



The City of Del City

Mailing Address:

P.O. Box 15177

Del City, Oklahoma 73155

•Telephone: 405-677-5741

•Fax: 405-671-2807

• www.cityofdelcity.com • email: info@cityofdelcity.com

Del City Council

Brian E. Linley

Mayor

(405) 670-7309

blinley@cityofdelcity.org

Michael Dean

Ward 1 Councilman

(405) 639-9343

delcityward1@gmail.com

Bill Giles

Ward 2 Councilman

(405) 672-4064

bggiles@swbell.net

Ken Bartlett

Ward 3 Councilman

(405) 677-2233

krbjab@cox.net

Floyd A. Eason

Ward 4 Councilman

(405) 677-6431

delcityward4@gmail.com

Mark Edwards

City Manager

(405) 671-2800 or (405) 670-7300

medwards@cityofdelcity.org

The City of Del City encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at **5:00 p.m.** on **October 16, 2015.**

Signed: _____
City Clerk/Deputy City Clerk

PUBLIC NOTICE OF MEETING

Regular Meeting

City Council

3701 SE 15th Street – City Hall
Del City, Oklahoma

October 19, 2015 – 6:00 p.m.

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. INVOCATION

PLEDGE OF ALLEGIANCE

PROCLAMATION:

- Halloween Recognition



4. PUBLIC AND COUNCIL INPUT

(A maximum of thirty (30) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Personal character assassination and attacks on City personnel will not be heard or tolerated.)

- A. Public
- B. Council

5. CITY MANAGER'S REPORT
CITY CLERK'S REPORT

6. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Council, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Council members, the item will be heard in regular order.)

- A. Approve budget amendment for FY 2015-2016, as shown in Exhibit A to the Council agenda. Requested by City Clerk Carol Noble
- B. Approve minutes of regular meeting of the Council of October 5, 2015. Requested by City Clerk Carol Noble

7. ORDINANCE

Discussion, consideration, possible action to approve Ordinance No. _____, setting forth the amounts and purposes of the sales tax approved by the voters. These provisions were previously approved by the City Council by Resolution and Election Proclamation, and by the voters. This action is to formally approve said provisions, by Ordinance; authorize Mayor to endorse same; declare an emergency. Requested by City Manager Mark Edwards

8. ORDINANCE

Discussion, consideration, possible action to approve Ordinance No. _____, amending Sec. 20-100 of the Del City Code of Ordinances, therein increasing the amount of use tax to four percent (4%), and providing that in the future, the use tax rate will automatically adjust to changes in the sales tax rate; authorize Mayor to endorse same; declare an emergency. Requested by City Manager Mark Edwards

9. ORDINANCE

Discussion, consideration, possible action to approve Ordinance No. _____, amending Sec. 20-68 of the Del City Code of Ordinances, therein increasing the amount of hotel tax to four percent (4%); authorize Mayor to endorse same; declare an emergency. Requested by City Manager Mark Edwards

10. ASSESS ABATEMENT COSTS TO PROPERTY OWNERS

Discussion, consideration, possible action to approve and ratify assessment costs in the total amount of \$1,414.08 to property owners for cleanup of property previously abated, in accordance with Del City Code Sections 13-106 through 13-114. Requested by City Planner Monica Cardin

- (1) 1608 Hanna Drive
 - Owner: Zendo Property Investments LLC (S San Fran, CA)
 - Contractor Fee\$100.00
 - Administrative Expenses\$353.54
 - Mailings, photos, processing, copying, etc.\$16.00
 - Total Expenses\$469.54

- (2) 4713 Newport Drive
 - Owner: Majorie Miles (Del City, OK)
 - Contractor Fee\$575.00
 - Administrative Expenses\$353.54
 - Mailings, photos, processing, copying, etc.\$16.00
 - Total Expenses\$944.54

11. NOMINATION/APPOINTMENT – DEL CITY HOUSING AUTHORITY

Discussion, consideration, possible action to accept the resignation of Lenora Belle Fleming from the Resident Commissioner position to the Del City Housing Authority; approve Mayor’s nomination (name to be submitted) to the Del City Housing Authority position, said term not to exceed March 8, 2016; or declare/deny said position vacant. Requested by Mayor Brian Linley

12. EXECUTIVE SESSION

Discussion, consideration, possible action to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq., for the purpose of the following:

- A. Discussion concerning matters pertaining to economic development, including the transfer of property, financing or the creation of proposal to entice a business to locate within the City of Del City as provided in 25 O.S. § 307(C)(10). Requested by City Manager Mark Edwards

- B. Discussion concerning the purchase or appraisal of real property pursuant to 25 O.S. § 307(B)(3). Requested by City Manager Mark Edwards
- C. Discussion concerning pending investigations, claims, and actions pursuant to 25 O.S. § 307(B)(4). Requested by City Attorney Jack Fried

13. ACTION FROM EXECUTIVE SESSION

- A. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to locate within the City of Del City. Requested by City Manager Mark Edwards
- B. Discussion, consideration, possible action, if any, deemed appropriate arising from discussions held in executive session concerning matters pertaining to the purchase or appraisal of real property, including but not limited to approve Letter of Intent from Hunt Properties, Inc. for the purchase of approximately 17.5 acres of land located at I-40 and Scott Street; and authorize Mayor to endorse same. Requested by City Manager Mark Edwards
- C. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning pending investigations, claims, and actions. Requested by City Attorney Jack Fried

14. COUNCIL INPUT

15. ADJOURNMENT



PUBLIC NOTICE OF MEETING

Regular Meeting

Del City Municipal Services Authority

October 19, 2015 – 6:00 p.m.

3701 SE 15th Street – City Hall
Del City, Oklahoma

The DCMSA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. DCMSA may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at **5:00 p.m. on October 16, 2015.**

Signed: _____
City Clerk/Deputy City Clerk

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC AND TRUSTEE INPUT
 - A. Public
 - B. Trustees
4. MANAGER'S REPORT
5. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Trust, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Trust members, the item will be heard in regular order.)

- A. Approve budget amendment for FY 2015-2016, as shown in Exhibit A to the DCMSA agenda. Requested by City Clerk Carol Noble
 - B. Approve minutes of regular meeting of the DCMSA of October 5, 2015. Requested by City Clerk Carol Noble
6. SHORT-TERM NOTE FROM FNB OF MIDWEST CITY

Discussion, consideration, possible action to approve/deny Commitment Letter between the FNB of Midwest City and the Del City Municipal Trust Authority for the express purpose of engineering cost for the Municipal Services Authority Waste Water Treatment Plant for \$950,000.00, at a rate of 3.25% payable in monthly installments for a duration of 5 years; authorize signatures to document as necessary; authorize to proceed as directed. Requested by Trust Manager Mark Edwards

7. BRIEFING FROM GARVER ENGINEER REGARDING THE WASTEWATER TREATMENT PLANT

Discussion, consideration, possible action to receive and discuss a briefing from Garver Engineering regarding the Wastewater Treatment Plant. Garver Engineering was requested to accomplish design work for repairs to the Wastewater Treatment Plant in two Phases. Design of Phase A is substantially complete and they are ready to continue with the design of Phase B. Requested by Public Works Director Bill Graham

8. WORK ORDER NO 4 – PROFESSIONAL SERVICES CONTRACT WITH GARVER ENGINEERING

Discussion, consideration, possible action to approve/deny Work Order No. 4 for professional services to Garver Engineering for an amount not to exceed \$919,500.00; authorize Trust Chairman to endorse same. Work includes the preparation of plans and specifications (Contract Documents) for the construction of the Wastewater Treatment Plant improvements. The Contract Documents will address recommended treatment facility improvements, as documented in the Engineering Report, submitted to DEQ in January 2015. Requested by Public Works Director Bill Graham

9. CHANGE ORDER NO. 1 TO INVITATION TO BID (ITB) NO. 1510 – EPPERLY HEIGHTS WATER MAIN EXTENSION

Discussion, consideration, possible action to approve/deny Change Order No. 1 to ITB No. 1510 – Epperly Heights Water Main Extension for the amount of \$38,718.00; authorize signatures as necessary. The change order

was required to accommodate an expanded footprint of the new fire department building. The new line had to be moved to the west so that it would not be in conflict with the building. Though the change order represents a 69% increase in cost, the original bid documents provided for unit pricing. The cost of the change order was determined by increasing the quantity of items that had unit prices, which is allowed by state statute. Requested by Public Works Director Bill Graham

10. TRUST INPUT

11. ADJOURNMENT