

**CITY OF DEL CITY AND/OR
DEL CITY MUNICIPAL SERVICES AUTHORITY (DCMSA)**

REQUEST FOR PROPOSAL

Mail proposals to:

FINANCE DEPARTMENT
PURCHASING DIVISION
3701 SE 15TH ST, DEL CITY, OK 73115

Proposal for:	RFP 0101	AMBULANCE SERVICE
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Due / Opening

Date: August 04, 2021

Time: 10:00 AM

Vendor Name: _____

Mailing Address: _____

City, State, Zip: _____

Area Code, Phone: _____ Fax: _____ FEI#: _____

E-mail Address: _____ Website: _____

The City of Del City ("City") and/or Del City Municipal Services Authority ("DCMSA") is requesting Proposals for the attached specified products and/or services. The following document contains the terms and conditions which constitute the contract for the specified product and or service, including the minimum specifications. The contract will be awarded to the lowest and best bidder, as determined by the City of Del City and/or Del City municipal Services Authority. Submit all documents requested to the PURCHASING DIVISION at the above address. Place of opening Municipal Building 3701 SE 15TH ST , Del City, OK.

NONCOLLUSION AFFIDAVIT
PROPOSAL INVALID IF AFFIDAVIT NOT SIGNED AND NOTARIZED

State of _____

County of _____

I _____ of lawful age, being first duly sworn, on oath says that:

1. (s)he is the duly authorized agent of _____

the Bidder/Contractor ("Contractor") submitting the proposal which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among contractors and between contractor and city officials or employees, as well as, facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the proposal to which this statement is attached; 2. (s)he is fully aware of the facts and circumstances surrounding the making of the proposal and/or the procurement of the contract to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such proposals; and 3. Neither the contractor nor anyone subject to the contractor's direction or control has been a party; a. to any collusion among contractors in restraint of freedom of competition by agreement to proposal at a fixed rate or to refrain from proposing, b. to any collusion with any city official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract, nor c. in any discussions between contractors and any city official concerning exchange of money or other thing of value for special consideration in the letting of a contract, d. to paying, giving or donating or agreeing to pay, give or donate to any officer or employee of the City of Del City and/or the Del City Municipal Services Authority, any money or other thing of value, either directly, in procuring the contract to which his/her statement is attached.

Signature: _____ Title: _____

Subscribed & sworn before me this _____ day of _____, 20 _____

Notary Public _____ My commission expires _____

Section 1 – Introduction

Purpose of the RFP

This Request for Proposal (RFP) is issued by the City of Del City, OK (hereinafter referred to as the “City”). The purpose of this RFP to establish an exclusive contract for the provision of Advanced Life Support (ALS)/Basic Life Support (BLS) ambulance response for 911 emergency calls and related services within the City of Del City. Prospective applicants shall provide proposals that will be evaluated on quality of service, financial impact or potential financial implications to both the residents and the City, and performance thresholds, with the City Council having the final determination on an ambulance provider. The first priority of the provider is that of Public Safety of the residents, visitors and employees of Del City.

Authority

RFP’s must be submitted by persons authorized to commit the responding qualified Ambulance Service to a procurement contract or agreement. By submitting your written proposal, you represent and warrant that you are aware and follow all state requirements for such services; that your service is up to date on any and all appropriate licensing and other requirements. That your submitted proposal meets all the minimum state qualifications and does not contain information that will violate the rights of any third party.

Costs for Proposal Preparation

Any costs incurred in preparing or submitting a proposal shall be the respondent’s sole responsibility.

Disqualification of Proposals

The City reserves the right to consider, as acceptable, only those proposals submitted in accordance with all requirements set forth in this RFP and which demonstrate an understanding of the scope of the work.

It shall be the respondent’s sole risk to assure delivery of the proposal to the City by the designated time. The City will not evaluate any proposals after the deadline specified in this RFP.

Upon Determining that such actions would be in the best interest of the City, the City in its sole discretion, reserves the right to reject or refuse to consider any or all of the submitted proposals received in response to this RFP.

Proposals and Materials Submitted

All Ambulance Services who choose to participate in the selection process and respond to the RFP agree that the City owns all rights related to the materials submitted in response to this RFP. Such materials will not be returned to the respondents and may be used by the City and its designees as may be in its best interest in any manner and in any media whatsoever.

Final Contract

The issuance of the RFP, the submission of a response by any Ambulance Service, and the receipt of such response by the City does not obligate the City in any manner. The City shall not be responsible for work done, even in good faith, prior to execution of a final contract. Pending City Council authorization, the City may contract with successful Ambulance Service for one year. It is the intent of the parties to continue the contract for up to five years, provided satisfactory services are rendered; and subject to the written approval of both parties, Council approval and subject to debt limitations. If the terms of the RFP are not being met, the contract may be terminated with 90 days written notice.

Contract Invalidation If any provision of this contract is found to be invalid, such invalidation will not be construed to invalidate the entire contract. If any part of this Contract is deemed invalid by a court of competent jurisdiction, the remaining parts shall continue in full force and effect and shall be construed thereafter as being the entire provisions of this contract.

Estimated Business Volumes and Payer Distributions

The City specifically makes no representations or warranties regarding the number of requests for ambulance service, ambulance transports, payer mixes or frequency of special events coverage that may be required within the city. Recent statistics are provided mainly to illustrate the historical level of call volume and not as a guarantee of future business performance.

Insurance and Liability

The Ambulance Service agrees to maintain liability and Workers' Compensation insurance to cover the acts of ambulance provider and its employees or agents regarding any services / repairs / goods rendered pursuant to this contract. Such liability and Workers' Compensation insurance shall be sufficient in coverage and policy limitations to cover all claims arising under the Oklahoma Governmental Tort Claims Act. The Ambulance Service agrees to indemnify and hold harmless the City for any negligent acts of Ambulance Service, or sub vendors/subcontractors, in the performance of this Contract. The City will be listed as a named insured on the Ambulance Service insurance.

Reservation of Rights

The City may (i) amend, modify, or withdraw this RFP, (ii) revise requirements of this RFP, (iii) require supplemental statements or information from any firm, (iv) accept or reject any or all response hereto, (v) extend the deadline for submission of proposals hereto, (vi) negotiate or hold discussions with any respondents and waive defects and allow corrections if deficient proposals that do not completely conform to the instructions contained herein, and (vii) cancel this RFP, in whole or in part, if the City deems it in its best interest to do so. The City may exercise the foregoing rights at any time without notice and without liability to any responding firm or any other party for its expenses incurred in the preparation of the responses hereto or otherwise.

Section 2 – Scope of Work and Services

Background and Service Area Summary

The City of Del City is located in central Oklahoma, 3 miles east of downtown Oklahoma City. It is approximately 8 square miles with a population of 21,666 (2020 Census estimate). It is located in Oklahoma County which is 718 square miles and with a population of 797,434 (2019 census estimate). Del City is bordered on 3 sides with Oklahoma City and its east border is with both Midwest City and Tinker Air Force Base. Tinker Air Force Base has 26,000 military and civilian employees covering 9 square miles and is the largest employer in the state of Oklahoma. With its close proximity to downtown Oklahoma City, Tinker Air Force Base, and having Interstate 40, with an Annual Average Daily Traffic (AADT) of 85,900 vehicles, the population can easily double throughout the day.

The Del City Police Department facilitates the City's Public Safety Answering Point (PSAP) and is part of the Association of Central Oklahoma Governments (ACOG) 911 Region. Fire and Police responses are dispatched from the Del City PSAP, while EMS responses are transferred to the EMS PSAP once information is obtained to appropriately dispatch Fire Medical Response Units.

In 2020, there were 3984 incident responses for the fire department, with 2713 (68%) identified as being Emergency Medical/Rescue related incidents.

Del City is 60% residential (single-family and multi-family dwellings), 30% business and 10% industrial. There are three long-term care facilities (one long-term nursing, one multi-care including long-term care, memory-care and senior independent living, and one specialized residential for adults with developmental disabilities). Four multistory hotel occupancies are located in Del City along the I-40 corridor.

Integrus Community Hospital – Del City is located near SE15th and I-40 and provides a 24hr emergency room, some inpatient care observation rooms, and laboratory & imaging services. Interhospital transfers from ICH-DC to other Integrus locations are occasionally required for higher level or specialized care. Within a 5 mile radius of Del City, other hospitals include Integrus Southwest Medical Center, OU Trauma Center, OU Medical Center, OU Children's Hospital, VA Hospital, SSM Health St. Anthony's Downtown, SSM Health St. Anthony's Midwest, SSM Health St. Anthony's Healthplex East, Oklahoma Heart Hospital South, and Mercy Hospital Oklahoma City South.

It is expected that any potential Ambulance Service will be knowledgeable of and familiar with EMS rules, regulations, laws and protocols as established by the Oklahoma State Department of Health EMS Division prior to responding to this RFP.

Objectives

The City is seeking an Ambulance Service to provide options for a fully integrated, high performance EMS delivery system that provides Ambulance Response, Pre-Hospital Care, Transportation to an appropriate medical facility in the Metro Area, and Related Services within the City of Del City municipal boundaries. Long-distance transfers/transportations should also be a consideration in the proposal. The primary goal is to provide quality Ambulance Services to City of Del City residents and visitors.

The EMS delivery system is to be built upon a “two-tiered” response that will use the Ambulance service as the primary provider of EMS services, while the Del City Fire Department will be the Emergency Medical Responder Agency (EMRA). All Del City Firefighters are licensed to the EMT Basic Level. The Ambulance Service will provide Advanced Life Support (ALS) and all EMS transportation. The Del City 911 Center will provide Public Safety Answering Point (PSAP). The Ambulance Service will provide dispatching services for emergency medical service calls and should be co-located in an ACOG supported or similar PSAP, with preference for PSAP dispatchers to be trained Emergency Medical Dispatchers (EMD).

The Del City Fire Department will monitor service delivery and contractual compliance through a series of independent performance measurements. The successful Ambulance Service will base its delivery model on clearly defined outcome measures and not a level of effort criterion.

Expectations

The Ambulance Provider employees are not employees of the City of Del City. They do represent the emergency responders of the community and shall act in a professional manner and maintain the standards of care set out under Oklahoma law. The expectations of the Ambulance Provider shall be:

- The Ambulance Provider shall provide licensed, trained paramedics and EMTs to meet the demand of a high-call volume, urban metropolitan suburb.
- Accountability: Performance requirements, including response times, reliability, and staffing outlined in this RFP define the expectations of an Ambulance Provider and internal accountability of such is a requirement. Del City will monitor the criteria to make certain the services are being provided as requested in this RFP.
- Have and maintain appropriate insurance to cover issues arising from Ambulance Providers actions, including but not limited to, general liability and workers’ compensation. Del City shall be a named insured.

City of Del City Fire Department Responsibilities/Role

The City of Del City, in procuring an Ambulance Service, represents the interests of the local taxpayers, the general public as customers of EMS within the City boundaries and the health and welfare of the community at-large. In this performance-based approach, it is the City of Del City Fire Department’s responsibility to:

- Monitor Ambulance Service compliance and enforce agreement terms;

- Provide the Ambulance Service with the information that will allow completion of agreement requirements in a timely manner.

Ambulance Service Responsibilities

In all circumstances, all EMS services shall be provided in keeping with all applicable Federal, State, and local laws and requirements, including but not limited to, the appropriate licensing.

A state of readiness shall be maintained for the purpose of responding to all emergency and nonemergency Ambulance Service requests originating in the City.

Performance Requirements

The Ambulance Service will meet or exceed executing 90 percent of all transports in the City of Del City. This also includes sending an ambulance to all structure fires in the City.

The Ambulance Service will meet or exceed the following response time requirements:

Call Priority	Response Time	Reliability
ALS Life Threatening Priority 1	8 Minutes 59 Seconds	90%
ALS Emergency Priority 2	12 Minutes 59 Seconds	90%
BLS Standard Priority 3	17 Minutes 59 Seconds	90%

The Del City Fire Department will respond to ALS and BLS responses, or ensure that Fire Department mutual aid has been initiated if unable to. The Del City Fire Department will not respond to routine transfers, non-emergency transports from nursing facilities, urgent care facilities, or doctor's offices, or other non-911, non-emergent calls from similar facilities.

- ALS Priority 1: Life-threatening Emergency Response*. Cardiac arrest, respiratory arrest, major trauma, major burns, stroke, multi-system trauma, MVA with extrication
- ALS Priority 2: Emergency Response*
- BLS Priority 3: Urgent Response*

*Priority responses would be mutually agreed upon by both the City and the Ambulance Provider for appropriate response time objectives.

Communications

Interoperable communications with the Ambulance Provider and the City of Del City shall be established between the two agencies. The City of Del City's primary radio system is the OKWIN system, with additional capabilities with a conventional 800MHz repeater and a conventional VHF repeater. Additionally, CAD interface between the Ambulance Provider and City of Del City shall be provided, displaying call information, geolocation of responding ambulances and other call sensitive information.

Quality Assurance (QA) Program

The Ambulance Provider will provide Medical Direction and Control for those licensed employees of the City of Del City. The City will appoint an EMS Coordinator to liaison with the Ambulance Service on matters related to training, continuing education, quality assurance and protocols. The QA Program shall align with the OSDH State Regulations and a record of correspondence will be kept between the two agencies.

Required Meetings

The Ambulance Service shall provide representatives to meet with City officials as may be requested, and in no case less than quarterly, for the purpose of reviewing system issues and Ambulance Service performance. The City agrees to give reasonable notice of such meetings. Furthermore, the Ambulance Service shall attend all normally required meetings held by EMS organizations or regulatory agencies.

The Ambulance Service agrees to accompany City officials to meetings which may affect the provision of emergency services if the City deems that it may need consultation from the Ambulance Service in order to make proper policy, operational or legal determinations regarding the delivery of emergency services and EMS within the City and its immediate surrounds.

Required Reports

The following reports shall be provided to the City on a monthly, quarterly, or annual basis, as specified:

- Response Time Compliance
- Total Responses
- Total patient refusals
- Distribution of responses by time of day and day of week
- Summary of patient complaints (situation found) and listing and disposition of all patient complaints
- Response time summary for all response by priority
- Call Volume within the City
- Breakdown of ALS, BLS, Inter-hospital transfers and Intercept Services
- Rate Schedule for all charges
- Copies of any MVA investigations involving an EMS vehicle
- Mutual Aid into or out of the City

Staffing Requirements

Sufficient staffing levels of qualified Ambulance Services shall be maintained to ensure response times and required paramedic levels are met. The Ambulance Service shall also provide for adequate supervision of personnel and operations at all times.

The Del City Fire Department will continue to respond within the City and provide the same

level of support to the EMS vendor in keeping with current practices of sending one fire company to all ALS and BLS calls when available.

It is the recommendation of the City that the Ambulance Provider appropriately staff Advanced Life Support (ALS) Ambulances 24/7 to facilitate the needs of pre-hospital response (reference to previous listed Performance Requirements) and inter-hospital transfers unless Provider proposes alternative options for consideration.

The Ambulance Service shall participate with the City in a PSA campaign to inform residents of the new service in the lead up to the beginning of service.

Vehicle Requirements

It is the Ambulance Service's responsibility to provide ambulances, capable of transporting patients, which meet all local, state, and federal standards and requirements.

Supplies Requirements

It is the Ambulance Service's responsibility to provide supplies in the ambulance in accordance with local, state, and federal standards, regulations, and requirements.

The Ambulance Service shall, at no cost to the City, replace any medical equipment and supplies used by the Del City Fire Department after making a transport (with the exception of PPE).

Coverage and Availability requirements

These specifications are for a performance agreement. The City neither accepts nor rejects the contractor's level of effort estimates. Rather, the City accepts the contractor's financially guaranteed commitment to employ whatever level of effort is necessary to achieve the clinical response time and other performance results required by the terms of the agreement as outline in these specifications.

- 24/7 Coverage: It is the intent of this proposal to ultimately enter into an agreement with the Ambulance Service that ensures the prescribed services will be available on a 24-hour a day basis, seven days a week, and 365 days per year.

Vehicle and Crew Quarters Option

The City of Del City can make available a City-owned building that can house vehicles, supplies and crews. As part of the Proposal from the Provider, a lease of the building can be taken into consideration and reviewed by City Staff.

If the City facility terms have been agreed upon by City Staff, it would be understood that the Ambulance Service will be responsible for crew quartering furnishings (mattresses, recliners, dining), phone service, data/internet services, televisions, cleaning supplies, disposable paper goods, general housekeeping and other items mutually agreed upon.

Deployment Planning and Disaster Response

The Ambulance Service shall be actively involved in planning for and responding to any declared or undeclared disaster in the City. Disaster Coordination is to be facilitated through the City of Del City Fire Department Office of the Fire Chief, the Director of Emergency Management, or designee.

Planning Documents: Within 60 days of signing a service contract, the Ambulance Service will report as to how they will comply with the City's Emergency Operations Plan. This plan will be submitted to the Del City Fire Chief and Director of Emergency Management for review and incorporation into the City's Emergency Management Plan.

Mutual Aid Requirements

The Ambulance Service will participate in and are subject to any Mutual Aid agreements as directed by the City of Del City.

Ambulance Fees and Guidelines for Rate Increases

The Ambulance Service shall be entitled to charge patients for the services rendered according to the patient fee schedules included and proposed by the Ambulance Service as part of this procurement process. The proposed rate schedule shall be in effect for the initial 12 months of operations and shall not be increased during this timeframe. All emergency transport rates shall be based on the patient condition or the services rendered.

The Ambulance Service shall provide as part of their proposal a comprehensive rate schedule or all services, materials, medications, and other actions or items that may be billed to a patient in the course of their treatment and transport. The contents and description of the "Proposed Rate Schedule" shall include, but not be limited to the following:

- A. Whether a "bundled or unbundled" rate structure is being proposed.
- B. Single Base Rate Charge and what items are included and excluded from the base charge.
- C. If "unbundled," a complete schedule of charges for medical supplies, equipment, procedures or other services that may be charged to the patient.
- D. Oxygen and/or Mileage charges
- E. Emergency stand-by charge at special events

Disclosure of Fee schedule: It is the City's desire to provide complete disclosure of all charges and fees associated with the delivery of ambulance services. As such the Ambulance Service shall establish as part of this proposal its full and complete rate schedule for all services and charges. These charges shall be posted at the contractor's business office, be made available as a handout to all patients and/or family members and be posted on the contractor's web page. The contractor may not deviate from or alter the established fee schedule without prior written authorization by the City.

Rate Increases: The Ambulance Service may request a rate increase after the initial 12 months of

operations and base this request on market factors, collection rates, and inflationary impacts in the City of Del City area. Requests for rate increases are to be made in writing to the City. The City shall investigate the situation and make a determination. Any contract rate structure increase shall be in effect for a minimum of 12 months. In no instance may the contractor request more than one rate increase within any consecutive 12-month period.

Financial Responsibilities of the City

If deemed appropriate by the Ambulance Provider, they may to request some financial responsibility from the City to assemble personnel, equipment, resources, and infrastructure in addition to the ambulance fees and rates for services, the Ambulance Provider would identify the requested amount based upon the specifications and criteria for an ambulance provider for the City of Del City.

Demonstration of Financial Depth and Stability

Proposers shall provide documentary evidence which clearly documents the financial history of the organization and demonstrates that the proposer has:

- A. The financial capacity to handle the expansion (including implementation and start-up costs) necessitated by the award of the Agreement.
- B. Expertise in billing Medicare-Part B and other 3rd party payers of ambulance services (or contracts with a third-party agency with necessary expertise).
- C. Provided information which demonstrates a clear and convincing capability to implement and manage a billing and collection system. The proposer should include information about what steps, polices, procedures, training, equipment and management techniques would be utilized on award of the agreement.
- D. The ability to secure insurance coverages required under this procurement. Any existing self-insurance plan used for the purpose of qualification must substantially meet the requirements set forth in the RFP.
- E. Detailed any and all notification of pending insurance (separate listing for auto and professional liability) claims, investigation, and settlements including both status and resolution.

Billing system

The Ambulance Service shall conduct all billing and collection functions for the EMS system in a professional and courteous manner. The City's goal is for the Ambulance Service to collect the maximum amount available from patients and third-party payers, without unduly pressuring those who legitimately cannot pay.

The proposer must fully outline its billing and collection policies and procedures in its proposal. This should include samples of invoices, reminders, telephone collection methods, and handling accounts turned over to collection.

- Local access: A specified local phone number for inquiries from patients and third-party payers will be provided by the Ambulance Service for patient's use.

- **Web Page Access:** The Ambulance Service shall provide billing and payment information that is account specific in a web-based format. Patients shall have the opportunity to make inquiries, obtain account information, and make payments on a secure on-line web page.
- **On-Scene Collection Prohibited:** For services provided within the Del City service area, the Ambulance Service shall not engage in on-scene collection for local services at scene, en route, or upon delivery of the patient at the receiving medical facility.
- **Third-Party Billing and Collection:** The Ambulance Service may engage, at its sole expense, a third-party agent to provide EMS billing and collection services. The third-party service is required to comply with all rules imposed by the City on the Ambulance Service.

At any time during normal business hours and as often as may be deemed reasonably necessary, City representatives may observe the contractor's office operations, and the Ambulance Service shall make available to the City for its examination any and all business records, including incident reports, patient records, and financial records of the Ambulance Service pertaining to the agreement. The City may audit, request a subsequent audit or a special audit, and other documentation for the City to fulfill its oversight role.

Section 3 - Proposal Format

Proposal Evaluation Criteria

The evaluation shall be based on the criteria set forth below. Factors not specified in the Request for Proposal shall not be considered, although the criteria below may have subcomponents used in evaluation not identified in this document. The City will use a committee to evaluate the proposal(s). The evaluation committee may select an Ambulance Service(s) from these submissions for Council consideration or conduct a second tier in-person interview with selected Ambulance Service(s) from the initial offerings. In the event of a second stage, the selection committee will notify the selected Ambulance Service(s) of interview dates and times. This notification shall include the interview evaluation criteria. Following the interview process, a recommendation will be made by the committee and will bring the recommendation to the Del City City Council for review and consideration. The Providers chosen for consideration will provide a presentation to the City Council at a Public Council Meeting at a date to be determined. Upon Council approval of a selected Ambulance Service, within thirty (30) days of the selection, the Ambulance Provider will provide the City with an acceptable contract for services. If the parties cannot agree on the contract terms, the City reserves the right to reject the bid and go to the next acceptable bid.

1. Approach to Emergency Medical Services Response

Provide a copy of the Ambulance Service's proposed Policies and Procedures/ Ambulance Equipment List that includes, but is not limited to:

- a. Proposed Ambulance Service Mandatory Inventory List; and
- b. Proposed organizational structure and staffing levels, including level of care;
- c. Proposed response times and percentage of reliability;
- d. Proposed PSAP/Dispatching and Communications Capabilities.

Provider should outline how their proposal would incorporate the addition of Del City responses/call volume into their current operations and meet the objectives of the RFP.

2. Clinical and Employment Practices

Provide a completed Fee Proposal Form (Figure A) based on the scope of services and deliverables outlined in this RFP.

- a. Fee schedule for services rendered (Figure A)
- b. Proposed financial responsibility from the City for ambulance infrastructure and assembly.
- c. Proposed administrative EMRA coordination; including Medical Direction/Control, QA Program, continuing education, individual protocols.

3. Past Experience of Provider and Key Personnel References

The City will, in part, base its award on the experience of the Ambulance Service and key staff personnel in administering, managing, and operating a 911 emergency ambulance program. The following data should be included:

- a. Current Ambulance Service coverage area.
- b. Current Level of Care and Staffing Levels/In-service ambulances averaged over a 12-month period.
- c. Current minimum staffing levels averaged over a 12-month period.
- d. Current response times averaged over a 12-month period (Provider can provide data pertinent to their current dispatch/response model).
- e. Current mutual aid given and mutual aid received over the past 12 months.

Provide a listing of three (3) references for the EMS Service Provider that can attest to the performance, quality and level of emergency services provided.

4. Financial Capabilities/ Administrative and Report Practices

a) Provide all vital and accurate information relating to corporate information as registered with the State of Oklahoma and the federal government. Such information shall include at a minimum, but not limited to:

- Name/ Type of Entity;
- Authorization to conduct business in Oklahoma;
- Names of Officers & Shareholders;
- Corporate Address/ Mailing Address;
- FEIN and Corporate Identification;
- Contact person for company, and;
- Name and title of person authorized to sign legal documents on behalf of the company

b) Provide a comprehensive rate schedule for all services, materials, medications and other actions or items that may be billed to a patient in the course of their treatment and transport.

c) Provide a complete outline of the billing and collection policies and procedures in the proposal. Policies about acceptance of assignment and write-off should be specifically addressed. In addition, the following financial information is to be included in the proposal:

- Local Del City Access: A designated local phone number for inquiries from patients and third-party payers will be provided by the Ambulance Service for patient use.

- **Third-Party Billing & Collection:** A third-party service may be used to provide EMS billing and collection services. If one is being used, identify the service provider in the proposal.

5. Information

For further information contact: Brandon Pursell, City of Del City Fire Chief / EMD
405-671-2890

FIGURE A

Fee Proposal Form – Ambulance Rate Schedule

Charges are to be based on the rate schedule submitted in this proposal. If an item is included in the base rate, or if there is no charge for an item, indicate this on the form. Identify additional specific charges (i.e. charges to perform any of the identified skills) or routine charges (i.e. infection control charge) in the blanks provided. The total shall reflect all specific and routine charges that a patient would be billed.

Transport Type	\$
Advanced Life Support (ALS)-1	
Advanced Life Support (ALS)-2	
Basic Life Support (BLS)	
Advanced Life Support (ALS)- Special Care Transport (SCT)	
*Mileage (Per Loaded Mile)	
Treated Onsite and No Transport	