



The City of Del City

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Del City Council

Brian E. Linley

Mayor

(405) 670-7309

blinley@cityofdelcity.org

Michael Dean

Ward 1 Councilman

(405) 639-9343

delcityward1@gmail.com

Bill Giles

Ward 2 Councilman

(405) 672-4064

bggiles@swbell.net

Ken Bartlett

Ward 3 Councilman

(405) 677-2233

krbjab@cox.net

Floyd A. Eason

Ward 4 Councilman

(405) 677-6431

delcityward4@gmail.com

Mark Edwards

City Manager

(405) 671-2800 or (405) 670-7300

medwards@cityofdelcity.org

The City of Del City encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at 5:00 p.m. on December 18, 2015.

Signed: _____

City Clerk/Deputy City Clerk

PUBLIC NOTICE OF MEETING

Regular Meeting

City Council

3701 SE 15th Street – City Hall
Del City, Oklahoma

December 21, 2015 – 6:00 p.m.

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. INVOCATION

PLEDGE OF ALLEGIANCE

4. PUBLIC AND COUNCIL INPUT

(A maximum of thirty (30) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Personal character assassination and attacks on City personnel will not be heard or tolerated.)

A. Public

B. Council

5. CITY MANAGER'S REPORT

CITY CLERK'S REPORT

6. DEL CITY BEAUTIFICATION CHRISTMAS DECORATION CONTEST

Discussion, consideration, possible action to present awards to the 2015 winners of the Del City Beautification Christmas Decoration Contest. Requested by Community Center Groundskeeper Shane Clark



Ward 1

Steve and Elizabeth Kelly
4233 Angela Drive

Sharon Davis
3325 Greenbriar Terrace

Leonard Mosley
3104 Lazy Lane

Ward 3

Elly and James Norton
4840 Del Aire Drive

David and Melissa Connel
4824 Montrose Drive

Russell Mears
4808 Del View

Ward 2

Nicolas Dickinson
3829 S.E. 23rd Street

James and Donna Rainbolt
2401 Eagle Drive

Monica Perdomo
3926 S.E. 14th Place

Ward 4

Earl and Sharon Shutt
5015 Gina Circle

Steven Kueffler
4900 Jeffery Drive

Mike and Pam Hodges
5008 Judy Drive

Businesses

St. Paul's Catholic Church
3901 S. Sunnyslane Road

Mid-Del Taco
4320 S.E. 15th Street

7. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Council, by unanimous consent, may designate those routine agenda items they wish to approve or

acknowledge by one motion. If any proposed item does not meet with approval of all Council members, the item will be heard in regular order.)

- A. Approve budget amendment for FY 2015-2016, as shown in Exhibit A to the Council agenda. Requested by City Clerk Carol Noble
- B. Approve minutes of regular meeting of the Council of December 7, 2015. Requested by City Clerk Carol Noble

8. ANNUAL AUDIT REPORT FOR FY 2014-2015

Discussion, consideration, possible action to approve presentation, discussion, and receipt of the Annual Financial Report with accompanying independent auditor's report for the fiscal year ended June 30, 2015. Requested by City Clerk Carol Noble

9. SECTION 125 CAFETERIA PLAN ADMINISTRATOR RENEWAL

Discussion, consideration, possible action to approve WebTPA as the City's administrator for the Section 125 Cafeteria Plan for calendar year 2016 (medical, dental and vision premium only plans, medical reimbursement and the dependent care assistance plan); authorize Mayor to endorse the agreement. Funding a monthly administration fee of \$100.00 plus \$4.50 for each employee participating in either or both the medical reimbursement and dependent care assistance plans. One-half (\$2.25) of the monthly fee for participants in those plans shall be paid by the City. The annual maximums an employee may defer into the [1] medical reimbursement plan will be \$2,550.00 (IRS maximum) per year and [2] dependent care assistance plan will be \$5,000.00 per year. Requested by Human Resource Director John Smith

10. ASSESS ABATEMENT COSTS TO PROPERTY OWNERS

Discussion, consideration, possible action to approve and ratify assessment costs in the total amount of \$2,483.62 to property owners for cleanup of property previously abated, in accordance with Del City Code Sections 13-106 through 13-114. Requested by City Planner Monica Cardin

- (1) 3616 Firethorne Drive
Owner: Secretary of Veterans Affairs (Muskogee, OK)
Contractor Fee\$300.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.\$16.00
Total Expenses\$669.54

- (2) 1200 Mallard Drive
 Owner: Joan Marie Shaw (Lawton, OK)
 Contractor Fee\$275.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.\$16.00
 Total Expenses\$644.54

- (3) 4313 Spiva Drive
 Owner: Peggy Poolaw (Oklahoma City, OK)
 Contractor Fee\$800.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.\$16.00
 Total Expenses\$1,169.54

11. RESOLUTION - ANNUAL BRIDGE INSPECTIONS

Discussion, consideration, possible action to approve/deny Resolution No. _____, adopting CEC as an Oklahoma Department of Transportation, pre-qualified, engineering bridge inspection firm; authorize Mayor to endorse same. CEC will conduct mandatory bridge inspections within the City of Del City starting April 2016. It is anticipated that federal funding will be available to accomplish the inspections. Requested by Public Works Director Bill Graham

12. CHECK FROM OKLAHOMA COUNTY FROM FIRE MANAGEMENT ASSISTANCE GRANT (FMAG) FUNDING

Discussion, consideration, possible action to accept a check from Oklahoma County in the amount of \$15,445.88 from wild fires in 2011. These wild fires were approved for FMAG funding. Requested by Fire Chief Jim Hock

13. DECLARING A STATE OF EMERGENCY IN THE CITY OF DEL CITY

Discussion, consideration, possible action to declare/deny a state of emergency in the City of Del City for November 27 through November 30, 2015. The City of Del City was hit by heavy rain and ice on November 27 and 28, 2015, resulting in down power lines, power outages and heavy damage to trees. This disaster declaration is the first step toward seeking federal assistance. Requested by Fire Chief Jim Hock

14. CHANGE REQUEST TO SERVICES AGREEMENT WITH SANBORN MAP COMPANY FOR LIDAR DATA

Discussion, consideration, possible action to approve/deny modification to services agreement with The Sanborn Map Company, Inc. for an amount

not to exceed \$4,185.00 for LiDAR data including detailed topographical information; authorize Mayor to endorse change request form. Requested by Community Services Director Tom Leatherbee

15. EXECUTIVE SESSION

Discussion, consideration, possible action to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq. for the purpose of the following:

- A. Discussion concerning Employment Agreement, FY 2016-2017, with the City Manager pursuant to 25 O.S. § 307(B)(1). Requested by City Manager Mark Edwards
- B. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to locate within the City of Del City. Requested by City Manager Mark Edwards
- C. Discussion concerning the purchase or appraisal of real property pursuant to 25 O.S. § 307(B)(3). Requested by City Manager Mark Edwards
- D. Discussion concerning pending investigations, claims, and actions pursuant to 25 O.S. § 307(B)(4). Requested by City Attorney Jack Fried

16. ACTION FROM EXECUTIVE SESSION

- A. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session, including but not limited to: approve/deny City Manager's Employment Agreement for FY 2016-2017; authorize Mayor to endorse same. Requested by City Manager Mark Edwards
- B. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to economic development, including but not limited to: approve/deny resolution approving the Consent to the Redevelopment Incentive Agreement by and between the Del City Economic Development Authority and CT Del City LLC and authorizing the appropriation of certain sales taxes in support of the project for the remainder of the fiscal year ending June 30, 2016;

authorize Mayor to endorse same. Requested by City Manager Mark Edwards

- C. Discussion, consideration, possible action, if any, deemed appropriate arising from discussions held in executive session concerning matters pertaining to the purchase or appraisal of real property. Requested by City Manager Mark Edwards
- D. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning pending investigations, claims, and actions. Requested by City Attorney Jack Fried

17. COUNCIL INPUT

18. ADJOURNMENT



PUBLIC NOTICE OF MEETING

Regular Meeting

Del City Municipal Services Authority

December 21, 2015 – 6:00 p.m.

3701 SE 15th Street – City Hall
Del City, Oklahoma

The DCMSA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. DCMSA may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at **5:00 p.m. on December 18, 2015.**

Signed: _____
City Clerk/Deputy City Clerk

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC AND TRUSTEE INPUT
 - A. Public
 - B. Trustees
4. MANAGER'S REPORT
5. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Trust, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Trust members, the item will be heard in regular order.)

- A. Approve budget amendment for FY 2015-2016, as shown in Exhibit A to the DCMSA agenda. Requested by City Clerk Carol Noble
- B. Approve minutes of regular meeting of the DCMSA of December 7, 2015. Requested by City Clerk Carol Noble

6. TRUST INPUT

7. ADJOURNMENT



PUBLIC NOTICE OF MEETING

Regular Meeting

Del City Economic Development Authority

December 21, 2015 – 6:00 p.m.

**3701 SE 15th Street – City Hall
Del City, Oklahoma**

The DCEDA Trust encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. DCEDA Trust may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at **5:00 p.m. on December 18, 2015.**

Signed: _____
City Clerk/Deputy City Clerk

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC AND TRUSTEE INPUT
 - A. Public
 - B. Trustees

4. MINUTES

Discussion, consideration, possible action to approve minutes of regular meeting of the DCEDA of December 7, 2015. Requested by City Clerk Carol Noble

5. RESOLUTION – REDEVELOPMENT INCENTIVE AGREEMENT

Discussion, consideration, possible action to approve Resolution No. _____, approving Redevelopment Incentive Agreement by and between the Del City Economic Development Authority and CT Del City LLC;

authorize Trust Chairman to endorse same. Requested by Community Services Director Tom Leatherbee

6. TRUST INPUT
7. ADJOURNMENT