, Oklahoma

The DCMSA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. DCMSA may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at **5:00 p.m. on October 2, 2015.**

Signed: \_\_\_\_\_  
City Clerk/Deputy City Clerk

### AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC AND TRUSTEE INPUT
  - A. Public
  - B. Trustees
4. MANAGER'S REPORT
5. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Trust, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Trust members, the item will be heard in regular order.)

- A. Approve minutes of regular meeting of the DCMSA of September 21, 2015. Requested by Deputy City Clerk Melissa Jones
- B. Approve blanket purchase order for Fleet Maintenance Division for FY 2015-2016 under account 20-530-218. Requested by Public Works Director Bill Graham

01-0050	FleetPride	\$750.00
01-0578	Midwest Hose	1,000.00
01-0634	NAPA Auto Parts	1,000.00
01-0354	O'Reilly Auto Parts	1,000.00
01-0907	Rush Truck	1,000.00
01-0288	United Engine	<u>1,000.00</u>
	Total	\$5,750.00

- C. Approve blanket purchase order for Fleet Maintenance Division for FY 2015-2016 under account 20-534-218. Requested by Public Works Director Bill Graham

01-0033	A&H Auto, Inc	\$500.00
01-0316	Advance	750.00
01-0750	AutoZone	750.00
01-0190	Howard Parts	750.00
01-3056	O'Connors Lawn	750.00
01-2992	Southern Tire Mart	<u>750.00</u>
	Total	\$4,250.00

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Discussion, consideration, possible action to:

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- B. Approve renewal of Liability/Fleet insurance with National Casualty Company, agent Glenn Harris & Associates Insurance, in the total amount of \$192,871, city share \$ 96,435.50, DCMSA share \$96,435.50 for the period November 1, 2015 through October 31, 2016. Requested by City Clerk Carol Noble
- C. Approve renewal of Liability insurance for law enforcement, public officials, and employment practices with Scottsdale Insurance, agent

Glenn Harris & Associates Insurance, in the total amount of \$101,839.50, city share \$ 81,787.48, DCMSA share \$20,052.02 for the period November 1, 2015 through October 31, 2016. Requested by City Clerk Carol Noble

7. TRUST INPUT
8. ADJOURNMENT