

# THE CITY OF DEL CITY JOB DESCRIPTION

## FIREFIGHTER

### *FIRE DEPARTMENT*

#### GENERAL FUNCTION:

This job is located in the Fire Department of the City of Del City. An employee in this classification is responsible for carrying out duties assigned in firefighting and rescue operations.

#### ESSENTIAL FUNCTION:

*MAINTAINS EQUIPMENT:* The employee performs the following tasks relating to the maintenance of fire equipment:

1. Visually checks all gauges on rig to determine if vehicle is in operational order.
2. Visually checks oil, water and battery fluid for proper levels.
3. Checks all facets of fire rig and rescue equipment for water damage and ability to function properly.
4. Starts generator power savers to check for excessive noise and heat.
5. Inspects all parts of fire hoses and attachments to insure that excessive wear is not present and equipment will perform properly in emergencies.

*FIREFIGHTING:* The employee performs the following firefighting tasks relating to firefighting:

1. Uses fire hoses to attack fires.
2. Ventilates buildings as required using axes, pike poles and related equipment.
3. Covers articles not able to be evacuated from fires with canvases.
4. Observes for hidden fires by checking for glow, noise or heat.
5. Removes standing water using a squeegee.
6. Extinguishes grass fires using a portable pump, shovel and rake.

*MISCELLANEOUS:* The employee performs the following miscellaneous tasks:

1. Administers oxygen and cardiac pulmonary resuscitation to victims of fires and disasters.
2. Demonstrates fire safety precautions to schools and civic organizations.

3. Performs necessary painting as required by general maintenance of fire apparatus and equipment.
4. Cleans all facilities in living area and rig room.
5. Takes tests and participates in drills pertaining to firefighting and rescue.
6. Cleans fire hoses with a straw broom and water hose.
7. Views for evidence of arson and preserves evidence.
8. Performs other duties as required.
9. Responds to hazardous materials incidents and performs activities to the appropriate level of training.
10. Responds to technical rescue incidents including but not limited to, rope rescue, swift water rescue, and perform activities to the appropriate level of training.
11. Respond to a Weapons of Mass Destruction or terrorist event and perform activities to the appropriate level of training.
12. Must work 24 hr shifts, including weekends and holidays. Must be subject to mandatory and voluntary call back.

MINIMUM ACCEPTABLE QUALIFICATIONS:

Ability to work steadily and quickly.

Ability to act decisively in emergency situations.

Ability to observe detail.

Ability to deal effectively with irate persons.

Ability to work effectively under emergency conditions.

Skill in using basic English language in speaking, reading and writing.

Skill in using basic arithmetic.

Ability to make common sense decisions.

Ability to work from areas of considerable height.

Spatial perception.

Eye-hand-foot coordination.

Manual dexterity.

Possess a valid Oklahoma State Driver License and a driving record acceptable to the City's insurance carrier.

Ability to pass Candidate Physical Ability Test (CPAT) and written exam and maintain this fitness level throughout employment. CPAT must be current, within one (1) year of hire date, at time of application.

Ability to pass State Mandated Physical.

Ability to pass psychological evaluation.

Must be between the ages of 18 - 45 at time of appointment, or be currently in the Oklahoma State Firefighters Pension System.

Ability to communicate effectively both orally and in writing.

Must possess at least a high school diploma or GED.

Must possess current State and National EMT Basic Certification, at time of application.

Must possess IFSAC Certification for Firefighter I, at time of application.

Individual works under the direct supervision of a superior, but must perform with a great degree of independent judgment within well-defined guidelines. Individual must be able to make fast decisions and with authority in emergency situations.

#### ADDITIONAL QUALIFICATIONS:

*DIFFICULTY OF WORK:* The job consists of work situations which are repetitive in nature but which require a high degree of accuracy. Situations may occur which result in the employee risking his life to save others.

*WORKING CONDITIONS:* The employee is subject to stress regularly due to work situations involving loss of life and property because of fires, natural and manmade disasters.

*INTERPERSONAL RELATIONS:* The employee is subject to direct contact with the public and frequent contact with other City departments and outside agencies.

*PHYSICAL EFFORT:* The employee must withstand an excessive amount of smoke and be able to move or lift persons of various sizes and weights.

*SUPERVISION RECEIVED:* The employee receives supervision from the Apparatus Operator and/or Captain which consists of assignment of tasks and general to close review depending on the situation involved.

## TASK LIST

1. Removes all gear and places in appropriate place by assigned rig.
2. Cleans floors using a broom, spray solution and buffer.
3. Drives rigs from rig room to make operational inspections.
4. Operates two-way radio to insure proper working order.
5. Visually checks all gauges to determine if vehicle is in operational order.
6. Visually checks oil, water and battery fluid. Checks battery terminals for corrosion, proper connection, etc.
7. Visually checks to insure lights, sirens and other equipment are in proper working order.
8. Checks all facets of fire rig and rescue equipment for wear, damage and proper working order.
9. Starts generator power savers and checks for excessive noise and heat.
10. Inspects all parts of hose and attachments to insure excessive wear is not present and all will perform properly in emergencies.
11. Test hose by discharging water and checks for pressure.
12. Tightens couplings and marks with chalk before hose test to insure couplings do not slip.
13. Dries hose in special hose dryer for 72 hours.
14. Cleans hose with a straw broom and water hose.
15. Cleans windows with cleaning solution and cloth.
16. Cleans all facilities in living area and rig room.
17. Discusses text materials in class; takes notes and studies individually to become proficient in all aspects of firefighting and rescue.
18. Takes tests and participates in drills in order to display knowledge acquired.
19. Uses air masks to search for victims and fight fires when necessary.
20. Uses fire hoses to attack fires.
21. Ventilates building when necessary using axes, pike poles, etc.
22. Cuts utility services to structures involved in fire using pliers and wrenches.
23. Covers articles unable to evacuate with canvas.
24. Observes for hidden fires by checking for glow, noise or heat.
25. Removes standing water using a squeegee.
26. Replaces all equipment properly on apparatus.
27. Extinguishes grass fires using a portable pump, shovel and rake.
28. Administers oxygen and cardiac pulmonary resuscitation to victims when necessary.
29. Demonstrates safety precautions to schools, civic organizations, etc.
30. Checks vital signs and gives various types of resuscitation to victims.
31. Views for evidence of arson and preserves evidence.
32. Climbs ladders of great height to fight fires.
33. Performs other duties as required.

**APPROVED:**

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**Department Head**

**Date**

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**Human Resources**

**Date**